

Volunteers and Visitors Report February 2012

Please send spreadsheet of visitors and volunteers in Cambodia as attachment

Department Summary

Please summarize your department's work this month

- *Worked with staff of other units to coordinate three 9-hour advocacy walks*
- *Coordinated a two-day volunteering activity for Kids International Dental Service*
- *Coordinated funfair for children in Alexandra, Compassion House and KM6, short field trip to water park and had lunch at pizza company, with close cooperation of education staff*
- *Coordinated the solar light installation project at Psar Touch Community*
- *Coordinated a mural painting at KM6 with close cooperation from a staff from the social unit*

Sign-off by Department Head



Advocacy Walks

Reporting:

Staff in charge of report: **PANG Sina**

Highlights

There were four advocacy walks

1. Worked with a freelance advocacy walk guide to arrange a 9-hour introductory trip for Florence and her friend.
2. Worked with program director to organize a trip for a potential volunteer, a Japanese business man, along with four other volunteers.
3. Worked with a staff from the education unit to arrange an introduction trip for three volunteers from Singapore, providing an opportunity for one of our staff to learn and practice being an advocacy walk guide.

Challenges

1. Visitors could not walk long distances in the hot weather
2. Our staff's general knowledge of the situation in Cambodia is limited
3. Some visitors wore shorts during the trip
4. Adhering to our advocacy walk guide schedule is a challenge

Evaluations

None Due

Yes, attached as _____ (file name)

Next Month

Please briefly describe activities planned for next month

Walks This Month

Please attach Advocacy Walk feedback forms

Activity	Date	Participants	Guides
<i>9-hour walk</i>	<i>12/02/12</i>	<i>Florence +a friend</i>	<i>Soklee</i>
<i>9-hour walk</i>	<i>24/02/12</i>	<i>Earnest, his female friend, Japanese Business Man, Marie and her friend.</i>	<i>Pang Sina and Cheang Phea</i>
<i>9-hour walk</i>	<i>26/02/12</i>	<i>Eddie Chai , Leann Lin, Klarissa Chia</i>	<i>Gnem Touch and Sok Sambo</i>

Mural Paintings

Reporting:

Staff in charge of report: _____

Highlights

1. Two paintings symbolizing freedom were painted during the walk in KM6 community's people house

2.

3.

Challenges

1. Some people in the community could not understand the implied meaning of the painting.

2. Should we have a feedback form for visitors/volunteers involved in mural/painting?

3. Should we have a policy for mural painting, especially on how to reimburse the children and staff who coordinate the activities?

Evaluations

None Due

Yes, attached as _____ (file name)

Next Month

Murals This Month

Please attach a photograph of each mural

Murals	Date	Participants	Children
<i>Freedom painting at KM6</i>	<i>10/02/12</i>	<i>Kate H. and 10 friends of hers.</i>	<i>--</i>

Visitors and Volunteers

Reporting:

Staff in charge of report: _____

Highlights

1. Coordinated a two-day volunteering activity for dentists from Kids International Dental Service
2. Coordinated a fun fair funded by staff from Singapore airline for more than three hundred children
3. Worked with the education department to coordinate a short field trip to Water Park and had lunch at Pizza Company for students in Blum Project.

Challenges

1. A friend of the dentists' took unauthorized pictures of our children.
2. The central interest of most of short-term visitors was taking photos with children. The method of which was unprofessional, and could have caused the children harm.

Evaluations

- None Due
 Yes, attached as _____ (file name)

Next Month

Activities This Month

Name	Arrival Date	Departure Date	Activity	Notes
Kids International Dental Service	22/02/12	23/02/12	- Cleaned, and treated more than four hundred kids' teeth, both inside and outside projects	
Mr. Wong and His team (Singapore Airline crew)	24/02/12	24/02/12	- Played with the kids - Prepared BBQ for staff and weekly boarders	
Mr. Wong and His team (Singapore Airline crew)	27/02/11	27/02/12	- Organized funfair for more than three hundred kids - Organized short field trips and lunch at pizza	

			company for kids in Blum Project	
Stefan and his friend	29/03/12	01/03/12	- Installed eight solar lights - Donated study material to the kids	
Chan C.	24/11/12	24/02/12	- Taught English in Get Ready Program	Local volunteer
Ms. Rianne S.	05/11/11	01/02/12	- Taught English in Kindergarten class	From Project Abroad Alex
Ms. Carolyn D.	11/01/12	09/02/12	- Worked in social unit	Project Abroad

Please attach Visitor and Volunteers spreadsheet

Others

Reporting:

Staff in charge of report: _____

Highlights

1. Helped management team prepare some documents such as minutes, job advertisements etc.
2. Helped with some administrative work
3. Helped edit English grammar in some unofficial documents
5. Helped prepare and translate documents from English to Khmer and vice versa

Challenges

1. The personnel's abilities and capabilities in management and planning are very limited
2. Ability of foreign language in formal context is very limited
3. Critical thinking and ability to answer complex questions asked by visitors/volunteers are very limited

Evaluations

- None Due
- Yes, attached as _____ (file name)