

Casefiles Report for November

Summary Monthly Report for November2012

1. Worked with micro business team to update and verify client's ID and information of Bootstrap Program
2. Worked and verified clients in Day care program
3. Checked student's statistics and information in extra program
4. Prepared and updated paper files for students in Blum Project
5. Worked with social, education and micro team to update clients' information

Sign-off by Department Head



Casefiles

Reporting:

Staff in charge of report: IN An, Casefiles Coordinator

Highlights

1. Worked with Mr. Meth Savda, micro business administrative assistant, to update ID and information for women in the Bootstrap Program. There are 109 women who have been selected to attend the program. There were 23 get ready girls who have graduated the program and transferred to attend in Bootstrap Program. Currently, there are 14 women in the program; 6 women are trained in Hagar Organization (Partnership) and 8 women are trained in Riverkids' sewing class.
2. 9 children(5 f) are in Day Care Program.
3. Checked student's statistic and information in Riverkids Program. There are 387 active students.
4. 50 clients were updated paper file
5. **Worked with social, education and Micro team to update clients' information:**

5.1 Clients which were absent or dropped out over the last three months from Riverkids Program

Client's Name	ID	Reason Absent	Note
P. S.K.		Husband disagrees with her attending sewing class.	Only attended two weeks of the Program in her first month (generation III)
R.L.		Was hired as a cook with wages of \$110 each month.	
V. N.	0226	Family moved to Svay Reing Province.	Family resides on the river and was forced to move due to hotel development around the area.
V. T.	0227		
K. S.	0688	Family had moved away.	S. (F) is a student in extra class at compassion house.
N. P.	0457	Family moved to Outdong mountain.	She is a student in extra class at compassion house.

5.2 Clients who absented in a whole month from Riverkids Program

Name of client	RKID	Reason Absent	Note
O. S.	0259	Played truant at a cyber café near her house.	He studies either extra program or state school supporting program.
S. V.	0583	Was selling candles near Royal Palace for extra income .	He studies either extra program at Kilomet 6.
P. S.	0649	Did not come to study for a whole month either state school or Riverkids program because he did not want to attend the	She is a student in extra program at Family House/Alexendra and studies Grade 1 at state school.

		class.	
C. R.	0028	Went for trash collection	C. R. is a student in extra program at Central office. This information is given by Mr. Gnem Touch, education officer. (Absent in first month)
S. R.	0382	Desire to study state school and felt the program was not beneficial. Her mother felt that the Program does not meet the standards of state school.	R. is a student in extra program of Riverkids program at Compassion House. This information is given by Social team and Mr. Gnem Touch, Education officer. (Absent in first month)
S. C.	0582	Was selling candles near Royal Palace for extra income .	She is a student in extra program at Kilomet 6.
T. D.	0520	Did not attend class for a whole month because her father was sick; there was no one to earn income to support the family. Her mother decided to work as dish washer to earn some money to support the family. As result, she did not go to school.	She is a student in extra program at Kilomet 6.
H. P.	0662	Absent for a whole month from Riverkids program because he was afraid of his new class at state school.	Former kindergarten student and was promoted to study in state school.
V. P.	B0077	Decided to work in a Karaoke Lounge and requested the Program not to contact her.	
P. B.	B0082	In search for job opportunities in other provinces.	

5.3 Client who have transferred to other NGOs

Name of Client	RKID	Reason for transfer	Note
P. S.	0245	Her mother wanted her to study at PSE (Pour un Sourire d'Enfant) where he will be able to study two classes a year.	Her mother was afraid of influence of drug usage due to community they lived at.

6. Clients who returned in Riverkids Program this month

Name of client	RKID	Reason to returned	Note
T. B.	0605	Moved back to the community	Former kindergarten student at Kilomet six; dropped out last year as family moved back to their hometown.
Y. S.	0685		Was a former kindergarten student at Compassion House; dropped out in Aug 2012 when she was in Grade 1(at state school) because father wanted her to

			learn Arabic.
S. B.	0021		Dropped out in 2010 when she was in Grade 2 because mother was sick and had to moved to the countryside.
E. S.	B0062	She graduated in handcraft class in April 2012 and has returned to Riverkids program to participate in another handcraft class which began this month.	Former student in handcraft class
C. D.	B0021	She graduated from sewing class and returned to the Riverkids program to join the handcraft class, which began this month.	Former student in handcraft class
S. C.	B0066	She graduated from handcraft class in April 2012 and has returned to the Riverkids program to participate in another handcraft class, which begins this month.	Former student in handcraft class

Challenges:

1. No updated information from state school supporting program during the month.

Evaluations

- None Due
 Yes, attached as _____ (file name)

Next Month

Please briefly describe activities planned for next month:

1. Help volunteer unit to coordinate local volunteer and students from Singapore to conduct community survey in Kilomet 6.
2. Work with oversee volunteer to review and set up Casefiles' guidelines.
3. Work with education staff to review student's statistics in state school
4. Prepare and file document in family's folder.