

# Casefile Monthly Report – June 2012

## Clients

### Department Summary

1. Worked with education staff and social staff to update and verify clients' information in Blum project and Compassion House project.
2. Completed children's questionnaire and translated mentor's letter and children's message
3. Worked with the Micro business staff to verify women profiles.

Sign-off by Department Head

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## Casefiles

### Reporting:

Staff in charge of report: IN An, Casefiles Coordinator

### Highlights

- 1. Casefiles unit has completed updating the clients' information in all Riverkids' target from 2007 to 2012.**
- 2. Mentor program:**
  - 8 children who were asked to complete children questionnaire were sent to the Singapore office.
  - 6 children are completing the outstanding documents.
  - 7 children received a letter from their mentor and responded to the mentor's letter.
- 3. 44 clients' information have been entered into the records**
- 4. Worked with Mr. Lim Thearny and Mr. Chin Chea, the social support team, to verify 167 clients' details in Phsar touch community and offsite program.**

### Challenges

1. The Casefiles Unit needs additional time to verify clients in each unit. The Casefiles Unit has completed the total number of clients in 2007 to 2012. We have to discuss the number of Riverkids programs that clients have been attending. For example, one client can attend three separate Riverkids programs, and there is some confusion about this.
2. There are two matters which are very urgent for the Casefiles Unit in this month –
  - a. the completion statistic of clients in the Riverkids program; and
  - b. the reply document for the mentor program.
3. The Casefiles Unit has been late to reply and answer other information.
4. In the past, there have been no regular Riverkids staff who can prepare and undertake the Casefiles Unit's work. There is a need to present to other units about the Casefiles Unit's work to ensure the other units understand clearly.
5. Our clients and their parents did not fully understand the mentor program. We need to conduct parents meeting about the process and criteria before accepting them into the program.

### Evaluations

- None Due
- Yes, attached as \_\_\_\_\_ (file name)

## Next Month

Please briefly describe activities planned for next month

1. Work with education staff, social staff and overseas volunteer, Ms Hannah Montjarret, to identify and record the existing number of Riverkids clients (students) and send to Singapore staff.
2. Send the total number of Riverkids from 2007 to 2012 to Singapore office.
3. Work with education staff and social staff to conduct parents meeting about accepting students into the mentor program.
4. Work with Micro business staff, social staff and overseas volunteer, Ms Hannah Montjarret, to identify and record the existing number of Riverkids clients (women) and send to Singapore staff.

## Absent clients in Riverkids (more than 30 days/1 month)

Name of client	RKID	Reason absent	Notes
SB	0005	He has gone to his hometown to look after his mother who has HIV/AIDs.	
CI	0060	She was taken by her parents to her hometown	She is in the mentor program. She is provided lunch in Alexandra project.
CC	0223	She was taken by her parents to her hometown	She is the younger sister of CL
YS	0018	He likes playing games outside, he does not want to study.	He was absent for two months from class.
IS	0031	She has gone to Seim Reap Province	She has been absent since May
GT	0040	She does not want to study	She has been absent from May to now
CH	0026	He does not want to attend with Riverkids because he is supported by another NGO	
CS	0683	He has gone to his hometown (Kampong Cham province).	
KS	0055	She went to Vietnam two months ago	

## List Clients who have changed to other NGOs

Name of client	RKID	Reason to changed	Notes
KS KP	0164 0165	Both have changed to study in Kein Klang because their families have moved to live there.	They are siblings
VS	0370	She changed to study with an International NGO	This information was provided by Mr. Lim Thearny, Social work supporting team.

KS	0371	Changed to study with an International NGO	This information was provided by Mr. Lim Thearny, Social work supporting team.
HV	0372	Changed to study with an International NGO	This information was provided by Mr. Lim Thearny, Social work supporting team.
HT	0373	Changed to study with an International NGO	This information was provided by Mr. Lim Thearny, Social work supporting team.
HT	0374	Changed to study with an International NGO	This information was provided by Mr. Lim Thearny, Social work supporting team.
VU	0375	Changed to study with an International NGO	This information was provided by Mr. Lim Thearny, Social work supporting team.
VY	0376	Changed to study with an International NGO	This information was provided by Mr. Lim Thearny, Social work supporting team.
TR	0377	Changed to study with an International NGO	This information was provided by Mr. Lim Thearny, Social work supporting team.

### List Clients who dropped Out from Riverkids Program (absent over than three months)

Name of client	RKID	Reason to dropped out	Notes
1. TL	0006	He used to attend the state school or Riverkids program. He has been in Vietnam with his grandmother since August 2011	This information was provided by Mr. Lim Thearny, Social work supporting team.
2. KS	0007	He was supported by Riverkids to study at either state school or Riverkids program.	This information was provided by

		He dropped out from Riverkids and state school to study skill motor repairing	Mr. Lim Thearny, Social work supporting team.
3. LNM	0008	Her parents asked her to drop out from Riverkids to study at another place.	This information was provided by Mr. Lim Thearny, Social work supporting team.
4. SR	0009	He stopped studying in 2010 to collect Ait Chai in order to earn some money to support himself	This information was provided by Mr. Lim Thearny, Social work supporting team.
5. HS	0012	He dropped out from Riverkids and state school. He does not want to study because he is busy collecting Ait Chai everyday	This information was provided by Mr. Lim Thearny, Social work supporting team.
6. M/LS	0013	She was staying in Alexandra project and she studies at a state school or Riverkids class. Since August 2011 she has stopped studying at the state school and Riverkids class in order to collect garbage since August 2011 to earn some money to support her family	This information was provided by Mr. Lim Thearny, Social work supporting team.
7. SC	0014	She dropped out from Riverkids class because her father died in 2011. She helps her aunt to sell coffee.	This information was provided by Mr. Lim Thearny, Social work supporting team.
8. SP	0015	He was supported by Riverkids to study at either the Riverkids program or state school. He dropped out from Riverkids to study at another institution.	This information was provided by Mr. Lim Thearny, Social work supporting team.
9. HV	0016	His family found it financially difficult to live in Phnom Penh. They have returned to their hometown in 2011.	This information was provided by Mr. Lim Thearny, Social work supporting team.

10. SB	0021	Since August 2011, he has not been attending the Riverkids class or state school. He returned to his hometown to live with his mother who has HIV/AIDS.	This information was provided by Mr. Lim Thearny, Social work supporting team.
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