

Financial

Reporting:

Staff in charge of report: ___Art Cheyrachana_____

Please note any financial or legal activities here, e.g. new rental leases

Highlights

- Prepared payment for retreat
- Received \$60.24 in cash from product sales by Sinoy
- Received \$180 in cash from selling six of Eight-story books
- Prepared and checked finance vouchers and financial reports submitted to Oxfam.
- Did cash count and spot-check

Challenges

- Payees mostly delayed cash settlement which made finance assistant unable to close ledger and cash count on time.
- Every 25th of the month, cash advance will be closed

Evaluations

None Due

Yes, attached as _____ (file name)

Next Month

Please briefly describe activities planned for next month

- Plan to meet each department to review package payment.

Donations in Cash

No.	Donor Name	Email	Date	Amount	Restricted	Notes
1.	EB		12 Jan 12	320.00 USD	Donated for Riverkids Project	
2.	JP			200.00 USD	Donated for Riverkids Project	Studies
3.	Jl		18 Jan 12	25.00 USD	Donated for Riverkids project	material and support food
4.	Students and teachers of a local school		19 Jan 12	45.80 USD	For Butterflies and bootstraps	
5.	Globalgiving					

			19 Jan 12	1,128.75		
			30 Jan 12			

Donations in Kind

Donor Name	Email	Date	Items	Value	Restricted	Notes
CN and GW Students and teacher of a local school		12-Jan-012	- Color pencils - Color chawks - Small toys - 88 Pencils			
		19-Jan-012	- 2 Bags -3 packs of small color papers - 60 pencils - 32 pencil cases - 16 soft toys - 35 notebooks - Some clothes - Some sport attires - Some English picture books - 22 necklaces			

Requests

Reporting:

Staff in charge of report: _____Khin Pheakdey_____

Requests for new purchases over \$200

(Purchases under \$200 can be approved in Cambodia)

Item	Cost	Date by	Staff requesting	Reason	Notes

Requests for new staff or volunteers/

Needed	Role	Date by	Staff requesting	Reason	Notes

Requests for new training

Training	Cost	Date By	Staff requesting	Reason	Notes

Weekly Boarding

Reporting:

Staff in charge of report: _____ Neang Sokorn, Sophonie and Po San _____

Highlights

- Provided new clothes and shoes for weekly boarders and kids in the center
- The difference between “good” and “bad” touches was shared to weekly boarders so that they know how to protect themselves.
- Group discussion with weekly boarders about morality and good behavior

Challenges

Evaluations

- None Due
- Yes, attached as _____ (file name)

Next Month

Please briefly describe activities planned for next month

Current children in Weekly Boarding

Name	RKID	House	Progress
1. T. C.	152	Blum House	ID.10 and 11 eat only specific food. ID. 0421 and 017 not sharing.
2. T. C.	155	Blum House	
3. C. S. N.	056	Family house	
4. C. S. N.	52	Family house	
5. C. S. N.	77	Family house	
6. C. K.	58	Family house	
7. V. S. N.	296	Blum house	
8. S. P.	297	Family house	
9. P. R.	23	Blum House	
10. P. V.	243	Family house	
11. P. D.	0367	Blum House	
12. C. S. P.	0421	Family house	
13. C. J.	547	Family house	
14. K.K.	-017	Family house	
15. P. S.	307	Family house	

New or returned children in Weekly Boarding

Name of child	RKID	House	Reason to admit	Expected Time	Notes

Graduated children in Weekly Boarding

Name of child	RKID	House	Reason to graduate	Notes

Dropped out or absent children in weekly boarding (More than 30 days/1 month)

Name of child	RKID	House	Reason to drop out	Notes

Meals Enrollment

	Alexandra				
	Week 1	Week 2	Week 3	Week 4	Week 5
Breakfast	97	128	154	148	

Lunch	19	21	24	24	
Dinner	13	13	12	13	
Morning Snack	37	36	38	22	
Afternoon Snack	93	93	79	84	
Fresh Fruit (x3)	37	36	38	22	

	Blum				
	Week 1	Week 2	Week 3	Week 4	Week 5
Breakfast	53	49	47	38	
Lunch	13	11	13	13	
Dinner	9	6	8	7	
Morning Snack					
Afternoon Snack	10	23	44	28	
Fresh Fruit (x3)					

	Compassion				
	Week 1	Week 2	Week 3	Week 4	Week 5
Breakfast	28	30	32	31	
Lunch					
Dinner					
Morning Snack		14		14	
Afternoon Snack	41	41	41	21	
Fresh Fruit (x3)	14	14	14	14	

	Kilomet Six				
	Week 1	Week 2	Week 3	Week 4	Week 5
Breakfast	29	31	28	23	
Lunch					
Dinner					
Morning Snack					
Afternoon Snack	16	10	8	8	
Fresh Fruit (x3)					

New children added to Nutrition program

Name	RKID	Grade	Program	Reason

Children graduated from Nutrition program

Name	RKID	Grade	Reason

Food box supporting woman/family in community

Name	Item support	Location	Reason (keep continues)
1. S. L.	Rice And \$10 of food box	Deum Kveat commute	HIV case parent and children (once a week), S. M.'s mother.
2. Y. S.		Psa Touch Commute	GRG grandma ,Blum (HIV Case)
3. S. B.	20 kg of rice	Support given to parents is dependent on his attendance.	
4. C. R.	20kg of rice	They are provided 20kg of rice if they attend school every day.	High risk (father take drugs and mother is trash collector)

Other activities

- House mother prepared special food for weekly boarders and orphans two times. (beef soup with vegetable)
- Sakona held meeting with all the house mothers who worked closely with children to discuss about how they work with children, such as preparing food and snack for the children in a hygienic way.
- Did spot check twice a month for all the houses. (cleaning supplies, school supplies, buildings, and snack that provided to kids).