

Income & Work January 2012

Department Summary

Summary for this month's department work

- Community Loan Administrator participated in **Self Development** and **Management Training** program at Riverkids Foundation.
- Community Loan Administrator participated in teaching girls from **Get Ready** program.
- Community Loan Administrator assisted social and education staff in assessing the new kindergarten class.
- Community Loan Administrator participated in advocacy walk.
- Community Loan Administrator assisted in evaluation and selection of new kindergarten.
- Community Loan Administrator and Micro Business Assistant visited WAC NGO and discussed about the vocational training for boys and girls under **Get Ready** program.
- Community Loan Administrator along with the senior staff and doorstep donor paid home visit to two families in Samaky village (K family and K. S. family).
- Community Loan Administrator assisted Micro Business Assistant in preparing the annual report for Oxfam.
- Micro Business Assistant along with the education staff visited Karitas organization to discuss about the training skills for Get Ready Boys and Girls.
- Micro Business Assistant assisted in teaching girls from Get Ready program for 3 days.
- Micro Business Assistant interviewed a family about business loan (N. S.)
- Micro Business Assistant sent one boy from Get Ready program to enroll in vocational training course at NGO, Friend.
- Micro Business Assistant sent 3 boys from Get Ready program to discuss about the training course at NGO, Friend.
- Micro Business Assistant conducted a meeting with Get Ready Boys on how to choose a successful training skill for their future.
- Micro Business Assistant assisted in sewing class due to the absent of the regular teacher.

Vocational Training

Reporting

Staff in charge of report: Miss Khek Sinoy

Highlights

- Student can sew more intricate designs and clothes with difficult mode much better than the last month.
- V. B. is a good student with excellent understanding and learning skill. She is also superb at practicing.
- H. R., K. S. and K. Y. are also good students who learn and sew well but not as good as V. B.
- Students (women and girls) in sewing class pay attention to teacher and focus on their studies as well.

Challenges

- Some students do not attend classes regularly and usually take leave.
- Practicing in fish tail mode is still a barrier for students. They are not able to sew well and take time due to poor needle work.

Evaluation

- No evaluations are due right now
- Yes, attached as _____(file name)

Activities This Month

Activity	Date	Amount	Outcome
No activity			

No.	Name	Activity	Training Centre	Remark	ID
Sewing					
1	S. S.	Sewing	Riverkids centre	She remembers her lessons well but her practice is limited. She can sew normal clothes and dresses but is weak in difficult designs.	
2	L. C.	Sewing	Riverkids centre	She can sew normal clothes and dresses but is weak in difficult designs.	
3	O. C.	Sewing	Riverkids centre	She can sew both normal and difficult dresses/clothes but needs perfection. Pays attention in studies and have as a good memory.	
4	U. K.	Sewing	Riverkids centre	She can sew normal dresses/clothes better than the other students. Her needle work is excellent but finds it difficult to create dress mode.	
5	R. S.	Sewing	Riverkids centre	She can sew both normal and difficult dresses/clothes but needs perfection.	
6	V. B.	Sewing	Riverkids centre	She is a bright and talented student. She can sew normal and difficult mode dresses and clothes better than the other students and has a potential to be better after graduation.	
7	K. S. M.	Sewing	Riverkids centre	She is a smart student and can sew dresses but not as well as other students. She seems to have another goal which is not related to sewing.	
8	T. S.	Sewing	Riverkids centre	Although she enrolled late for the class yet she is able to sew well and learns quickly too. But needs more practice in difficult mode dresses.	
9	K. K.	Sewing	Riverkids centre	She can sew but is slow in learning and practicing. Takes time in completing the task.	
10	H. R.	Sewing	Riverkids centre	She is a bright and good student. Due to her illiteracy she is not as good as V.B. though she has potential to do well and is committed to the course.	
11	H. O.	Sewing	Riverkids centre	She is weak in remembering her lessons but she can sew. She needs to improve her needlework which is not as good as the others.	
Handcraft					
1	T. S.	Handcraft	Riverkids centre	She studies hard and is capable of doing well but is usually absent.	

2	Y. T.	Handcraft	Riverkids centre	She is a bright and smart student. A fast learner and can do better than the others.	
3	E. M.	Handcraft	Riverkids centre	She is creative and is capable of doing well but is usually absent.	
4	E. S.	Handcraft	Riverkids centre	She is creative but is not as quick as the other students. Also she is usually absent.	
5	S. C.	Handcraft	Riverkids centre	She is a hard working and focused student but not very smart. She also takes time in making a product.	
6	O. V.	Handcraft	Riverkids centre	Although she has poor eye sight and attends classes irregularly yet she tries to learn and has the ability to do better.	
7	S. P.	Handcraft	Riverkids centre	Post her job as a cleaner she dropped out of the class a month ago.	
8	K. Y.	Handcraft	Riverkids centre	Due to her work she is not able to get enough time for the classes and thus has dropped out.	
9	O. S.	Handcraft	Riverkids centre	She has dropped out of the course because she is not able to get time for her classes due to her work.	
10	S. S	Handcraft	Riverkids centre	She has dropped out of the course because her children have moved to work at province and she need to both times, morning and evening to support her family.	
11	L. L.	Handcraft	Riverkids centre	She has dropped out of the course after a week because of the distance between her home and the Riverkids centre; her lack of understanding Khmer also proved to be of hindrance for her as well as for the trainer. It was difficult to communicate with her.	
12	N. T.	Handcraft	Riverkids centre	She has dropped out of the course after a week because of the distance between her home and the Riverkids centre; her lack of understanding Khmer also proved to be of hindrance for her as well as for the trainer. It was difficult to communicate with her.	
Outside					
1	Y. S.			She is a smart, creative and a good student. She also attends classes regularly.	

Next Month

Activities planned for next month

- A sewing test for students will be arranged
- Teacher will encourage and guide students to create new mode.

Field trips and workshops during this month

Name	RKID	Skill training	Frequency	Community
None				

Loan Reporting

Staff in charge of report: Meth Savda

Highlights

- K. K. has started to pay 1\$ per month against the loan taken.
- The standard of living for V. C. family has improved after getting a business loan from Micro Business Department. He is able to support his family and send his children to school. Also he will be able to pay back the loan by the end of the month.

Challenges

- All our borrowers earned less money because they all visited their homeland during the Chinese New Year celebrations.
- Due to Ms. T. P's poor health (for about two weeks) and Chinese New Year, she was not able to do business. She has requested for an extension of the loan payment since she will not be able to return by this month.
- Ms. K. S. has not been able to conduct her business due to Chinese New Year celebrations and poor health. Her incomes from this month are lower than last month. Most of her earnings have been spent on medicines.
- K. S's family will not be able to return the loan in time because Ms. K. P. gave birth to a child. This will add additional responsibility on them.
- Ms. L. C. is still not back from Vietnam post the Chinese New Year celebrations thus delaying the loan payment.
- Mr. S. R. has asked for an extension on the payment of the loan and is saying that he will pay back the complete loan by the end of the year at one time.

Plan for next Month

- Establish contact with all those machines and bicycles borrowers with whom contact was lost and who did not return the loan given to them.
- A Financial Management training program will be conducted for the loan and vocational training program.
- Organize home visit and interview three families of Get Ready Girls about ABCD assessment with Micro Business Assistant.

Evaluations

- No evaluations are due right now.
- Yes, attached as _____ (file name)

Financial Training

Reporting

Highlights

- There was no training session in this month.

Evaluations

- No evaluations are due right now.
- Yes, attached as _____ (file name)

Next Month

Activities planned for next month

Activities This Month

Activity	Date	Participants	Outcome
No activity			

Food Boxes

Reporting

Staff in charge of report: Sinoy khek

Highlight

- 12 women and girls in sewing class are given \$17.50 is given per week, out of which \$10 was for rice and \$7.50 for pocket money.
- 13 women and girls in handcraft training received 5 kg of food boxes per week.

Evaluations

- No evaluations are due right now.
- Yes, attached as _____ (file name)

Next Month

Activities planned for next month

Food boxes given this month for sewing class:

Name	RKID	Provision	Notes
S. S.		\$70 include rice and food	Oxfam
K. S. M.		\$70 include rice and food	Oxfam
V. B.		\$70 include rice and food	Oxfam
O. K.		\$70 include rice and food	Oxfam
R. S. O.		\$70 include rice and food	Oxfam
O. C.		\$70 include rice and food	Oxfam
L. C.		\$70 include rice and food	Oxfam
H. O.		\$70 include rice and food	Oxfam
K. K.		\$70 include rice and food	Oxfam
T. S.		\$70 include rice and food	Oxfam
H. R.		\$70 include rice and food	Oxfam
Y. S.		\$70 include rice and food	Oxfam

Food support given this month for handcraft class

No.	Name	RKID	Skill	Provision	Note
1	T. S.		Handcraft	20 kg	
2	E. M.		Handcraft	20 kg	
3	E. S.		Handcraft	20 kg	
4	S. C.		Handcraft	20 kg	
5	O. V.		Handcraft	20 kg	

6	S. P.		Handcraft	20 kg	
7	K. Y.		Handcraft	20 kg	
8	O. S.		Handcraft	20 kg	
9	S. S.		Handcraft	20 kg	
10	L. L.		Handcraft	20 kg	
11	N. T.		Handcraft	20 kg	
12	K. K.		Handcraft	20 kg	

New food box Clients

Name of clients	RKID	Food box	Reason to admit	Notes
None				

Clients graduated from food box program

Name of clients	RKID	Food box	Reason to graduate	Notes
None				

Piecework

Reporting

Staff in charge of report: Khek Sinoy

Highlights

- Provide the material to parent to do at home and buy product from them

Challenges

- Seven women and girls in handcraft training program dropped out without permission.

Evaluations

- No evaluations are due right now.
- Yes, attached as _____ (file name)

Next Month

Activities planned for next month:

- Market research for new product.
- Conduct a meeting with Onie to discuss about business.
- Make new sample and send to buyer.