

## **Volunteers and Visitors**

*Please send spreadsheet of visitors and volunteers in Cambodia as attachment*

### **Department Summary**

*Please summarize your department's work this month*

- *Coordinated a nine hour Advocacy Walk for seven visitors*
- *Coordinated two groups of volunteers*
- *Met with All Ear Cambodia, Dreamland, Khmer Amatact, and Mekong Project organisations*

Sign-off by Department Head



## Advocacy Walks

### **Reporting:**

Staff in charge of report: \_\_\_\_\_

### ***Highlights***

1. Organized nine hour advocacy walk for David's family, Lili S and her friends

### ***Challenges***

- 1.

### ***Evaluations***

None Due

Yes, attached as \_\_\_\_\_ (file name)

### ***Next Month***

*Please briefly describe activities planned for next month*

### ***Walks This Month***

Please attach Advocacy Walk feedback forms

<b>Activity</b>	<b>Date</b>	<b>Participants</b>	<b>Guides</b>
<i>9hr Advocacy walk</i>	<i>22/03/13</i>	<i>David &amp; his 3 family members</i>	<i>Mr Gnem Touch Mr Peo Bona</i>
<i>9hr Advocacy walk</i>	<i>22/03/13</i>	<i>Lili S &amp; 2 friends</i>	<i>Mr Gnem Touch Mr Peo Bona</i>

## Mural Paintings

### **Reporting:**

Staff in charge of report: \_\_\_\_\_

### ***Highlights***

1.

### ***Challenges***

1. N/A

2.

3.

### ***Evaluations***

None due

Yes, attached as \_\_\_\_\_ (file name)

### ***Next Month***

*Please briefly describe activities planned for next month*

### ***Murals This Month***

*Please attach a photograph of each mural*

Murals	Date	Participants	Children

## Visitors and Volunteers

### **Reporting:**

Staff in charge of report: \_\_\_\_\_

### ***Highlights***

1. Coordinated a visit from Ms Tan & her son
2. Coordinated Ms Juliana and Larisa to work for the HR manager and Micro-Business team
3. Coordinated Ms Jaihui & 2 friends to work together with our staff in an English class

### ***Challenges***

1. We felt we could not provide satisfying jobs for these three volunteers

### ***Evaluations***

- None due  
 Yes, attached as \_\_\_\_\_ (file name)

### ***Next Month***

*Please briefly describe activities planned for next month*

-

### ***Activities This Month***

Name	Arrival Date	Departure Date	Activity	Notes
Ms Juliana	26/03/13	27/03/13	- Assisted Mr Vibol with our recruitment process	
Ms Larisa	26/03/13	27/03/13	- Designing catalogue for Micro-Business	Will send the catalogue later
Jaihui & 2 friends	25/03/13	28/03/13	- Teaching English - Held a workshop on dental hygiene specifically targeting using a toothbrush	They felt that this was redundant

*Please attach Visitor and Volunteers spreadsheet*

## Others

### **Reporting:**

Staff in charge of report: \_\_\_\_\_

### ***Highlights***

**Challenges**

- 1.
- 2.
- 3.

**Evaluations**

- None due  
 Yes, attached as \_\_\_\_\_ (file name)

**Activities This Month**

<b>Activity</b>	<b>Date</b>	<b>Purpose</b>	<b>Whom</b>
<i>Going to Khmer Amatac</i>	<i>29/03/13</i>	- <i>Collecting tickets and Annual Report</i>	<i>Ms Yon Sokhorn</i>
<i>Meeting with Dreamland</i>	<i>19/03/13</i>	- <i>Discuss the charity concert project</i>	
<i>Meeting with Mekong Project</i>	<i>15/03/13</i>	- <i>Signing an MOU</i>	<i>M. Bunna &amp; Thearom</i>
<i>Visiting All Ear Cambodia</i>	<i>29/03/13</i>	- <i>Discuss the possibility of becoming a partner</i>	<i>Ms Hanne</i>
<i>Preparing Kongfu Project</i>	<i>03-04/13</i>	- <i>Coordinating the project</i>	