ADA COUNTY HIGHWAY DISTRICT (ACHD) COMMUTERIDE PARTICIPANT AGREEMENT

The Ada County Highway District (ACHD) sponsors the "ACHD Commuteride" Commuter Vanpool program. The van will provide commuter transportation to and from work location on a regular schedule to be determined jointly by the Vanpool group and the ACHD Commuteride Vanpool office. Due to the nature of this program, ACHD reserves the right to change routes *and / or* schedules as necessary to serve the maximum number of commuters. As much advance notice as possible will be given prior to any route changes, consolidations or terminations.

If you elect to participate, you will be expected to:

1. Pay for all transportation ***in advance*** of the ride unless ACHD has approved special arrangements. Pay monthly fare by check, money order, on-line at www.commuteride.com, or by an approved fare media (no cash please), to the Driver by the ***first working day*** of the month (checks payable to ACHD). If a participant fails to pay the full monthly fare by the fifteenth (15th) of the month, the participant will be charged a 10% late fee. If a check made payable to Ada County Highway District is dishonored by nonacceptance or nonpayment, Ada County Highway District and the Drawer or Maker of the check agree that the Drawer or Maker shall pay to Ada County Highway District a collection fee not to exceed Twenty Dollars ($20.00) as provided in section 28-22-105 of the Idaho Code, or such other sums as provided by an amendment to this code section. The Drawer or Maker will replace checks that have been returned for nonacceptance or nonpayment with a money order or cashiers check. For this fare you receive a guaranteed reserved seat on the commuter van. Failure to pay the fare as outlined above could result in loss of ridership eligibility. ACHD will proceed with collection efforts which may include employing a debt collection agency to collect any debt, which may result in additional costs to the participant.
2. Notify the Driver in advance whenever you cannot meet the van's scheduled pick up time. The van cannot wait more than three (3) minutes (or such other time as specified by the Driver) for passenger pick up.
3. Notify the Driver in advance of the day(s) you will not ride.
4. Notify the Driver at least fourteen (14) days in advance if you elect to withdraw from the Commuter Vanpool Program. Refunds will be given if this policy is followed.
5. **All participants are required to wear seat belts while the van is in motion. Failure to comply with this policy will result in termination of ridership**.
6. All participants are required to comply with the Vanpool Program Policies and Procedures Participant's Handbook. Failure to comply with the policies and procedures outlined in the Participant's Handbook may result in termination of ridership.

I have read the Ada County Highway District Commuteride Participant Agreement as well as the Participant's Handbook and understand the policies of the program as described therein and further acknowledge that my participation in the Commuteride Vanpool program is conditioned upon my compliance with the policies and procedures as outlined in the Participant Agreement and accompanying Participant's Handbook.

Signature of Participant _____ Date _____ Van # _____ Start date in Vanpool _____

Participant's Full Name (Please Print) _____ Email Address _____

Home / Mailing Address _____ City _____ Zip _____ Home Telephone Number _____

Employer _____ Work Address / Location _____ Work Telephone Number _____

Ada County Highway District - Commuteride
(208) 345-7665
5714 Fairview Avenue, Boise, Idaho 83706-1169

WHITE - ACHD YELLOW - DRIVER PINK - RIDER