

FINANCIAL

Reporting:

Staff in charge of report: Art Cheyrachana and Pheakdey

Please note any financial or legal activities here, e.g. new rental leases.

Highlights

- Received a fund transfer from Oxfam for \$5,453.11 and prepared a finance voucher (ten transactions) for one livelihood project.
- Cooperated with Education unit to pay school fees for Smarty Pants, ESL and state school.
- Prepared a finance voucher of 115 transactions.
- Adjusted donor code and project code in line with requirements.
- Spot checked food and nutrition expenses for each site. Specifically, the number of children in each class and the kind of food that is provided to the children. After our check, we recommended they provide more fruits; like bananas and oranges; eggs, corn, and many types of bean dessert.
- Received a loan from the Micro unit for \$195.50.
- Checked inventory of Micro-products to make sure they have rice and medicines in stock

Challenges

- We had to work longer hours and take on additional responsibility beyond the previous set schedule. Therefore, we needed to provide cash advances and other compensation to the finance team.
- We could not complete the redraft of the Finance Policy as planned. We need help from a finance expert.

Evaluations

None Due

Yes, attached as _____ (file name)

Next Month

Please briefly describe activities planned for next month

- Purchase school supplies and school uniforms to provide to the children for the new academic year.
- Prepare financial report on different donor lines.

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Donations in Cash

Donor Name	Email	Date	Amount	Restricted	Notes
L. T. T. D.		8-August-2012	\$470.14	For general-Alex	Donation to Riverkids program
M.S. C.					
S. E.N.		18-August-2012	\$500.00	-School supplies-Alex	Donation for Riverkids children's school supplies
M. A M.R		22-August-2012	\$200.00	-Alex	Donation for children's Riverkids
S.		24-August-2012	\$248.00	-Advocacy-Alex	Donation for Advocacy walk and survey program

Donations in Kind

Donor Name	Email	Date	Items	Value	Restricted	Notes
M.F		20-August-2012	-Baby Cover sheet 10 -Baby towel 2 -Baby dress 80			
S.C.	017 28 77 77	20-Aug-2011	New water filter	\$700-estimated	For children at family house	
M.D.		15 th -Aug-2012	6 laptop-Lenovo	Second hand	Computer room.	

Other:

- Rachana attended workshop with Mr. David on "team work and report writing".
- Pheakdey attended Human Trafficking and Sex Tourism workshop with Chab Dai in Siem Reap to share knowledge gained with GRG and GRB.

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- Three of the housemothers were involved with volunteers to make film for RK.
- Cooperated with Education to teach two sessions of GRG life skills.
- Provided logistics for staff meeting and workshop (place, participants list, material for workshop, LCD and snacks).

Reporting:

Staff in charge of report: Khin Pheakdey

Requests for new purchases over \$200

(Purchases under \$200 can be approved in Cambodia)

Item	Cost	Date by	Staff requesting	Reason	Notes

Requests for new staff or volunteers/

Needed	Role	Date by	Staff requesting	Reason	Notes

Requests for new training

Training	Cost	Date By	Staff requesting	Reason	Notes

Weekly Boarding

Reporting:

Staff in charge of report: Neang Sokorn, Sophonie, Om Tithya and Po San

Highlights

- Twice this month, the housemother had to explain to a weekly border about decency, morality and to be respectful to the elderly.
- The housemother took two of the weekly boarders to the clinic (A and B) as they were sick.
- There were some children in the weekly boarder project who attended English classes. The English teacher has requested us to work with these children. The housemother and I have scheduled to meet with them every Saturday morning.
- There are 26 children and women that we provided lunch for at Family house and Blum house. All are from families who do not have enough food to support them. Some of the children are from a large family of orphans and a single mother who doesn't have anyone to take care of them.

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Challenges

- One adult cannot manage anger and has been consistently threatening children.

Evaluations

- None Due
 Yes, attached as _____ (file name)

Next Month

Please briefly describe activities planned for next month

Current children in Weekly Boarding

Name	RKID	House	Progress
1. TC	152	Blum House	ID.307and 017 are selected to ESL ID 152 and 058 are in Smarty Pants.
2. TC2	155	Blum House	
3. CSN	052	Family house	ID. 077 and 056 and 052 housemothers have scheduled to work with them every Saturday morning.
4. CSN2	77	Family house	
5. CSN3	56	Family house	
6. CK	58	Blum house	
7. CSP	0421	Family house	
8. CJ	547	Family house	
9. KM	017	Family house	
10. PS	307	Family house	
11. MSK	24	Family house	
12. CL	060	Family house	
13. CC	223	Blum House	

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New or returned children in Weekly Boarding

Name of child	RKID	House	Reason to admit	Expected Time	Notes

Graduated children in Weekly Boarding

Name of child	RKID	House	Reason to graduate	Notes
PS	307	Family house	When her sister worked in Krochas province and she had to live with her father. Her father abuses alcohol and is violent. Last month her father became really sick, so her sister moved back and asked her to stay with them.	RK still provides breakfast, snack and lunch.

Dropped out or absent children in weekly boarding (More than 30 days/1 month)

Name of child	RKID	House	Reason to drop out	Notes

Meals Enrollment

	Alexandra				
	Week 1	Week 2	Week 3	Week 4	Week 5
Breakfast	65	81	95	93	
Lunch	18	23	25	23	
Dinner	16	13	20	18	
Morning Snack	22	22	21	21	
Afternoon Snack	95	96	98	96	
Fresh Fruit (x3)	22	22	21	21	

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	Blum				
	Week 1	Week 2	Week 3	Week 4	Week 5
Breakfast	26	29	24	30	
Lunch	9	9	9	10	
Dinner	4	4	4	4	
Morning Snack					
Afternoon Snack	29	32	26	30	
Fresh Fruit (x3)					

	Compassion				
	Week 1	Week 2	Week 3	Week 4	Week 5
Breakfast	35	34	35	35	
Lunch					
Dinner					
Morning Snack	15	13	15	15	
Afternoon Snack	25	24	26	26	
Fresh Fruit (x3)	15	13	15	15	

	Kilomet 6				
	Week 1	Week 2	Week 3	Week 4	Week 5
Breakfast	9	10	10	10	
Lunch					
Dinner					
Morning Snack					
Afternoon Snack	15	19	13	15	
Fresh Fruit (x3)					

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New children added to Nutrition program

Name	RKID	Grade	Program	Reason
KR			In day care shelter From 8 th to 5 th	His mother attends a sewing class and no one takes care of him while she is in class.
RR			In day care shelter From 8 th to 5 th .	Her mother attends sewing class.
VPS			Sewing training (support lunch)	She attends the sewing class and stays at a house at Chroy Chongva. Her family stays on the boat.

Children graduated from Nutrition program

Name	RKID	Grade	Reason

Food boxes provided to support women/families in the community

Name	Item support	Location	Reason (keep continues)
1-SL	Food (Lunch and dinner) \$25 a month for direct cash aid. \$1.5 to SM when she does the job of cleaning and cooking at A's House (\$0.5 per day, she came for 3 days).	Compassion house	HIV case parent and children, SM's mother.
2- KY	20kg of rice	They attended classes for one week, RK provided 20kg for a	High risk (father uses drugs and mother is a trash collector)

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3-PS	40kg of rice	month. Railway II community	Rotha family at Compassion house
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Other activities

- Housemother followed up with nurse volunteer to check the first aid box and baby in Bali program.
- 9 housemothers are attending “How to be a Good Caregiver” training