

Now Accepting Applications for Summer Community Events Assistant

The Delta Gymnastics Society is looking to hire an organized, passionate, reliable and energized individual to coordinate all our community events this summer. Schedule to be determined with successful candidate.

Duties & Responsibilities include:

- Coordinating the Summer Events Team schedule, recruiting athletes to participate in parades, activities to be run at events, and all other logistics necessary.
- Actively attend these events, acting as an ambassador to DGS.
- Liaise with external contacts to organize our involvement at events and evaluate success of events.
- Report to our Community & Outreach Program Coordinator to assist in all internal events and activities as required.
- Coaching duties are also included.

Candidates will be required to:

- Must be registered in high school or post-secondary for the Fall 2018
- Available to work 30 hours per week, all 9 weeks within the period of May 15 to August 15
- Must be able to work some weekends and some Stat holidays as per required events
- Must be versatile to coach in any program with any age group as scheduled

Position Requirements:

- Position open to current or past DGS employees ages 15 and older
- NCCP level 1 and experience coaching gymnastics classes (Active Start or Fundamentals)
- Proven communication, organizational and relationship building skills
- Ability to communicate well with event organizers, staff, parents and public
- Available to work flexible shifts
- Passion for physical literacy, well-being and development of children
- All completed coaching requirements including First Aid, Criminal Record Check (18 years and older), Respect in Sport and Making Ethical Decisions

Assets:

- Experience working at past community events
- Good working knowledge of Word, Excel, and Outlook
- Office experience including some administrative duties, answering phones, etc.

To apply: Send you're an email explaining what makes you the ideal candidate for this position to Diane Steiner @ dsteiner@deltagymnastics.com

Deadline to Apply: April 15, 2018

"Where Kids are First"