

Income & Work

Department Summary

Please summarize your department's work this month

- The Micro-Business department provided information to NYEMO for the quarterly Social Service Support Network report.
- Micro-Business department participated in Chab Dai network meeting.
- The Micro-Business team met to exchange ideas and do a SWOT analysis
- Had meeting with Mary, the former buyer, to discuss ideas about the business.
- Met with the women in the new sewing class.
- Contacted Samaky community chief to help select women to join the program.
- Prepared monthly action plan and budget plan.
- Oxfam conducted a strategy plan meeting attended by the Micro-Business Coordinator.
- Micro-Business Coordinator conducted a four day workshop in Seam Reap on the subject of Minimum Standards.
- Community Loan Administrator and Social Director participated in SSSN meeting with NYEMO together with 37 participants from other NGO's
- Four women from the sewing program, Generation II, were sent as interns to the private sector in the clothing industry (R S and K S had internships at Phnom Shop and S S and L C had internships at Capacity Specialist clothes shop)
- Two other women in the sewing program, Generation II, found themselves employment (U C working with a relative in her hometown in the sewing industry and K K working in a garment factory near her home in Phnom Penh)
- The inventory was audited by an external auditor.
- Eleven families from new Get Ready program were evaluated on ABCD family assessments.
- Thirty three families of the boys and girls in Get Ready Program were provided with direct cash support.
- A Get Ready Program family received their direct cash aid support late as the girl joined the program later than the others.
- Inventory was updated
- The Micro-Business Department Assistant participated in Counselor training at Chab Dai.
- The Micro-Business Department Assistant participated in Seven Habits at Chab Dai.
- Eleven women in the community were visited by the Micro-Department Assistant and Community Loan Administrator who discussed job opportunities and collected loan repayments from them.
- Two new clothes shops became partners with the Micro-Business Department (Phnom clothes shop and Capacity Specialist clothes shop)
- The Micro-Business Assistant helped the social worker interview and select a woman (K S) for the Business Development program.
- Two Get Ready Boys were sent for vocational training at FRIEND NGO. S S and S V were enrolled into an air conditioning repairer course.
- The Micro-Business Assistant helped teach morality in the Get Ready Girls class.
- The Micro-Business Assistant participated in Child Right Day with 30 children from RKF at Diamond Island.

Vocational Training

Reporting:

Staff in charge of report: Miss Khek Sinoy

Sewing:

Highlights:

- We have asked trainer, Somphors, to help with the design of new school uniforms for a week.
- There are four women from the Butterfly program who have been selected to join the sewing program

Challenges

- The program for women and girls supported by Oxfam has been delayed.
- The selection process of women is to be completed

Evaluations

- None Due
- Yes, attached as _____ (file name)

Activities This Month

Activity	Date	Amount	Outcome
<input type="radio"/>			

Next Month

Please briefly describe activities planned for next month

- The Micro-Business Department will meet with Community Chief to identify the women with the appropriate criteria to join the program.
- Ensure that the selected women and girls have completed the information in their application forms with provided their photos.
- We will inform the women and girls of the schedule for their studies.
- Follow up the women and girls who have already graduated
- We will process the curriculum for teaching with the trainer.
- Make sure the school uniform is well made and fits the students

Please list any field trips and workshops during this month

<input type="radio"/> Name	<input type="radio"/> RKID	<input type="radio"/> Skills training	<input type="radio"/> Frequency	<input type="radio"/> Community

Evaluations

- None Due

- o Yes, attached as _____ (file name)

Loan Reporting:

Staff in charge of report: Meth Savda

Highlights

- LT business loan has been completed
- Nine people made repayments on their business and emergency loans this month.
- Eight people made repayments on their machine and bicycle loans this month.

Challenges:

- S L has not made a repayment on her machine loan for a long time. She complained that the machine broke down one month after it was provided to her. She did not want to repay the loan but wanted to return the machine and receive a refund of the payments she has made.
- There were some changes to the business, emergency, machine and bicycle reports following them being rechecked
- S H asked for a deferment with her loan payment again as she did not have enough money to make the payment.
- Housemother S M asked for another deferment with her repayment as she had to spend her money on medical treatment this month but promised to make her repayment next month.

Plan for next Month

- Assist in providing Direct Cash Aid to GRB's and GRG's families with Mr Sombo
- Audit storeroom
- We will have a meeting with the women who have difficulties with their sewing machine repayments.
- Visit the Microloan project with the donor
- Collect loan repayments

Evaluations

None Due

Yes, attached as _____ (file name)

Financial Training

Reporting:

Highlights

- o There was no training session this month.

Challenges

Evaluations

None Due

Yes, attached as _____ (file name)

Next Month

Please briefly describe activities planned for next month

Activities This Month

Activity	Date	Participants	Outcome

Food Boxes

Reporting:

Staff in charge of report: Sinoy Khek

Highlight

Evaluations

None Due

Yes, attached as _____ (file name)

Next Month

Please briefly describe activities planned for next month

Direct Cash Aid Support for GRB's Generation 3 and GRG's Generation 7

No	Name	Sex	Relationship to GRG's & GRB's	ABCD Assessment	Direct Cash Aid Support
1	NN	M	Father of N N GRB	A	6.25 \$
2	P T	M	GRG	A	6.25 \$
3	M L	F	Mother of H V GRB	A	6.25 \$
4	N R P	M	Uncle of S T GRG	A	6.25 \$
5	M N	F	Mother of I D	A	6.25 \$
6	N S	F	Aunt of U C	A	6.25 \$
7	S S	F	Sister of S S	A	6.25 \$
8	S S	M	GRB	A	6.25 \$
9	O H	F	Grandmother of Y M	A	6.25 \$
10	K R	A	Mother of C C	A	6.25 \$
11	K P	M	Grandfather of K C GRG	B	12.50 \$
12	H V	F	GRG	B	12.50 \$
13	S V	F	Mother of T S	B	12.50 \$
14	M S	F	Mother of S V	B	12.50 \$
15	D E	F	Mother of T S	B	12.50 \$
16	C K	F	Mother of Y R GRB	C	18.75 \$
17	L S	F	Mother of L K GRG	C	18.75 \$
18	N R	M	Uncle of S S GRG	C	18.75 \$
19	C S	M	Farther of C S GRB	C	18.25 \$
20	C S C	M	Uncle of E P GRB	C	18.25 \$
21	K N	F	Mother of C S	C	18.25 \$
22	N S	F	GRG	D	25 \$
23	S L	F	Mother of S S	D	25 \$

Direct Cash Aid Support for Get Ready Girls Generation 8

No	Name	Sex	Relative to GRGs	Assessment Level	Direct Cash Aid Support
1	CS	F	Mother of P M	A	6.25 \$
2	PS	M	Father of P D	B	12.5 \$
3	NS	F	Mother of P S	B	12.5 \$
4	PS	F	Big father of P S	B	12.5 \$
5	ES	M	Father of S V	C	17.5 \$
6	CS	F	Mother of S S	C	17.5 \$
7	PB	M	Father of C R	C	17.5 \$
8	PY	F	Grandmother of T T	C	17.5 \$
9	SK	F	Mother of M S D	D	25 \$
10	VP	F	Grandmother of T S	D	25 \$

Piecework

Reporting:

Staff in charge of report: Khek Sinoy

Highlights

- There are 3 women making clothes in the private sector who are struggling
- The Sewing group is updating the new school uniforms for Riverkids students which will be sold

Challenges

- It is very difficult to find market to sell the handcraft products.

Evaluations

None Due

Yes, attached as _____ (file name)