

Department Summary

Please summarize your department's work this month

- **31 clients from 27 families had their information updated.**
- **12 girls were selected into the new generation of Get Ready girl program.**
- **11 women in sewing and handcraft class (generation 2 graduated.**
- **Absent clients in Riverkids (more than 30 days/1 month).**
- **9 clients in mentor program have completed their outstanding documents.**

Sign-off by Department Head



Casefiles

Reporting:

Staff in charge of report: In An, Casefiles Coordinator

Highlights

I . Worked with local Volunteer, Mr. Horn Sombo to cooperate with education team, Ms Krouch Chandara, Khmer teacher to meet 31 clients from 27 families at compassion house project. We used casefile form to update their information. 9 kids dropped out from Riverkids program:

Name of client	RKID	Reason to dropped out	Notes
1. P.P, student in kindergarten of compassion house	0494	Her parents transferred her to Transform International Organization in late 2011	Transform International Organization provides much more benefits than Riverkids.
2. S.S., student in kindergarten of compassion house	0495	His parents transferred her to transform international organization in late 2011	
3. S.C., student in extra class of compassion house project.	0498	Her parents transferred her to transform international Organization in late 2011	
4. S.P., student in extra class of compassion house project.	0480	We cannot contact him and his family. We do not where they have gone since December 2011	His family do not own a house in Phnom Penh , they changed their house very often.
5. V.L.	0482	His family moved away. He has gone with his family.	We do not have the exact date that he left from us.
6. K.T., student in extra class of compassion house project.	0465	He has gone back to his hometown	His mother is a sex worker. His father divorced his mother and has gone away.
7. S.P., student in extra class of compassion house project .	0460	He has gone to his hometown because his parents have separated from each other since 2011	
8. K.V. 9. K.R., student in extra class of	0478 0476	They have gone to live in their hometown with their grandmother since late 2011	They are siblings, their father left them six years ago

<i>compassion house project.</i>			<i>and never come back. Their mother was a cake seller.</i>
<i>10. R.R.</i>	<i>0123</i>	<i>His parents transferred him to transform international organization in late 2011</i>	

II . New clients in Riverkids (selected to join this month). *12 girls were selected into new the generation of the Get Ready Girl program.*

Name of client	RKID	Reason to admit	Notes
<i>1. S.S.</i>	<i>0717</i>	<i>S. used to study in grade 2 in her hometown. Because of her family's condition, she decided to stop studying when she was 10 year old. She really wishes to study for the sake of her future. In her free time, she helps her mother cook rice, looking after her younger siblings. She lives with her mother in a rented room in bad condition. Her room is small and hot but habited by alot of people. Her mother is a housewife; she sometimes works as a construction worker. Her father is a construction worker; he can earn around 5 dollars per day. Because their income is low per day but they have to spend on food, and living materials. Her younger sister and brother have no chance to study at state school. Finally, they are happy to send their child to study any skills or subject.</i>	
<i>2. P.D.</i>	<i>0718</i>	<i>D. stopped studying in grade 6 two years a go. She really wants to study but her family's condition is not able to send her. Her father divorced her mother 12 years ago and has gone left. Now she lives with her who is a beautician (nail design). Her mother cannot earn a regular income. She lives with her mother in a rented room. Her mother sometimes can earn 7000riels or sometimes 10000 riels per day. Therefore, they are happy to send their child to study any skills or subject.</i>	

3. P.S.	0719	<p><i>S. stopped studying in state School in grade 8. She was a good student in the class and was never absent. Because of her family's condition, she decided to stop studying. She lives with parents in her own house in the slum area. In her free time, she helps her mother cook and clean. Her mother is a housewife and her father is a police man. His father works as a motor taxi driver besides working as a police. Her older sister works as a garment worker; she earns some money to her family per month. Her family borrowed a loan from ACLEDA bank for 1500 dollars, they have to pay 100 dollars to the bank per month. Sreyleap really wants to study and have good skills for her future.</i></p>	
4. S.K.	0720	<p><i>K. stopped studying in grade 5 as she likes go gallavant with her friends. She sometimes goes out with her friends at night and returns in the middle of the night. She does not want to attend school. Now she lives with her parents in a rented room, there are a lot family member to live in. Her mother works for Riverkids as a housemother, she gets 65 dollars per month. Her father works a construction worker, he is the head of the family and can earn more money per month. They work hard every month but still cannot support the whole family.</i></p>	<p>Social team went to follow up on her information at her house several times but she refuses to attend with us since the class has started.</p>
5. P.S.	0721	<p><i>S. stopped studying in grade 11 Last year. Her study was a medium, and she likes to study. Unfortunately, in her family there is no one to look after her youngest sister. She has two younger sisters and one brother. She lives with her mother who is a bread seller. Her mother is the bread winner. Her younger sister works as a garment worker; she also contributes some</i></p>	

		<i>money per month. Her father has a new partner and has gone a way. They live in a rented room, they do not have their own land and house to live in. S. does not have to study at a high level. She was really happy to hear about the Riverkids program because she wants to study and have a good job.</i>	
6. B.M.	0722	<i>M. stopped studying in grade because her family cannot support her. She lives with her mother and her younger sister in her own house. Her mother is a vegetable seller. Her father divorced her mother and has gone away. Mary is studying to be a beautician (nail designer) on Mondays to Fridays. During the weekend, she stays at home to run her business.</i>	She really wants to attend training skills
7. S.L.	0723	<i>L. stopped studying in grade 7 because her family's condition. She lives with her parents in a rented room. Her father is a motor taxi driver and mother does not have a stable job. Her parents borrowed money from the bank amounting to a round 3000 dollars, they have to pay the loan every month.</i>	
8. T.S.	0724	<i>S. stopped studying in grade 5 because her family's condition was very poor. There are a lot members in her family, most of them do not have job. They live in a rented home, which is a small place. Her mother is a cake seller and her father is a construction worker. Everyday they do not earn much money to support the family, their income is not regular. They live in the slum area.</i>	
9. M.S.	0725	<i>S. stopped studying in grade 5 in 2009 because of her family's condition. She lives with her mother, her older sibling and younger sibling in a rented house. Her mother cannot work because she is sickly. Her father died in 1999. Her family is supported by her older brothers who is a construction worker and older</i>	

		<i>sister who is as massager. Her older sister, who can earn some money to support family, is blind eyes. Sreyden is also having problem with her eye.</i>	
10.T.T.	0726	<i>T. stopped studying in grade 3 in 2006, because her family is very poor. She lives her grandmother who cannot do any work because she is sickly. Her mother died and her father has a new wife and has gone a way. They live in a rented house as they do not have have their own land to live on. Her family is supported by her older sisters who are workers in a garment factory. They are in a difficult situation and living in poor condition. They do not have enough food to eat daily.</i>	
11.C.R.	0727	<i>R. lives with her parents in a rented house. She stopped studying because her family was too poor to support her. Her parents are construction workers, they don't earn regular incomes. Their incomes cannot support the whole family.</i>	
12. C.C.	0011	<i>C. does not go to school regularly because she helps her mother with work such as cooking rice and cleaning the house. In contrast, she studies at Riverside's class for English lessons. She lives in a small rented house in difficult conditions. They share a common toilet with their neighbor. She lives with her mother who works for a company as a cleaner and her step father is a motor taxi driver. Her mother and her step father have HIV/AIDS. Her youngest sister was infected with HIV/AIDS by her parents. Her father died when she was 8 years old. Now, her family is in difficulty, they sometime do not have enough food to eat. Their income is too low to support the family per month. Therefore, they are happy to attend Riverkids program in the long run.</i>	She is reintegrated to attend Get Ready girl program. She really wants to attend training skills workshops.

III. Graduated clients in Riverkids (no longer need our help) .

11 women in sewing and handcraft class (generation 2) were graduated.

Name of client	RKID	Reason to graduate	Notes
1. S.S.		<i>They were supported by Oxfam International Organization (they were supported for only ten months of training)</i>	<i>She has a job as an intern at Capacity Specialist Shop</i>
2. L.C.			<i>She has a job as an intern at Capacity Specialist Shop</i>
3. O.C.			<i>She has a job as a staff</i>
4. O.K.			
5. R.S.			<i>She gets a job as a internship at Phnom Shop</i>
6. V.B.			
7. K.S.			<i>She has a job as an intern at Phnom Shop</i>
8. H.O.			
9. T.S.			
10.K.K.			<i>She has a job in a garment factory</i>
11.H.R.			<i>She has a job as an incentive job</i>

IV. Absent clients in Riverkids (more than 30 days/1 month)

Name of client	RKID	Reason absent	Notes
1. Y.S.	0018	<i>He likes playing games outside, he does not want to study.</i>	<i>Worked with Social team who met his mother on 23/05/2012</i>
2. I.S.	0031	<i>She has gone to Seim Reap Province</i>	<i>Social team met her grandmother on 22/05/2012</i>
3. G.T.	0040	<i>She does not want to study</i>	<i>Social team met her mother and persuaded her to return to school on 20/05/2012</i>
4. C.H.	0026	<i>He does not want to attend class with Riverkids because he is supported by the other NGOs</i>	<i>Social team met his mother on 22/05/2012</i>
5. Keo Sreylin	0055	<i>She has gone to Vietnam with her grandmother</i>	<i>Education team cooperated with social</i>

			<i>team and met her mother on 22/05/2012</i>
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V. Mentor Program

9 clients in mentor program are completed their outstanding document:

Name of client	RKID	Document Completed	Notes
1. K.T.	0079	Casefile form	
2. T.C.	0255	Parents' permission and casefile form	
3. Y.M.	0352	Casefile , Photo, and parents' permission	
4. C.S.	0381	Casefile form	
5. T.P.	0415	Casefile Form	
6. H.S.	0506	Photo, parents' permission, casefile and letter	
7. Y.S.	0585	Parent's permission and casefile	
8. LY.C.	0587	Casefile form	
9. S.K.E.	0588	Casefile Form	

VI. Transferred clients in Riverkids (to other partner)

Name of client	RKID	Partner	Reason to transfer	Notes
1. K.H. student at the Alexandra project kindergarten	0668	Future life orphan center (FLO)	He is supported by the organization till he graduates from university	

Challenges

1. We need time to improve the Casefile department, so we really need support from the other departments.
2. Alot of clients switched from us to other NGOs, dropped out and moved away; It is difficult to collect their information.
3. I missed the previous Casefiles' works, so I need time to improve and build on it.

Evaluations

- None Due
- Yes, attached as _____ (file name)

Next Month

Please briefly describe activities planned for next month

Highlights

- 1. Work and cooperate with the other departments' involvement to control statistics of Casefile department*
- 2. Send new update Master list to Singapore Office and other departments.*
- 3. Complete the documents for the Mentor Program to send to Singapore staffs.*
- 4. Cooperate with Singapore staff and Riverkids staff to recruit more children into the Mentor Program.*

Challenges

- 1. Need cooperation from other department and clients in the community to complete the task.*
- 2. We really need approval from Singapore staffs to select clients into mentor program.*