

**Procurement-Information:**

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	<a href="http://cayugacountyida.org/documents/">http://cayugacountyida.org/documents/</a>
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	No	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	No	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

Procurement Transactions Listing:

1. Vendor Name: Cayuga Economic Development Agency

Type of Procurement: Staffing Services  
Award Process: Authority Contract - Non-Competitive Bid  
Award Date: 03/18/2014  
End Date: 12/31/2015  
Amount: \$20,000  
Amount Expended for Fiscal Year: \$20,000  
Fair market value: \$20,000

Explain why the fair market value is less than the amount:

Address Line1: 2 State Street  
Address Line2:  
City: AUBURN  
State: NY  
Postal Code: 13021  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: Administrative Services Contract

2. Vendor Name: CenterState CEO

Type of Procurement: Consulting Services  
Award Process: Authority Contract - Competitive Bid  
Award Date: 03/17/2015  
End Date:  
Amount: \$25,000  
Amount Expended for Fiscal Year: \$10,000  
Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: CenterState CEO  
Address Line2: 115 W. Fayette Street  
City: SYRACUSE  
State: NY  
Postal Code: 13202  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: CCIDA participated with numerous other IDAs and EDOs to procure a consultant to conduct a market assessment as part of the URI plan development. RFP was done by CenterState, Battelle was the selected consultant.

Procurement Transactions Listing:

3. Vendor Name: Cuddy & Ward CPAs

Type of Procurement: Financial Services  
Award Process: Authority Contract - Non-Competitive Bid  
Award Date: 11/18/2014  
End Date:  
Amount: \$5,800  
Amount Expended for Fiscal Year: \$5,800  
Fair market value: \$5,800

Explain why the fair market value is less than the amount:

Address Line1: 110 Genesee Street  
Address Line2: Suite 230  
City: AUBURN  
State: NY  
Postal Code: 13021  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: Independent Audit for FY 2014

4. Vendor Name: Cuddy & Ward CPAs

Type of Procurement: Consulting Services  
Award Process: Authority Contract - Competitive Bid  
Award Date: 09/22/2015  
End Date:  
Amount: \$5,500  
Amount Expended for Fiscal Year: \$0  
Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 110 Genesee Street  
Address Line2: Suite 230  
City: AUBURN  
State: NY  
Postal Code: 13021  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: Independent Audit for FY 2015

Procurement Transactions Listing:

5. Vendor Name: Powers Archaeology

Type of Procurement: Other Professional Services  
Award Process: Authority Contract - Competitive Bid  
Award Date: 05/19/2015  
End Date: 07/06/2015  
Amount: \$8,279.64  
Amount Expended for Fiscal Year: \$8,279.64  
Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: Powers Archaeology  
Address Line2: 180 Avon Road  
City: ROCHESTER  
State: NY  
Postal Code: 14625  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: Phase 1 archaeological study of remaining CCIDA Industrial Park parcels

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Procurement Transactions Listing:

Additional Comments: