

Volunteers and Visitors Report June 2012

Please send spreadsheet of visitors and volunteers in Cambodia as attachment

Department Summary

Please summarize your department's work this month

- *Coordinated five advocacy walks (three 12-Hs and two 9-H)*
- *Coordinated five groups of short-term volunteers*
- *Finished all the draft of MoU with partner organizations*

Sign-off by Department Head



Advocacy Walks

Reporting:

Staff in charge of report: PANG Sina

Highlights

1. There were 13 visitors joining the 12-H challenges
2. There were 9 visitors joining the 9-H challenges
3. There were 6 staff leading the advocacy walk (one of them led the walk twice)
4. This month, the freelance guide was invited to lead the walk.

Challenges

1. Some of the guides were not punctual.
2. It was raining during the walk so the guides had to skip some of the activities.
3. Some guides forgot to ask visitors to sign the visitor/volunteer agreement.
4. Some guides forgot to record the visitors' names during the walk.

Evaluations

- None Due
 Yes, attached as _____ (file name)

Next Month

Please briefly describe activities planned for next month

Walks This Month

Please attach Advocacy Walk feedback forms

Activity	Date	Participants	Guides
12-H challenges	6/6/12	Yoek L. Y. Victor H.	Mr. PANG Sina
12-H challenges	8/6/12	Hannah L. + 6 friends	Mr. Sengly and Chin Chea
12-H challenges	12/6/12	Weiyng H. + 3 friends	Mr. An and Sambo
9-H introduction trip	21/6/12	Hu Q. Sehar A. Rovena M. Wong Kuo T. Wong Yin H. Maria B. Thavamani P. K.	Mr. Srun and Chinchea
9-H introduction trip	30/6/12	Calista S. + 1 friend	Ms. Soklee

Mural Paintings

Reporting:

Staff in charge of report: _____

Highlights

1. *No*
- 2.
- 3.

Challenges

1. *No*
- 2.
- 3.

Evaluations

- None Due
 Yes, attached as _____ (file name)

Next Month

Please briefly describe activities planned for next month

No

Murals This Month

Please attach a photograph of each mural

Murals	Date	Participants	Children

Visitors and Volunteers

Reporting:

Staff in charge of report: PANG Sina

Highlights

1. *This month, was one long term volunteer from Singapore: Victor H.*
2. *There were five groups of short term volunteers (12 people)*
3. *There was a group of volunteers who handed over 50 bikes, 50 helmets, and 10 pumps to Riverkids (9 visitors)*
4. *One local volunteer left.*
5. *One local volunteer started his volunteering.*

Challenges

1. *We had problems with volunteer's materials in the previous years (cameras).*
2. *There was not enough staff to help coordinate the kids during the activities.*

Evaluations

- None Due
 Yes, attached as _____ (file name)

Next Month

Please briefly describe activities planned for next month

Activities This Month

Name	Arrival Date	Departure Date	Activity	Notes
Reba C. Azucena G. Andrea P.			- Art Education Project - Art Education Workshop at PUC	- Donated Art Materials for Kids Education
Victor H.	6/6/12	6/7/12	- Advocacy walk - Developed and implement community development program - Advised education unit on management	
- Janice T. - Mohammad Z. - Cedric Lim L. H. - N. M.	10/6/12	19/7/12	- Designed English Curriculum for one year for English program	
- Caleb T.	11/6/12	16/6/12	- Install 16 liter of lights in 14 families in compassion house and phsa touch - Teacher assistant at Blum and Family house	
- Michael T.	11/6/12	16/6/12	- Management thinking to 17 staff - One-to-one training session to 9 staff	

- Wee Tan Y. - Molly R.	13/6/12	14/6/12	- Photography workshop for three group of children - The total number is 35 kids - Two groups are new and one group has been trained last year	
- Maria and her 8 friends	21/6/12	21/6/12	- Advocacy walk - Handover 50 bikes, 50 helmets, and 10 pumps to Riverkis - Dinner with Sophea and Sophon - Shoot video for documentary	
- Mom V.	1/4/12	29/6/12	- Taught English at Blum	
- Man S.	12/6/12	12/9/12	- Taught English at Office	

Please attach Visitor and Volunteers spreadsheet

Others

Reporting:

Staff in charge of report: _____

Highlights

1. Translated community nurse monthly report
2. Translated staff evaluation form
3. Finalized the draft of all MoU with partner organizations
4. Prepared fifty bikes, fifty helmets and ten pumps for handover ceremony
5. Worked with maintenance staff to repair all materials in centre and office

Challenges

- 1.
- 2.
- 3.

Evaluations

- None Due
- Yes, attached as _____ (file name)