

**Cayuga County Industrial Development Agency
Regular Meeting
First Floor Conference Room
2 State St.
Auburn, NY
June 20, 2017 at 4:00pm**

Chairman Ray Lockwood called the meeting to order at 4:03pm, noting that a quorum was present.

ROLL CALL

Present: Ray Lockwood, Paul Lattimore, Herb Marshall, John Latanyshyn, Grant Kyle, Andrew Rindfleisch, Gina Speno
Others Present: Tracy Verrier (CEDA); Joe Sheppard (CEDA); Rick Galbato (Galbato Law Firm), Maureen Riestler (CEDA), Kevin Ellis (CMI), Paul Dardis (CMI), Keven Bucklin (CMI), John McCadden (CMI), Fred Swayze (Carpenters 277), Manuel Silveira (Grober Inc.)

MEETING MINUTES

Mr. Lattimore moved to approve the minutes of the May 16, 2017 Regular Meeting; seconded by Mr. Rindfleisch. All members present voted in favor, motion carried.

BILLS AND COMMUNICATIONS:

Mr. Sheppard presented a bill from NYSEG totaling \$83.37. Mr. Marshall moved to pay the bill, seconded by Mr. Latanyshyn. All members present voted in favor; motion carried.

CMI EMAIL

Ms. Verrier introduced Kevin Ellis from Cayuga Milk Ingredients (CMI), who then introduced all of his guests. Mr. Ellis discussed the email that he sent to Ms. Verrier regarding the issues they are having with the sewer system at the Industrial Park. He explained that the sewer system does not meet their capacity needs and backups are occurring. He noted that they are discharging below the stated system capacity, noting that the company would like to expand, but would be unable to do so if the problem is not resolved.

The Board discussed the type and amount of discharge, along with the design of the line. Mr. Ellis stated that they are discharging highly oxygenated materials at levels below what they are permitted. Mr. Dardis (CMI) noted that the diameter of the line appears to get smaller as it moves away from the plant. He also mentioned that he believed the slope was too shallow and changed as you go down the line.

Mr. Marshall stated that Doug Selby should be contacted. Ms. Verrier stated that she had spoken with Mr. Selby, who recommended having the line televised and to perform a preliminary engineering study, he provided names of companies to speak with and get pricing. Ms. Verrier noted that she also spoke with Steve Lynch from the County Planning Department. She explained that Mr. Lynch mentioned that it might be possible to install a second line next to the current line. He also noted that he thought the problem might be with the slope of the line, agreeing that an engineering study would need to be completed. Mr. Lynch also stated that the City needed to be consulted to determine their capacity limits for any lines added into the main.

The Board discussed the current ownership of the sewer line and the involvement of the Town of Aurelius. Ms. Verrier stated that they would need to collaborate with the town to assist with grant opportunities. Mr. Galbato noted that ownership of the sewer lines in the industrial park had been reverted to the town several years ago, as CCIDA did not want to be in the sewer business.

Mr. Lattimore asked what the capacity of a forced main would need to be to make the park work for CMI. Mr. Bucklin stated that the discharge following an expansion could be around one and a half million gallons/ day.

Ms. Verrier discussed the next steps to move the project forward stating an engineering study would need to be done to determine the issues, solutions, and costs. The Board discussed CCIDA's role as owners of the industrial park land and their future intentions for it. Mr. Galbato stated that CCIDA's role should be to facilitate between the groups and work to bring forward a solution, noting that the town owns the line. Ms. Verrier stated that there needed to be a partnership among the concerned parties and that CCIDA should not retain any ownership of any sewer line placed on the land. She continued that decisions would need to be made quickly as the CFA deadline was July 28. Mr. Galbato noted that the town would need to authorize any engineering studies on the line. Mr. Ellis explained that he is willing to participate in whatever way to solve the problem.

Ms. Verrier stated that she would contact Mr. Ide (Town of Aurelius), Mr. Selby and all potential partners to discuss how best to handle this problem and expand the sewer system.

Mr. Silveira (Grober) noted that Grober is currently at a third of their planned capacity. He explained that they are paying to truck their waste away instead of feeding it into the system, stating that they are looking forward to getting this issue resolved. He expressed his concern that there will be additional problems in the next couple of months once Grober is operating at full capacity.

The Board thanked all of the guests for their time, who then exited the meeting at 4:47pm.

UNFINISHED BUSINESS

CEDA Staff Update:

Mr. Lockwood moved the CEDA Staff update up in the agenda. Ms. Riester provided an update to the board regarding CFA applications that she had been working on. Ms. Riester noted that she has been working with a soybean processing plant on their CFA application. She continued, explaining that an agricultural project that she was working with about a year ago was again looking to ramp up production and would like to explore a potential Startup NY partnership. Ms. Riester provided information regarding a potential development in Union Springs. She concluded by discussing meetings that she has been having with land brokers who are attempting to get into the area.

Mr. Lockwood asked if there was any more information on the project that was looking land that was discussed at the last meeting. Ms. Riester stated that the project is on hold and that there is a new contact within the company, but that she is still speaking with them.

REPORT OF THE TREASURER

Mr. Sheppard reviewed the budget report as well as the current PILOT Invoice and Disbursement Report, which contained the disbursements for TMB UPSCO. Mr. Kyle moved to accept the Report of the Treasurer; seconded by Mr. Rindfleisch. All members present voted in favor, motion carried.

UNFINISHED BUSINESS (cont.):

CEDA Staff Update (cont.):

Ms. Verrier provided an additional CEDA Staff update noting that Mr. Sherman is working with businesses on their CFA applications and that he is currently in Washington meeting with various businesses and elected officials. She continued, noting that the City's Downtown Revitalization Initiative (DRI) application was submitted and would be scored soon. She stated that there are some very good projects included in the application and that it is very competitive.

Mr. Lattimore asked if there was any further discussion regarding AIDA and CCIDA working together. Ms. Verrier stated that there had not been, but discussion may pick up in the fall.

Mr. Lattimore asked if there was any more information regarding the Bombardier facility. Ms. Verrier stated that there was nothing new to update and that she was unsure who the potential developers were.

NEW BUSINESS (cont.):

August Meeting Date:

Ms. Verrier stated that the REDC CFA Scoring was scheduled to occur on the same day as the August regularly scheduled meeting and that the meeting date would need to be adjusted. The Board discussed a change in date and discussed moving the meeting to August 22nd. This date will be confirmed at the July meeting.

Upcoming Events:

Ms. Verrier provided information on upcoming events.

EXECUTIVE SESSION:

Mr. Latanyshyn made a motion to enter executive session to discuss matters involving the proposed acquisition, sale or lease of real property; seconded by Mr. Rindfleisch. All members present voted in favor, the motion carried. The Board entered into Executive Session at 5:08pm.

Mr. Latanyshyn made a motion to exit executive session, seconded by Mr. Marshall. All members voted in favor. The Board exited executive session at 5:32pm.

Motion to adjourn made at 5:33pm by Mr. Rindfleisch, seconded by Mr. Latanyshyn. All present voted in favor, motion passed.

Respectfully submitted,
Joseph Sheppard

Next regularly scheduled meeting: Tuesday, July 18, 2017 at 4:00pm.