



## **Canyon Pointe Enrollment Information**

Admission to Canyon Pointe is not limited based upon ethnicity, national origin, gender, income level, disabling condition, proficiency in the English language, or athletic ability.

When space is available, Canyon Pointe admits all eligible students who submit timely completed registration paperwork. Admission procedures approved by the State Board for Charter Schools are followed.

Canyon Pointe is not responsible for incomplete registration paperwork and does not engage in ongoing contact with student/parents regarding the status of completed registration paperwork. Once it has been determined that space is available in accordance with ARS 15-184, student/parent is notified by the school.

Canyon Pointe has a demanding academic program with an emphasis on the development of analytical thinking, communication, knowledge, character and leadership skills. Due to the nature of the rigorous curriculum required, academic skill level will be assessed; however, it will not serve as the standard for admittance. A student/parent orientation is also a mandatory part of the admission process. Canyon Pointe believes that a motivated student, with parent support, will excel in an environment of high academic standards. Student who has received a failing grade by another school or district may be required to participate in a Preventative Academic Intervention Program. Students must have credits necessary for their academic program.

In accordance with ARS 15-184§F, Canyon Pointe reviews all discipline records to ensure student has not been expelled or is in the process of being expelled. Students who has not been expelled or is not in the process of being expelled, but has been suspended by another school or district, are required to record and explain this information on the registration paperwork and may be required to participate in a Preventative Behavior Intervention Program. The school must be informed if a student is suspended or expelled after the Enrollment Registration Form has been submitted. Failure to do so will cause the student's registration paperwork to be incomplete and may delay enrollment. Incorrect or omitted discipline information may result in immediate suspension of student's enrollment and/or removal from the school.

See Canyon Pointe's Student Handbook for additional admission information.



## **Canyon Pointe Enrollment Checklist**

In order to assist in the enrollment process, the following items are necessary to complete the student file.

1. Canyon Pointe's Enrollment Registration Form (5 pages)
2. Arizona Department Education Child Find Form
3. Arizona Department of Education Home Language Survey (English or Spanish)
4. Arizona Department of Education Race/Ethnicity Form
5. Arizona Department of Education Arizona Residency Documentation Form
6. Birth Certificate
7. Immunization Records
8. Academic Records (if applicable - unofficial transcript, most recent report card, etc)
9. Custody Paper (if applicable)



## 2016-2017 Student Registration Information

### STUDENT INFORMATION

Last Name: _____		First Name: _____		Middle Name: _____	
Social Security #: _____			Preferred Name: _____		
Primary Address: _____			City: _____	State: _____	Zip: _____
Student Cell: _____			Student E-mail: _____		
Date of Birth: _____	Gender: M F	Ethnicity: _____		Current Age: _____	
Place of Birth: _____			Home Language: _____		
Current School: _____				Current Grade: _____	
Requested Enrollment (Start) Date at Pointe School: _____				Enrollment Grade: _____	

### PARENT/GUARDIAN INFORMATION

Father's Name: _____	Mother's Name: _____
<input type="checkbox"/> Lives With <input type="checkbox"/> Legal Custody	<input type="checkbox"/> Lives With <input type="checkbox"/> Legal Custody
Street Address: _____	Street Address: _____
City: _____ State: _____ Zip: _____	City: _____ State: _____ Zip: _____
Home: _____ Cell: _____	Home: _____ Cell: _____
E-Mail: _____	E-Mail: _____
Employer: _____	Employer: _____
Telephone: _____ Fax: _____	Telephone: _____ Fax: _____

Are parents divorced or separated?	Yes	No	
Name of Stepmother: _____		Name of Stepfather: _____	
Cell: _____	Work: _____	Cell: _____	Work: _____
E-Mail: _____		E-Mail: _____	
Siblings at a <b>Pointe School</b> ?	Yes/Current	Yes/Registered	No
Name: _____	Grade: _____	School: <b>NPP</b> <b>CPA</b> <b>PPA</b>	
Name: _____	Grade: _____	School: <b>NPP</b> <b>CPA</b> <b>PPA</b>	
Name: _____	Grade: _____	School: <b>NPP</b> <b>CPA</b> <b>PPA</b>	
Name: _____	Grade: _____	School: <b>NPP</b> <b>CPA</b> <b>PPA</b>	



## EDUCATIONAL INFORMATION

List previous school(s) (attach separate sheet if necessary):

<b>School:</b>		Telephone:	Fax:
Address:			Dates Attended:
City:	State:	Zip Code:	Grades Attended:
Reason Leaving:			

<b>School:</b>		Telephone:	Fax:
Address:			Dates Attended:
City:	State:	Zip Code:	Grades Attended:
Reason Left:			

<b>School:</b>		Telephone:	Fax:
Address:			Dates Attended:
City:	State:	Zip Code:	Grades Attended:
Reason Left:			

<b>School:</b>		Telephone:	Fax:
Address:			Dates Attended:
City:	State:	Zip Code:	Grades Attended:
Reason Left:			

<b>School:</b>		Telephone:	Fax:
Address:			Dates Attended:
City:	State:	Zip Code:	Grades Attended:
Reason Left:			



## Suspension Information

Official documentation detailing the circumstances surrounding suspensions and expulsions must be provided for all suspensions and expulsions for registration paperwork to be complete.

(check one)

- Student has never been suspended or expelled and is not pending expulsion
- Student has been suspended - in addition to detailed information for each suspension below, official documentation detailing the circumstances surrounding each suspension must be provided for each suspension in order to complete registration paperwork. Additional page(s) must be provided if the space below is insufficient for all suspensions.
- Student is currently long-term suspended: \_\_\_/\_\_\_/\_\_\_ to \_\_\_/\_\_\_/\_\_\_
- Student has been expelled or is pending expulsion - in addition to detailed information for the expulsion or pending expulsion below, official documentation detailing the circumstances surrounding the expulsion or pending expulsion must be provided in order to complete registration paperwork.

Suspension #1 - most recent	
School:	Year:
Suspension Type: <input type="checkbox"/> In School <input type="checkbox"/> Out of School <input type="checkbox"/> Long-Term	Suspension Days:
Reason/ Description:	

Suspension #2	
School:	Year:
Suspension Type: <input type="checkbox"/> In School <input type="checkbox"/> Out of School <input type="checkbox"/> Long-Term	Suspension Days:
Reason/ Description:	



<b>Suspension #3</b>	
School:	Year:
Suspension Type: <input type="checkbox"/> In School <input type="checkbox"/> Out of School <input type="checkbox"/> Long-Term	Suspension Days:
Reason/ Description:	

<b>Suspension #4</b>	
School:	Year:
Suspension Type: <input type="checkbox"/> In School <input type="checkbox"/> Out of School <input type="checkbox"/> Long-Term	Suspension Days:
Reason/ Description:	

<b>Suspension #5</b>	
School:	Year:
Suspension Type: <input type="checkbox"/> In School <input type="checkbox"/> Out of School <input type="checkbox"/> Long-Term	Suspension Days:
Reason/ Description:	

<b>Suspension #6</b>	
School:	Year:
Suspension Type: <input type="checkbox"/> In School <input type="checkbox"/> Out of School <input type="checkbox"/> Long-Term	Suspension Days:
Reason/ Description:	





## 2016-2017 SPECIAL EDUCATION INFORMATION FORM

Student's Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle: \_\_\_\_\_

Is your child currently receiving Special Education Services? Yes \_\_\_\_\_ No \_\_\_\_\_

Has your child ever received Special Education Services? Yes \_\_\_\_\_ No \_\_\_\_\_

Has your child ever been evaluated for Special Education Services? Yes \_\_\_\_\_ No \_\_\_\_\_

If you checked "NO" to all questions above, please skip the next section and sign the form at the bottom.

If you checked "YES" to any of the question above, please complete the form below. Pointe Schools is committed to providing all eligible students with services upon enrollment. *Therefore; in order for your registration to be complete, you must attach a current copy of your child's 504 plan or IEP and Psychological records (or the official determination that your child no longer qualifies for services).* Once the Special Education Director has reviewed the paperwork, he/she will call you to set up a meeting.

Age: \_\_\_\_\_ Grade in School: \_\_\_\_\_ Date/Grade of IEP (if possible): \_\_\_\_\_

Please read the categories below and check all that apply to your child:

\_\_\_ Hearing Impaired (HI)                      \_\_\_ Current Behavior Plan                      \_\_\_ Visual Impairment

\_\_\_ Emotional Disability (ED)                      \_\_\_ Speech/Language Impairment                      \_\_\_ MIMR

\_\_\_ Orthopedic Impairment                      \_\_\_ 504 Plan                      \_\_\_ ELL

\_\_\_ Attention Deficit Disorder                      \_\_\_ Occupational Therapy                      \_\_\_ Autism (A)

\_\_\_ Specific Learning Disability (SLD)                      Other (Specify) \_\_\_\_\_

\_\_\_ Math    \_\_\_ Language    \_\_\_ Reading

I understand that Pointe Schools requires a full disclosure of all special education services that have been provided. I also understand that failing to disclose this information is a falsification of facts and will result in my child being withdrawn from school.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date





State of Arizona  
Department of Education  
Office of English Language Acquisition Services

**Primary Home Language Other Than English (PHLOTE)  
Home Language Survey**  
(Effective April 4, 2011)

These questions are in compliance with Arizona Administrative Code, R7-2-306(B)(1), (2)(a-c).

Responses to these statements will be used to determine whether the student will be assessed for English Language Proficiency.

1. **What is the primary language used in the home regardless of the language spoken by the student?** \_\_\_\_\_
2. **What is the language most often spoken by the student?** \_\_\_\_\_
3. **What is the language that the student first acquired?** \_\_\_\_\_

Student Name \_\_\_\_\_ Student ID \_\_\_\_\_

Date of Birth \_\_\_\_\_ SAIS ID \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

District or Charter: Pointe Schools

School: Canyon Pointe

-----  
Please provide a copy of the Home Language Survey to the ELL Coordinator/Main Contact on site.

In SAIS, please indicate the student's home or primary language.



Estado de Arizona  
Departamento de Educación  
Servicios de Aprendizaje del Inglés

**Idioma Principal en el Hogar excluyendo el inglés (PHLOTE)**  
**Encuesta sobre el Idioma en el Hogar**  
(Efectivo el 4 de abril de 2011)

Preguntas en conformidad con R7-2-306(B)(1), (2)(a-c) del Reglamento de la Junta Directiva.

Las respuestas que proporcione a las preguntas siguientes serán usadas para determinar si se evaluará la competencia en el idioma inglés de su hijo(a).

1. **¿Cuál idioma se habla principalmente en su hogar sin considerar el idioma que habla el estudiante?** \_\_\_\_\_
2. **¿Cuál idioma habla el estudiante con mayor frecuencia?** \_\_\_\_\_
3. **¿Cuál fue el primer idioma que aprendió el estudiante?** \_\_\_\_\_

Nombre del estudiante \_\_\_\_\_ Núm. de identificación \_\_\_\_\_

Fecha de nacimiento \_\_\_\_\_ Núm. de SAIS \_\_\_\_\_

Firma del padre o tutor \_\_\_\_\_ Fecha \_\_\_\_\_

Distrito o Charter: Pointe Schools

Escuela: Canyon Pointe

-----  
Please provide a copy of the Home Language Survey to the ELL Coordinator/Main Contact on site.

In SAIS, please indicate the student's home or primary language.



## RACE and ETHNICITY DATA COLLECTION FORM

In accordance with new federal guidance, schools are required to utilize a two-part question to collect data about race and ethnicity. Part 1 is in regards to Ethnicity and Part 2 relates to race. More than one race may now be selected on Part 2.

Date: \_\_\_\_\_ Child's Name: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

### **Race/Ethnicity Two-Part Question: Answer BOTH questions.**

#### **Part 1: Ethnicity**

**Is the student Hispanic or Latino? (Choose only one)**

- No, not Hispanic or Latino
- Yes, Hispanic or Latino (A person of Mexican, Puerto Rican, Cuban, South or Central American, or other Spanish culture or origin, regardless of race.)

#### **Part 2: Race**

**What is the student's race? (Regardless of how respondent answered the first question, choose one or more)**

- American Indian or Alaska Native (A person having origins in any of the original tribal peoples of North and South America, including Central America, and who maintains affiliation or community attachment.)
- Asian (A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.)
- Black or African American (A person having origins in any of the black racial groups of Africa.)
- Native Hawaiian or Other Pacific Islander (A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.)
- White (A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.)



**Arizona Department of Education  
Arizona Residency Documentation Form**

Student \_\_\_\_\_

School: Canyon Pointe Academy

School District or Charter Holder: Pointe Schools

Parent/Legal Guardian \_\_\_\_\_

As the Parent/Legal Guardian of the Student, I attest\* that I am a resident of the State of Arizona and submit in support of this attestation a copy of the following document that displays my name and residential address or physical description of the property where the student resides:

- \_\_\_ Valid Arizona driver's license, Arizona identification card or motor vehicle registration
- \_\_\_ Real estate deed or mortgage documents
- \_\_\_ Property tax bill
- \_\_\_ Residential lease or rental agreement
- \_\_\_ Water, electric, gas, cable, or phone bill
- \_\_\_ Bank or credit card statement
- \_\_\_ W-2 wage statement
- \_\_\_ Payroll stub
- \_\_\_ Certificate of tribal enrollment or other identification issued by a recognized Indian tribe that contains an Arizona address.
- \_\_\_ Documentation from a state, tribal or federal government agency (Social Security Administration, Veteran's Administration, Arizona Department of Economic Security)
  
- \_\_\_ I am currently unable to provide any of the foregoing documents. Therefore, I have provided an original affidavit signed and notarized by an Arizona resident who attests that I have established residence in Arizona with the person signing the affidavit.

\_\_\_\_\_  
Signature of Parent/Legal Guardian

\_\_\_\_\_  
Date

\*For members of the armed services, the provision of verifiable documentation does not serve as a declaration of official residency for income tax or other legal purposes.



**State of Arizona**  
**Affidavit of Shared Residence**

I swear or affirm that I am a resident of the State of Arizona and that the persons listed below reside with me at my residence, described as follows:

Persons who reside with me:

\_\_\_\_\_

\_\_\_\_\_

Location of my residence:

\_\_\_\_\_

I submit in support of this attestation a copy of the following document that displays my name and current residence address or physical description of my property:

- \_\_\_ Valid Arizona driver's license, Arizona identification card or motor vehicle registration
- \_\_\_ Real estate deed or mortgage documents
- \_\_\_ Property tax bill
- \_\_\_ Residential lease or rental agreement
- \_\_\_ Water, electric, gas, cable, or phone bill
- \_\_\_ Bank or credit card statement
- \_\_\_ W-2 wage statement
- \_\_\_ Payroll stub
- \_\_\_ Certificate of tribal enrollment or other identification issued by a recognized Indian tribe.
- \_\_\_ Documentation from a state, tribal or federal government agency (Social Security Administration, Veteran's Administration, Arizona Department of Economic Security)

Printed Name of Affiant: \_\_\_\_\_

Signature of Affiant: \_\_\_\_\_

**Acknowledgement**

State of Arizona  
County of \_\_\_\_\_

The foregoing was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_,

By \_\_\_\_\_.

\_\_\_\_\_  
Notary Public

My Commission Expires:

\_\_\_\_\_