

# Casefiles Department

## Summary Monthly Report in September 2012

1. *The Education unit consolidated 83 client's documents for state school.*
2. *Prepared and filed Smarty-pants' documents*
3. *There were six clients who were selected to attend in Riverkids program in this month*
4. *Updated and reviewed client's information and family's ID in the master list*

Sign-off by Department Head



## Casefiles

### Reporting:

Staff in charge of report: IN An, Casefiles Coordinator

### Highlights

1. Worked with Mr. Gnem Touch, Education Officer, to consolidate 83 (F=41) client's documents (birth certificates) for state school. We worked on their registration forms and their birth certificates.
2. There were 14 (F=10) Smarty-pants' documents prepared and files completed in folders. In each folder, there is a completed Casefiles intake form, parents' agreement, children's questionnaire, and introduction letter from the children.
3. **There were six clients who were selected to attend in Riverkids program this month :**
  - 3.1 **Two new children are attending the Get Ready Boy program this month:**

<b>Name of Client</b>	<b>RKID</b>	<b>Reason to selected</b>	<b>Note</b>
N.N.		<ul style="list-style-type: none"> <li>- He does not have a skill. He wants to attend class and learn a skill after graduation.</li> <li>- His family is poor cannot send him to study in a private school.</li> <li>- He stopped studying in grade six to work as construction worker and garbage collector.</li> </ul>	He lives in a small house but there are lot members in his family. Moreover, their income is not regular. His mother has stomach problems and neurosis. His father is a grocery seller. His family members are garbage collection workers but they don't work regularly. They are living in the Phsar Touch community, which is very difficult to live in during the raining season.
C.B.		<ul style="list-style-type: none"> <li>- He does not have a skill</li> <li>- His family is approximately \$10,000 in debt.</li> </ul>	He used to work in Thailand as a construction worker and he has been Cambodia for three months. Nowadays, he does not have any work or a job to do because he is unskilled. His father is a singer and his mother is coffee seller. They can earn around \$450 per month. The information is provided by the Social team.

### 3.2 One new client is attending the Get Ready Girl program this month:

<b>Name of client</b>	<b>RKID</b>	<b>Reason to selected</b>	<b>Note</b>
K.V.		<ul style="list-style-type: none"> <li>- She cannot study because of her family's condition.</li> <li>- She wants to have a good skill after graduating from the course</li> </ul>	Since she was young, K.V. has attended class in Vietnam, but she has never attended Khmer class. Nowadays, she lives in a rented house with her mother who is a cake seller. Her father died when

		- She wants to help her mother in the future.	she was three years old. Her mother suffers from women's health issues. Her family's income is only \$75 per month, which cannot support the whole family. However, K.V. really wants to study a skill.
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### 3.3 A new client was selected for Woman Training (sewing class):

<i>Name of client</i>	<i>RKID</i>	<i>Reason to selected</i>	<i>Note</i>
P.T.	0567	She is faced with human trafficking.	Ms. P.T. graduated in two generations (VI-VII) of Get Ready Girl. After graduation from Get Ready Girl, generation VII, she was sent to study sewing in Nyemo NGO partnership. The course was six months to graduate. She found a job in a factory and her salary was \$77 per month, but she stopped working at the factory. Ms. Srun Sokhim, a social worker, provided the following information. "We discussed and talked to her to ascertain the reason she decided stop working at the factory. She said that she has a relationship with another young boy in the community but her mother wants to sell her virginity to an old rich man. Her mother contacted her older sister; P.T.T.T, from Get Ready Girl in generation III; to try to influence Ms. P.T. to agree to meet this old man over the last two months. In the first meeting, the man gave her \$50 and kissed her. Then he promised to give her \$2000 if she agrees to stay with him for three days in the hotel behind Sorya Supermarket. Then her sister will get a ring if she can persuade Ms. P.T. to accept his offer. Our social worker tried to help her and explain the bad effect on her life if she accepts her mother and sister's plans. Finally, we asked her to find her way if she needs help from us. Then she said that she does not want to stay with the old man, however she wants to leave home

			<i>because if she stays at home her mother will hit her and try to sell her again. Also her mother will ask her sister to send her to stay with the old man in the next two days or three days after this meeting”.</i>
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### 3.4 A new client was selected for Baby Belly this month:

<b>Name of Client</b>	<b>RKID</b>	<b>Reason to selected</b>	<b>Note</b>
V.S.	0553	<ul style="list-style-type: none"> <li>- Her mother cannot earn money for milk.</li> <li>- Her mother is a sex worker and she has HIV/AIDS.</li> <li>- Her mother's health is not good.</li> </ul>	<i>This baby is nearly three months old and her health is good. She and her mother are living in a Compassion House in a small rented room. Although her mother has HIV/AIDs, she sometimes goes to find clients along the street. A neighbor usually supports her mother. They do not have enough food to eat each day.</i>

### 3.5 An existing client is selected for weekly boarder at Blum :

<b>Name of Client</b>	<b>RKID</b>	<b>Reason to selected</b>	<b>Note</b>
C.R.	0365	<ul style="list-style-type: none"> <li>- His family does not have their own house to live in.</li> <li>- His family does not have enough food for him to eat.</li> <li>- His father usually commits domestic violence against his family.</li> <li>- He is renting a room, which is supported by Riverkids. It's small but is a place to live.</li> </ul>	<i>C.R. was a former student in the extra class at Compassion house. As his family cannot supply enough food for him, he was selected to stay in Blum. His father, who sometimes collects garbage and cans, is a construction worker. His mother, who usually works as a cleaner, was sex worker. They are very poor and in a bad situation.</i>

## 4. Updated and reviewed client's information and family's ID in master list :

### 4.1 Clients who returned in Riverkids this month:

<b>Name of client</b>	<b>RKID</b>	<b>Reason to returned</b>	<b>Note</b>
K.P.	0511	<i>His family moved from a house in Pou Chin Tong, which is nearby Phnom Penh International Airport.</i>	<i>This family moved houses last month, but now they are back in Kilomet Six.</i>
V.V.	0613	<i>His family moved from Kilomet Six to Railway II (near the Compassion House</i>	<i>He studies at either Extra class of Kilomet Six or at state school in grade one. The</i>

		location) because his grandmother has a lot of debt at Kilomet Six. They expected they could find more benefits for the family if they moved. Unfortunately, they could not earn anything, so they decided to move back to Kilomet Six. The information was given by the education and social units.	social and education teams are trying to keep track of his information and whereabouts.
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#### 4.2 Absent Clients in Riverkids (More than 30 days/1 month):

Name of client	RKID	Reason absent	Notes
M.S.	0395	M.S.'s grandmother brought her to her homeland.	M.S. studies in grade class at Compassion House and she studies in grade two this new year at state school. The education and social teams provided the information. <b>(absent in the second month)</b>
M.D.	0387	His family moved to live in a new place.	M.D. studies in the Extra class at Compassion House and he studies in grade three at state school. The education and social teams provided the information. <b>(absent in the second month)</b>
M.S.	0388	Her family moved to live in a new place.	M.S. studies in grade class at Compassion House and she studies in grade three at state school. The education and social teams provided the information. <b>(absent in the second month)</b>
K.S.	0463	Her elder sibling brought K.S. to their homeland	K.S. studies in grade class at Compassion House and she studies in grade two this new year at state school. The education and social teams provided the information. <b>(absent in the second month)</b>
Y.N.	0447	His mother brought Y.N. to her homeland	Y.N. studies in grade class at Compassion House and he studies in grade one at state school. The education and social teams provided the information. <b>(absent in the second month)</b>
B.N.	0693	The family moved to another place because his grandmother has debt.	He is a Kindergarten student at Compassion House. The education and social teams provided the information. <b>(absent in the second month)</b>
M.T.	0698	After her mother died two years ago, M.T. lived with her aunt in Phnom Penh. Now,	She studies in kindergarten at Compassion House. The education and

		<i>her father has brought her to live with her grandmother in Kampong Cham Province.</i>	<i>social teams provided the information. (absent in the second month)</i>
V.P.K.	0504	<i>He usually collects trash or cans to sell for money to support his family.</i>	<i>He studies either at Extra class of Kilomet Six or state school in grade one. The education and social teams provided the information. (absent in the second month)</i>
P.S.	0590	<i>He has health problems.</i>	<i>He studies in either Extra class of Kilomet Six or state school in grade one. The education and social teams provided the information. (absent in the second month)</i>
R.S.	0546	<i>R.S. does not want to study and her parents do not have time to persuade her to attend school.</i>	<i>She has very low self-esteem and is hyperactive. She was absent a month because her parents did not have time send her to our project. She will be back to class soon after we coach her. Mr. Gnem Touch, Education Officer, provided this information. (absent in the first month)</i>
Y.S.	0685	<i>Her father wants her to study the Islam language because her father is Islamic.</i>	<i>Her father sent her to live with her grandmother because he is Islamic. He doesn't want Y.S. to eat pork and learn Khmer. If Y.S.'s father lets her stay with her mother at Railway II community (near Compassion House location), she won't have the opportunity to learn the Arabic language. Mr. Gnem Touch, Education Officer, provided this information. (absent in the first month)</i>
P.S.K.		<i>Her husband does not approve of he attending the sewing class. Also her house is some distance from Riverkids.</i>	<i>She attended the class only two week of her first month (generation III) and then she refused. The Micro team provided this information.</i>
V.N.	0226	<i>The family moved to live in Svay Reing Province.</i>	<i>This family lived on the river (Little Bird). Now they have been forced to move from the area because a rich man built a hotel near the place they lived. Mr. Chin Chea provided this information on 03/09/2012. (absent in first month)</i>
V.T.	0227		

#### 4.3 List Clients who have transferred to other NGOs

Name of Client	RKID	Reason for transfer	Note
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P.S.	0245	<ul style="list-style-type: none"> <li>- <i>His mother wants him study in PSE (<u>Pour un Sourire d'Enfant</u>) because they provide more benefits than Riverkids.</i></li> <li>- <i>He will be promoted to study two classes in a year.</i></li> <li>- <i>His mother is afraid of him using drugs like other people in their community and that's why she asked him to stay there.</i></li> </ul>	<i>Ms. Srun Sokhim and Miss Try Davan followed up this information.</i>
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### Challenges:

1. Most of our clients move frequently from one place to other place in order to find benefits without informing Riverkids' staff. We have difficulty finding their living locations and controlling the information regarding their whereabouts.
2. Casefiles can control client's statistics and update client's information easily if all of our clients have enough information in their profile. Casefiles needs to spend more time collecting client's information in each unit for next months plan.

### Evaluations

- None Due
- Yes, attached as \_\_\_\_\_ (file name)

### Next Month

*Please briefly describe activities planned for next month:*

1. *Cooperate with Micro business and social team to complete ABCD assessment on 20 existing families from Phsar Touch, Compassion House, Blum, and Kilomet Six locations.*
2. *Work with each unit to review and update client's information*
3. *Prepare paper files for Bootstraps women and insert follow up forms into clients' folder.*