

Income & Work August 2012

Department Summary

Please summarize your department's work this month

- *Micro-business coordinator participated in an e-mail marketing course at Boost Entrepreneurship, Sustain Livelihoods.*
- *Micro-business team informed women in the community, sewing class and GRG about a job availability at the SMATERIA shop. After the informative session, 3 women were called for an interview at SMATERIA.*
- *Micro-business coordinator discussed with the sewing trainer about making school uniforms.*
- *We provided food boxes for 14 women (internal and external to our vocational training program).*
- *We provided documents of final reports and photos from our activities to Oxfam.*
- *We conducted a background check for women who wanted to interview for the project.*
- *We followed up on women both in our internal and external to our vocational training program.*
- *We conducted a meeting with the team to discuss the plan and budget expenses for next month.*
- *The Micro-business coordinator contacted 5 companies to present the school uniform project of Riverkids (Project Based & customized Training, Park Café Food and Beverage Co.,Ltd., Connect group, Global voice for women, The Career Ocean CEO).*
- *Micro-business administrator led a 9 hours advocacy walk with 2 volunteer from Australia.*
- *Micro-business coordinator together with the 2 female volunteers arranged funds given by WHO WILL and End Exploitation.*
- *5 women were selected to attend our sewing classes.*
- *Micro-business coordinator had a meeting with Ms Sabrina about Gender work.*
- *Micro-business coordinator had a meeting with the micro-business staff and the HR manager to review job descriptions.*
- *The micro-business team, together with Danielle the Oxfam volunteer, prepared uniform flyers that will be used for the school uniform marketing campaign.*
- *Micro-business administrator jointed a boy forum at First Step join a conference.*
- *Micro-business administrator jointed SSSN network meeting at NYEMO with 39 participants from another NGO*
- *Micro-business administrator participated in a 2 days Peaceful Workshop and Basic Counseling course at Chab Dai.*
- *The micro-unit participated in a management-training course with David.*
- *The micro-business staff conducted a field trip to Sonthi Pheap Water Park (12 participants including 9 women and staff).*
- *Micro-business assistance conducted Higden and attitude for job.*

Vocational Training

Reporting:

Staff in charge of report: Miss Khek Sinoy

Sewing

Highlights:

- *Micro-team secured the following 3 orders from our partner NGOs:*
 - *Asian Hope 115 sets of uniform*
 - *Child and Exploitation 86 sets of uniform*
 - *Who Will 152 items of uniform*
- *There were 62 sets of uniform made by women in sewing class.*
- *ND is a bright student and could sew and cut clothes better than other students.*

- There is a better atmosphere between women in our sewing class. Women now work collectively and collaboratively with each other, helping each other out when at difficulty.
- Micro-business coordinator is working with a social worker in order for KR's children, who are currently studying in our sewing class, to also register in our daycare program.

Challenges

- Women in our vocational training do not have a supporting package for their health, due to Oxfam's limited budget. Some of the regularly ill women do not have health support yet.
- The sewing trainer finds challenges in teaching the new students.
- KS was absent from the class for about 2 weeks because her husband did not allow her to study.
- KK who already graduated from our sewing class, realized that she couldn't afford to bring her children to the center anymore because of the money she had to spend on motor taxi.

Next months

- To cooperate with the micro-business assistant and to help our morning session class for sewing.
- To test the quality of the uniforms made by graduate students.
- To teach and improve the tailoring skills of 6 relatively new students.

Evaluations

- None Due
- Yes, attached as _____ (file name)

Activities This Month

Activity	Date	Amount	Outcome
<input type="radio"/>			

Next Month

Please briefly describe activities planned for next month

Please list any field trips and workshops during this month

<input type="radio"/> Name	<input type="radio"/> RKID	<input type="radio"/> Skills training	<input type="radio"/> Frequency	<input type="radio"/> Community

Evaluations

- None Due
- Yes, attached as _____ (file name)

Loan Reporting:

Staff in charge of report: Meth Savda

Highlights

- 3 women (OS, JD and NG) have started repaying their loans.
- SK repaid her bicycle loan.

Challenges:

- KS did not meet this month's loan repayment because she is still looking after her mother and her business is still not operating.

- TP and AD requested to prolong this month's loan repayment schedule. TP promised to repay her loan next month for sure.

Plan for next Month

- Teach life skill in GRB class.
- Provide pocket money to sewing students.
- Facilitate monthly meeting with sewing students.
- Facilitate department weekly meetings.
- Conduct home visits and collect loans.
- Assist GR program coordinator to provide Direct Cash Aid support.
- Participate in Peaceful Family workshop session II.
- Assist in handcraft awareness with micro-team.
- Assist in financial management workshop.
- Check and prepare storeroom material/product list.
- ABCD family assessment of GRB families.

Evaluations

None Due

Yes, attached as _____ (file name)

Job replacement:

Staff in charge of report: Soeur Sokunthea

Highlights

- There are 6 women in sewing class that have solved their problems and can now attend the class.
- VPR moved from her house and she now lives with her family on a boat.
- KR is now attending the class.
- PS has family issues and her husband does not allow her to study.
- PC has health issues and she cannot keep up with the class.
- NC has a bad pregnancy and she does not feel well in the class.
- KC has health issues and she misses classes without previous notice.
- 6 female trainers were introduced to the class from the social worker.
- Kunthea visited the homes of 7 students.
- CS and Y were transferred to education staff.

Challenges:

- Micro-business assistant visited SK's home twice in order to discuss with her husband. However, even if we had informed the family in advance, SK's husband was nowhere to be seen when the assistant visited their house.

Plan for next Month

- Conduct home visits to sewing class students who are absent more than 2 days without any information.
- Follow up women's training outside class every Friday.
- Cooperate with micro-coordinators in order to sell uniforms made by students to 5 private schools.
- Inform women in community to participate in financial management workshop.
- Assist micro-coordinator with handcraft awareness.
- Participate in business development training.
- Provide pocket money female students.
- Teach life skill in GRG class.
- Look for jobs for our students.

Financial Training

Reporting:

Highlights

- There is no training session for this month.

Challenges

Evaluations

None Due

Yes, attached as _____ (file name)

Next Month

-Micro-Business Coordinator will cooperate with Finance and Oxfam volunteer to conduct financial Management to women in sewing class and GRB & Girls.

Activities This Month

Activity	Date	Participants	Outcome

Food Boxes

Reporting:

Staff in charge of report: Sinoy Khek

Highlights

- 31 families of GRBs and GRGs families receive Direct Cash Aid support.
- Women in sewing class were introduced micro-business, as an effort to recruit more candidates for our vocational training program.
- 8 women in sewing class received \$65 each for food boxes and pocket money.

Challenges

Evaluations

None Due

Yes, attached as _____ (file name)

Next Month

Please briefly describe activities planned for next month

Direct Cash Aid Support for Get Ready Girls generation 8

No	Name	Sex	Relative to GRGs	Assessment Level	Direct Cash Aid Support
1	C.S.	F	Mother of P.M.	A	6.25 \$
2	B.C.	F	Mother of P.D.	B	12.5 \$
3	NS	F	Mother of PS	B	12.5 \$
4	PS	F	Big father of PS	B	12.5 \$
5	SL	F	Mother of SV	C	18.75 \$
6	CS	F	Mother of SS	C	18.75 \$
7	PB	M	Father of CR	C	18.75 \$
8	TS	F	Sister of TT	C	18.75 \$
9	SC	F	GRG	C	18.75 \$
10	SK	F	Mother of MSD	D	25 \$
11	VP	F	Grandmother of TS	D	25 \$

Food boxes Given This Month

Name	RKF	Provision	Note
RL		65\$ for food boxes and pocket money	Oxfam
KC		65\$ for food boxes and pocket money	Oxfam
IC		65\$ for food boxes and pocket money	Oxfam
ND		65\$ for food boxes and pocket money	Oxfam
PS		65\$ for food boxes and pocket money	Oxfam
KR		65\$ for food boxes and pocket money	Oxfam
PC		65\$ for food boxes and pocket money	Oxfam
VPR		65\$ for food boxes and pocket money	Oxfam

Piecework

Reporting:

Staff in charge of report: Khek Sinoy

Highlights

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Challenges

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Evaluations

None Due

Yes, attached as _____ (file name)

Next Month

Please briefly describe activities planned for next month