

Cayuga County Industrial Development Agency
Meeting of January 12th, 2010
4:00 5th Floor County Office Bldg.

The meeting was called to order at approximately 4:12, with the following Roll Call:

Present: Vijay Mital, Herb Marshall, Gina Speno, Ray Lockwood, Carol Contiguglia,
Paul Lattimore John Latanyshyn, Steve Lynch, Rick Galbato

Also Present: Peter Tortorici, Legislative Chairman

Motion by John Latanyshyn to approve the minutes of the December 15th meeting.
Seconded by Ray Lockwood. All were in favor.

Vijay welcomed new member Gina Speno to the Board.

New Business –

At approximately 4:18, there was a motion by John Latanyshyn to go into Executive Session *for discussion regarding matters related to the confidential negotiation for the sale and/or lease of Real Property*. Seconded by Paul Lattimore. All were in favor.
At approximately 4:55 motion by Ray Lockwood to come out of Executive Session.
Seconded by Herb. All were in favor.

Request from O'Brien and Gere for GE – asking for access across CCIDA property for Powerex Plant. Board requests that a representative from O'Brien and Gere or GE be available for next meeting (February 9th – tentative date) to answer questions. Decision to be made at that time.

RFP for Auditing Services – draft made available to Board members. Per Steve, last time we contracted for 3 years – wants the Board's opinion on one or three years. Consensus of the Board to use language "for up to three years". John would also like it to include language that states experience in municipal audits or public entities. The Audit Committee (John, Herb and Ray) will receive copies of the submitted proposals. They will make a recommendation to the full Board. Motion by Ray Lockwood to send out the RFP, with the proposed changes. Seconded by John. All were in favor.

Discussion regarding new policy for retail businesses and fee structure.

Project Updates –

CEDA is moving forward. Officers are in place. Bi-laws have been adopted. Discussion on the \$50,000 for 3 years pledged by the IDA. It was agreed that a formal agreement should be prepared – and that agreement prepared by the County Attorney. Board would like to see quarterly payments and that this money be designated for salary. They are hoping to have someone in place by April.

Finger Lakes Museum Project – final decision should be in approx 6-8 weeks.

Unfinished Business –

Wait property – culvert installed. The IDA sewer line needs to be investigated for possible problem. Steve will contact the Health Department and Soil and Water.

Motion by Ray Lockwood to adjourn the meeting. Seconded by Herb Marshall. The meeting was adjourned at 5:40. Tentative date for next meeting will be February 9th.

Kim Sincerbeaux, Secretary

Cayuga County Industrial Development Agency
Meeting of January 22nd, 2010
2:30 5th Floor County Office Bldg.

The meeting was called to order at approximately 2:40 with the following Roll Call:

Present: Vijay Mital, Herb Marshall, Ray Lockwood, Carol Contiguglia,
Paul Lattimore John Latanyshyn, Steve Lynch, Rick Galbato

Absent: Gina Speno

Motion by Ray Lockwood to approve the minutes of the January 12th meeting. Seconded by John Latanyshyn. All were in favor.

New Business:

Discussion of conference call with O'Brien and Gere regarding access across CCIDA property for Powerex Plant Looking for Board approval for Steve Lynch to sign agreement. Motion by John Latanyshyn, seconded by Carol Contiguglia. All were in favor.

Project Updates –

Saratoga Cheese - soil borings to begin this week
CEDA – first strategic planning session was today

Unfinished Business –

Wait parcel drainage/culvert – Bruce Natale will speak with someone from the Health Dept. to see what the strange smell could be. Will report at next meeting. Paul concerned about liability with IDA owning sewer line. Herb thinks we should start the process of turning this over to the Water and Sewer Authority.

Chamber of Commerce luncheon coming up.

No February meeting scheduled unless something urgent comes up.

Herb Marshall made the motion to adjourn. It was seconded by John Latanyshyn. The meeting was adjourned at approx. 3:10.

Kim Sincerbeaux, Secretary

Cayuga County Industrial Development Agency
Meeting of March 23rd, 2010
4:00 5th Floor County Office Bldg.

The meeting was called to order at approximately 4:00, with the following Roll Call:

Present: Vijay Mital, Herb Marshall, Gina Speno, Ray Lockwood, Carol Contiguglia,
Paul Lattimore John Latanyshyn, Steve Lynch

Also Present: Dave LeBrun, LeBrun Motors
Larry Rosenbaum, Saratoga Cheese

Motion by Ray Lockwood to approve the minutes of the January 22nd meeting. Seconded by Herb Marshall. All were in favor.

Vijay introduced Dave LeBrun to the Board. Carol made the motion to go into Executive Session for discussion regarding matters related to the confidential negotiations for the sale and/or lease of real property. It was seconded by Ray Lockwood. All were in favor.

Motion by John Latanyshyn to come out of Executive Session. It was seconded by Carol Contiguglia. All were in favor.

Project Updates – CCIDA Site Infrastructure Project

Steve discussed his meetings with Ron Podolak, CC Soil and Water Conserv. District, George Wethey, CC Highway Dept., Bruce Natale, Eng. for CC and V.I.P. to see what work could be done by those groups.

Steve also met with NYSEG to discuss utilities to Saratoga Cheese site. \$10,000 Engineering fee by NYSEG. They might be willing to share this cost with Ind. Dev. Program.

Sewer Line – at last meeting Herb Marshall was asked to check on sewer lines. He met with the City and Kent Walters from the Town of Aurelius. The sewer line goes into the Pumping Station installed by the Town. IDA tried to turn this line over to the Town, but the Town Board did not accept it. Herb thinks we need to pursue this.

Carol Contiguglia asked the capacity of the sewer line and the pumping station. It can handle the Saratoga Cheese Project, but if we filled the entire Park, it would be unable to handle it.

Saratoga Cheese – Larry Rosenbaum gave an update on the Project. Status of funding, construction and housing were discussed. Housing warrants further discussion.

Audit Committee Report and recommendations on Independent Audit Services. Per John Latanyshyn, they received three proposals. A discussion followed. John and Ray recommended Cuddy and Ward. Herb was critical. Vijay explained his social and business relationship with an

employee of Cuddy and Ward Motion by Ray Lockwood to hire Cuddy and Ward. It was seconded by Paul, with the following Roll Call Vote:

Carol - yes
Ray - yes
John - yes
Gina - yes
Paul - yes
Herb - no
Vijay - yes

IDA Tax; NYS Dept of Taxation and Finance – \$2,911.00 is due by 3/31. NYSEDC is asking for \$1000.00 contribution from IDA's for legal fees. Vijay Mital thinks it is worthwhile. Steve said that it would reflect poorly on us with other IDA's if we don't contribute. If we sell property, this will be sizeable next year. John Latanyshyn made the motion to contribute \$1,000 to NYSEDC for legal fees. It was seconded by Ray Lockwood. All were in favor.

Coordinated Development of Marketing Materials – Steve is working with City Planning, Chamber of Commerce and CEDA on getting updated materials for marketing. This would include development of marketing materials that all organizations would share and a “branding” effort – which says who you are and what you have to offer and develop logo.

An RFP was developed. 5 Proposals received. \$44,000-46,000 does not include printed materials. Seeking funding from Chamber, CEDA, Auburn OPED, County Planning and IDA. Asking the Stardust Foundation to match funds.

Paul stated that he thought CEDA would be doing the marketing. He thinks we should wait and let them do the marketing. Herb wants to wait until the new person is on board.

Cost per acre of land in Industrial Park – Steve has been contacted and needs a cost per acre. Herb feels they don't have enough information. He is concerned about the sewer line and the pumping station. The consensus of the Board is that they need the cost of the infrastructure first. Steve will do survey and get back to the Board. Paul wants to know the capacity of the sewer from the City. Herb thinks Kent Walters or Matt Schooley from the Town of Aurelius will know the capacity of the pumping station. Steve stated that per VIP Engineers, it can't handle anything after the Cheese Plant.

Update on CEDA

Ray Lockwood made the motion to adjourn. It was seconded by Herb Marshall. At approx. 7:00 the meeting was adjourned.

Kim Sincerbeaux, Secretary

**Cayuga County Industrial Development Agency
Meeting of April 20th, 2010
4:00 Caucus Room I.**

The meeting was called to order at approximately 4:10, with the following Roll Call:

Present: Vijay Mital, Herb Marshall, Gina Speno, Ray Lockwood, Carol Contiguglia,
Paul Lattimore John Latanyshyn, Steve Lynch

Also Present: Dave LeBrun, LeBrun Motors, Justin Miller and Rick Galbato

Motion by Ray Lockwood to approve the minutes of the January 22nd meeting. Seconded by John Latanyshyn. All were in favor.

New Business –

LeBrun Motors – Dave LeBrun discussed the project and asked the Board to consider a stronger PILOT Agreement. The Initial Project Resolution to accept the application and authorizing a Public Hearing was approved (with the following changes – delete the last paragraph beginning with Whereas on page 2 and deleting Section 4 on page 3) an approving the Standard 10 year PILOT by the following Roll Call Vote:

	Yes	No	Absent	Abstain
Paul Lattimore	X			
Carol Contiguglia	X			
John Latanyshyn				X
Raymond Lockwood	X			
Herb Marshall		X		
Gina Speno	X			
Vijay Mital	X			

Unfinished Business –

IDA Tax -

Per Justin Miller – State suspended enforcement of IDA tax – litigation filed. We did not pay per Steve Lynch.

Site Infrastructure Project Update –

Per Steve the economic development person for NYSEG got us a grant for \$5,000 to offset the engineering costs. This person has recently retired, so hopefully, we will still see this money.

Steve met with Soil and Water, Highway Dept, V.I.P. and Bruce Natale. Soil and Water and the Highway Dept. will be able to do a good share of the work at cost. Bedrock will be an issue. Test sites hit at 4 feet.

Steve will have more in depth discussions with George Wethey from the Highway Dept. to

see what approval is needed from the County for them to do this work.

Motion by Ray Lockwood to go into executive session for the discussion of matters related to the confidential negotiations for the sale and/or lease of real property. It was seconded by John Latanyshyn. All were in favor.

John Latanyshyn made the motion to come out of executive session. Ray Lockwood seconded it. All were in favor.

IDA Audit Update – auditors will be in on May 10th and 11th to do the field work.

Coordinated Development of Marketing Materials – Per Steve, working with the Chamber and City Planning for coordinated basic marketing materials. CEDA Board will provide up to \$5,000, County Planning to contribute \$2,000 and requesting \$2,000 from IDA. This will give CEDA Executive Director something to work with. Motion by Ray Lockwood to contribute \$2,000.00 Seconded by Herb. All favor except Paul Lattimore voting no – would like to wait until CEDA person in place.

CEDA search for Executive Director - 8 call backs for 2nd phone interviews this week. Goal is to come up with 2 or 3 finalists to bring in for personal interview, tour of area and meet with the Board.

Patterson Land Lease –

We received a check from Patterson Farms for \$2,231.35 for land rental. No agreement in place. Consensus of Board for Steve to meet with John Patterson to work out an arrangement.

Next meeting will be May 18th at 4:00. Herb Marshall made the motion to adjourn. It was seconded by Ray Lockwood. The meeting adjourned at 6:20.

Kim Sincerbeaux, Secretary/Treasurer

Cayuga County Industrial Development Agency
Meeting of May 18th 2010
4:00 Caucus Room I.

The meeting was called to order at approximately 4:00, with the following Roll Call:

Present: Vijay Mital, Herb Marshall, Gina Speno, Ray Lockwood, Carol Contiguglia,
Paul Lattimore John Latanyshyn, Steve Lynch

Also Present: Justin Miller and Rick Galbato

Motion by Ray Lockwood to approve the minutes of the April meeting. Seconded by Herb Marshall. All were in favor.

New Business

Distribution of State Assembly Mailing regarding encouraging MWBE Compliance.
Consensus of the Board is to have Steve send a letter stating we will comply.

David vs. CCIDA and Cayuga County – motor vehicle accident FLRR – Town of Sennett. Suit not filed yet. Notice of Claim issued. We will asked to be removed From action once suit is filed. IDA is covered under County policy. FingerLakes Railway assumes legal bills.

Review of IDA's Insurance - Justin recommends the IDA get their own insurance. He is concerned that IDA would be responsible for the \$100,000 deductible under the County policy. Paul Lattimore thinks the current coverage is OK. Thinks we should speak to NYMIR representative.

Justin's recommendation is to issue a RFP and then have further discussions. We need to have a realistic deductible.

Paul Lattimore would like to speak with Mary Jones (Clerk of CCL) and the NYMIR Representative. He would like representative to attend the June meeting. He suggested we hold the June meeting at the Town of Sennett, following the Public Hearing for LeBrun. Everyone agreed.

Audit Update-

Kim reported that representatives from Cuddy and Ward have begun the audit process. They plan to have it completed sometime in June.

Patterson Land Lease at Aurelius Park – Steve met with Jon Patterson. Planted approx. 40 acres. Steve will prepare a written lease.

Public Hearing for LeBrun Motors will be June 15th at 3:00 at the Town of Sennett Office Building.

Update on CEDA Executive Director search by Vijay.

Motion by Herb Marshall to adjourn. Seconded by Ray Lockwood. The meeting adjourned at 4:50.

Kim Sincerbeaux, Secretary/Treasurer

Cayuga County Industrial Development Agency
Meeting of June 15th 2010
3:00 Town of Sennett Office Bldg.

The meeting was called to order at approximately 3:10, with the following Roll Call:

Present: Vijay Mital, Herb Marshall, Gina Speno, Carol Contiguglia, Paul Lattimore
John Latanyshyn, Steve Lynch

Absent: Ray Lockwood

Also Present: Justin Miller, Rick Galbato and Dave LeBrun

Motion by Paul Lattimore to approve the minutes of the May meeting. Seconded by John Latanyshyn. All were in favor.

New Business

LeBrun Motor Project. The Public Hearing was held open until 3:30. The Board cannot act on the Inducement Resolution until the Town completes the SEQRA. If approved this month by the Town, the IDA will hold a special meeting on July 6th, to pass the the SEQRA Resolution.

There was a discussion about employees. They presently have 20 will create 3 new jobs.

D & W Diesel – Pilot request. D&W has withdrawn its request to terminate the first PILOT agreement – which will end this year.

Audit Update – the audit will be completed by June 30th. The Auditors will meet with the Audit Committee and then it will go before the Board for approval.

IDA Insurance – Paul is waiting for an answer from NYMIR. He will have a report for the next meeting.

Update on CEDA Executive Director – excellent candidate will be offered the position. Hoping for the first week of July as a start date. Welcome reception will be planned.

Old Business

Letter from State – Distribution of State Assembly Mailing regarding encouraging MWBE compliance. A second letter came from the State saying to disregard the first letter. Steve will not have to bother responding to the first letter.

Saratoga Cheese –progressing. Having discussions with city water authority. Housing – they decided to work with the City. The main focus is getting the plant up and running.

Infrastructure – discussion of pumping station and needed upgrades. IDA owns sewer line. Rick Galbato thinks a meeting should be set up with the Town of Aurelius Officials and 1 or 2 IDA members and Justin Miller. Consensus of Board authorizing Steve to work with the Attys. To set a meeting with the Town and report to the Board at the next meeting.

Motion by Herb Marshall to adjourn. Seconded by John Latanshyn. The meeting adjourned at approx. 3:55.

Kim Sincerbeaux, Secretary/Treasurer

Cayuga County Industrial Development Agency
Meeting of July 7th, 2010
4:00 5th Floor Conference Room

The meeting was called to order at approximately 4:03, with the following Roll Call:

Present: Vijay Mital, Herb Marshall, Gina Speno, Ray Lockwood, Carol Contiguglia, Paul Lattimore
John Latanyshyn, Steve Lynch

Also Present: Dave LeBrun, LeBrun Motors, Rick Galbato and Terry Masterson (CEDA)

Motion by Ray Lockwood to approve the minutes of the January 22nd meeting. Seconded by John Latanyshyn. All were in favor.

The Board welcomed Terry Masterson who gave a brief overview of his background and plans as Executive Director of CEDA.

New Business –

Resolution to Authorize the Eastern DSL Properties, LLC Project. Dave LeBrun gave a brief overview of the project. They applied for the building permit. They hope to be in by November. The Resolution was approved with all members voting yes (with the exception of John Latanyshyn who abstained, and Herb Marshall voting no).

Unfinished Business –

2009 Financial Audit is completed and was sent in by the June 30th deadline. Rich Ward will meet with the Audit Committee next week.

Review of IDA Insurance – Fred Westphal County Attorney was scheduled to attend this meeting to explain how the deductible would be handled. He was unable to attend. Will invite him to the next meeting

Update on Infrastructure Project – per Steve, ran into a glitch with the Army Corps. of Engineering who said we would need wetland delineation. We had one years ago, but it expired. They asked about the archeology study. Only some parts of the archeology study were done when ChipFab site was being readied. Ray Lockwood thinks we should move ahead with the wetland delineation – he was in Washington last month to a Farm Bureau meeting and new regulations will be put in place. He thinks we should do the wetland delineation on the whole site. Steve doesn't have a price on the whole site. Motion by Ray Lockwood authorizing up to \$3,000 for delineation of entire site. Anything over that amount would need Board approval. It was seconded by Herb Marshall. All in favor.

Other Business –

Update on Sewer Line in Aurelius. Per Herb Marshall he is in the process of setting up a meeting with the Town of Aurelius Board. Steve met with Kent Walters, Highway Superintendent for the Town of Aurelius.

Update of Saratoga Cheese

Motion to adjourn by Herb Marshall. Seconded by John Latanyshyn. All in favor. Meeting was adjourned at 4:47.
Kim Sincerbeaux, Secretary/Treasurer

Cayuga County Industrial Development Agency
Meeting of August 24th, 2010
4:00 5th Floor Conference Room

The meeting was called to order at approximately 4:10, with the following Roll Call:

Present: Vijay Mital, Gina Speno, Ray Lockwood, Carol Contiguglia, Paul Lattimore
Steve Lynch

Absent: Herb Marshall John Latanyshyn

Also Present: Terry Masterson (CEDA), Rich Ward (Cuddy & Ward).

Motion by Ray Lockwood to approve the minutes of the July 7th meeting. Seconded by Paul Lattimore. All were in favor.

New Business:

Report on the 2009 Financial Audit was given by Rich Ward, CPA. Motion by Ray Lockwood to accept the 2009 Audit. It was seconded by Paul Lattimore. All were in favor.

LeBrun Project Update – closing took place

Biogas Pipeline Presentation to County Legislature will be August 31st. Frank Howe will give the presentation. Invitations will be sent out. Looking for funding for a feasibility study.

Unfinished Business:

Update on CCIDA Infrastructure Project – Soil and Water have begun grading. Quality control testing firm hired for road compression. Work will stop for a little while – State Agencies being bureaucratic. DEC asked about archeology and wetlands on site. Wetland delineation is complete. Archeology study done – nothing of any significance found. At the last meeting we spoke about getting Archeology study and wetland delineation done for the entire site – but it's too costly.

DEC says that the capacity issues with the pump station should be addressed now and not after Saratoga Cheese is constructed. Steve requested figures from Saratoga Cheese – estimates are now up to 119,000 gals per day.

Per Steve, the Pump Station is only 4 or 5 years old. Thinks it could be upgraded to handle additional capacity. He requested the final processing engineering report from Saratoga Cheese and he will send them to Barton & Loguidice to see what changes can be made to the pumping station.

Utilities – a line to the site would drain the current gas line. There is a 6' gas line that goes across the State – part of it runs along IDA site. Would cost \$50-70,000 to run to site. Steve will meet with NYSEG's economic development person out of Binghamton.

Transfer of IDA sewer line to Town of Aurelius. One of the pumps to D&W site failed. It is being fixed. Town is collecting fees from this line. Town Supervisor Ed Ide said they would like to take ownership of the sewer line. Steve asked Rick Galbato to see what needs to be done to transfer the line to the Town. Rick will work with Dave Thurston, Town Attorney, to get the process started.

Review of IDA insurance. – per Paul Lattimore, the County Attorney has some concerns about the deductible. The matter is going before the Government Ops. Committee.

Terry Masterson gave an update on CEDA.

Motion by Paul Lattimore to adjourn. It was seconded by Ray Lockwood. The meeting adjourned at approx. 5:35. Next meeting Sept. 24th at 4:00.

Kim Sincerbeaux, Secretary/Treasurer

Cayuga County Industrial Development Agency
Meeting of September 21st, 2010
4:00 5th Floor Conference Room

The meeting was called to order at approximately 4:00, with the following Roll Call:

Present: Vijay Mital, Ray Lockwood, Carol Contiguglia, Paul Lattimore, Steve Lynch, Herb Marshall
John Latanyshyn, Peter Tortorici

Absent: Gina Speno

Motion by Carol Contiguglia to amend the minutes of the August meeting noting that the report of the Financial Audit given by Rich Ward stated that there were no outstanding questions or issues. Seconded by Ray Lockwood. Motion by Ray Lockwood to accept the minutes of the August meeting, as amended. Seconded by Paul Lattimore. All were in favor.

New Business

Updating the Uniform Pilot Policy - the Board discussed having one policy for retail and one for manufacturing. Vijay suggested having Harris Beach give us a couple different versions which could be discussed at the next meeting.

Unfinished Business

Update on Infrastructure Project. Road work has begun. Steve explained the issues. DEC did a verbal “stop work order”. They are asking for more information. DEC’s problem is the storm water delineation. They want to see the master plan for whole Park. It was sent to them broken out in phases. DEC would like only two phases. Discussed an \$18,000-\$20,000 fee. Steve will meet with Steve Cook of the DEC and explain that the IDA doesn’t have the money for this fee. He will report back to the Board after the meeting. Soil and Water have billed us for \$64,000 so far.

Biogas Pipeline Project – resolution going before the County Legislature

Transfer of IDA sewer line to the Town of Aurelius. Rick Galbato will meet with the Town Attorney Dave Thurston on October 6th. Herb Marshall would like this discussion to include the availability of adding on to this sewer line.

Steve met with VIP and Aurelius officials. They agree that the Town should take over the sewer line. They discussed the lift station and short term and long term solutions. Question is who will pay for expansion of the lift station. There needs to be further discussion.

Update on IDA Insurance. Paul Lattimore attended the Government Ops Committee meeting in September to discuss this. He received an email saying that the County would “assume the deductible”.

Herb Marshall stated that he was very pleased with the audit process. He thinks they did an excellent job.

Motion to adjourn by Paul Lattimore. Seconded by Herb Marshall. The meeting adjourned at 5:10. The next meeting will be October 19th.

Kim Sincerbeaux, Secretary

Cayuga County Industrial Development Agency
Meeting of October 19th, 2010
4:00 5th Floor Conference Room

The meeting was called to order at approximately 4:05, with the following Roll Call:

Present: Vijay Mital, Ray Lockwood, Carol Contiguglia, Paul Lattimore, Steve Lynch, Herb Marshall
John Latanyshyn, Terry Masterson, Rick Galbato

Absent: Gina Speno

Motion by John Latanyshyn to approve the minutes of the September 21st meeting. Seconded by Herb Marshall. All were in favor.

New Business

Motion by John Latanyshyn to go into Executive Session for the discussion regarding matters related to the confidential negotiations for the sale and/or lease of real property. Seconded by Carol Contiguglia.

Motion by John Latanyshyn to come out of Executive Session. Seconded by Carol Contiguglia.

Unfinished Business –

Transfer of sewer line to the Town of Aurelius - Rick Galbato has been working with the Town Attorney. They are interested in the transfer of this line. They have been operating and maintaining this line. The Town is getting the revenue from this line. Steve wants to make sure the pumping station at D&W is also transferred. Herb asked about the BOCES line – could this be incorporated in the transfer?

Infrastructure Project Update – Steve gave an update on the progress so far. Soil and Water started building the road. DEC asked us to stop work. The Storm Water Retention Plan submitted by VIP was approved. Now, DEC thinks coverage area should be larger. Seeking \$18,000 - \$20,000 fee. Steve followed up on this at a meeting in Syracuse. Explained we are asking for the smaller area now. When other lots are sold they will do their own Retention Plan and get their own permits. Steve sent an email asking for a determination. He got a response today. They will allow us to treat our infrastructure as separate phases. We won't need to put all the infrastructure in place. They are asking us to put a deed restriction in any other lots sold requiring purchaser to do Storm Water Retention Plan and obtain their own permits. If the Board is agreeable, Steve will have Justin Miller look over the paperwork. DEC would like a letter from the Board that this is agreeable. Herb made the motion to accept DEC's recommendation subject to legal counsel approval. It was seconded by John. All were in favor.

Capacity of Ellis Drive Pump Station. Steve met with officials from the Town of Aurelius and also had a phone conversation with Bruce Ross, from the City of Auburn. They suggested we get real numbers from Saratoga Cheese. Originally Saratoga Cheese said they would have 90,000 gals per day. The capacity of the pump station is 100,000 per day. The new figures from Saratoga Cheese are 160,000 gals per day – if polished and 260,000 gals per day if not polished. Steve suggests a meeting with Saratoga Cheese to discuss this. Aurelius officials feel that the tenant should pay for any upgrade in capacity

Paul asked how much can the pump station be expanded before a new one needs to be built. Per Steve, the Engineers would have to determine this.

John made the motion to adjourn. It was seconded by Paul. The meeting adjourned at 5:10. The next meeting will be November 9th.

Kim Sincerbeaux, Secretary

Cayuga County Industrial Development Agency
Meeting of November 9th, 2010
4:00 D&W Diesel and Electric, Inc.

The meeting was called to order at approximately 4:05, with the following Roll Call:

Present: Vijay Mital, Ray Lockwood, Carol Contiguglia, Paul Lattimore, Steve Lynch, Herb Marshall
John Latanyshyn, Terry Masterson, Rick Galbato

Absent: Gina Speno

Doug Wayne gave a slide presentation and explained their business from how it started to where they are today. The Board was treated to a tour of the facility.

Motion by Ray Lockwood to approve the minutes of the October meeting. Seconded by John Latanyshyn. All were in favor.

New Business –

New D & W Project was discussed. The Public Hearing will take place on December 14th at 11:00 am. Additional employment – conservatively 25 new hires over the next 3 years.

Resolution accepting the application and authorizing the Public Hearing for December 14th. Motion by Ray Lockwood to accept this resolution. It was seconded by Herb Marshall. All were in favor.

Motion by Ray Lockwood to move to Executive Session discussion regarding matters related to the confidential negotiations for the sale and/or lease of real property. It was seconded by John Latanyshyn. All were in favor.

Motion to come out of Executive session by Ray Lockwood. It was seconded by Herb Marshall. All were in favor.

Saratoga Cheese Land Development Agreement was discussed. It will be acted on at the next meeting.

2011 IDA Budget was discussed. Motion by Paul Lattimore to approve. Seconded by Ray Lockwood. All were in favor.

Unfinished Business -

Transfer of sewer line to the Town of Aurelius was discussed by Rick Galbato. He is putting packet of materials together for the Town Aurelius Attorney. Aurelius repaired the pumping station and sent Steve a copy of the bill, which they are asking us to pay a portion of (\$615.00). Consensus of the Board is to pay this.

Update of CCIDA Infrastructure Project - Steve spoke to Justin Miller about the deed restrictions that were requested by DEC. Justin said it wouldn't be a problem.

We did receive a bill for \$1,200.00 for the state fee – which is only on the small portion we requested and not the whole park, as the DEC wanted to bill us for.

Proposal to increase the pumping station will be discussed at the next meeting.

Terry Masterman gave an update on CCEDA.

Motion by Ray Lockwood to adjourn. Seconded by John Latanyshyn. The next meeting will be the Annual Luncheon at the Springside Inn on December 14th.

Kim Sincerbeaux, Secretary

**Cayuga County Industrial Development Agency Meeting
Springside Inn
December 14, 2010, 12:45 p.m.**

Present: Vijay Mital, Paul Lattimore, Carol Contiguglia, John Latanyshyn , Gina Speno, Ray Lockwood, Herb Marshall, Steve Lynch and Suzanne Gauthier
Also Present: Rick Galbato, Peter Tortorici, Terry Masterson, Justin Murphy, and the Citizen

Vijay Mital called the meeting to order at 12:45 pm.

John Latanyshyn made a motion to go into executive session for the purpose of discussing the acquisition, sale or lease of real property. It was seconded by Carol Contiguglia. All were in favor.

John Latanyshyn made the motion to come out of executive session. It was seconded by Ray Lockwood. All were in favor.

The first order of business – Ray Lockwood made a motion to accept the minutes of the November 9th meeting. It was seconded by Carol Contiguglia. All were in favor.

Herb Marshall made a motion to keep the same slate of officers and legal representatives for 2011, 2nd by Ray Lockwood. All were in favor.

Other Business:

Steve Lynch stated that Saratoga Cheese has requested a six month extension on its land development agreement; once outstanding fees are paid. The extension would allow for the completion of an independent third party (Blimling Associates) feasibility analysis for the planned factory site. Two six month extensions are available in the original contract.

Herb motioned that a six month extension from January 6, 2011 through July 6, 2011 be granted to Saratoga Cheese Corporation, once all outstanding fees are paid, 2nd by Ray Lockwood. All were in favor.

Steve Lynch requested that the CCIDA should contract for and pay the Blimling and Associates fee out of the reimbursement from the Empire State Development (ESD) grant. A change in the grant budget would allow this reimbursement, and Blimling has correspondence with the CCIDA to this agreement.

Motioned by John Latanyshyn to solicit the feasibility study, apply for reimbursement from the ESD grant, and pay Blimling with the reimbursement, 2nd by Carol Contiguglia. All were in favor.

Steve Lynch stated that Saratoga Cheese has made much progress on a large portion of the site planning and preparation for the plant.

Aurelius Site Development - The Board discussed the costs of a proposed study to determine the potential expansion of sewer and water capacity at the Aurelius site that may be needed for future development. The board members discussed whether the costs of the study should be paid for by the Town of Aurelius or the CCIDA.

The consensus of the board was to draft a letter to the Town of Aurelius to have a discussion on the costs of the survey to determine future water and sewer capacities of the Aurelius site.

D & W Expansion - Steve Lynch stated that the public hearing for the D & W expansion project was held on December 14th and no opposition to the project was brought forward. The SEQRA process is being completed through the Town of Aurelius.

Cayuga Economic Development Agency Update -Terry Masterson, Executive Director

Terry presented an update to the Board of the activities for the last few months. Terry discussed the development of a new business directory, a GIS property database and a regional database for the purpose of the marketing the County to prospective employers; as well as assisting local business in their expansion and retention needs.

Steve Lynch reported that the NYSEDC IDA Section conference meeting is being held January 19th and 20th. Steve Lynch requested that January meeting be changed to January 11th.

Herb motioned to adjourn the meeting at 2:00 p.m., 2nd by Ray Lockwood. All were in favor.

The next meeting is to be held on January 11, 2011 at the County Office Building, 5th Floor Conference Room.

Respectfully submitted,
Suzanne Gauthier, Assistant Secretary