



illuminating

ENGINEERING SOCIETY

illuminating Engineering Society
of North America
IESNA West District No. 6
Edmonton Region

Executive Meeting Minutes

Date:	January 16, 2017
Place/Time:	Urban Diner - 8715 109 St NW Wednesday, January 11, 2017 @ 11:30-13:00
Next Meeting:	DIALOG – Suite 100, 10237 – 104 Street Wednesday, February 08, 2017 @ 11:30 -13:30

Attendees:	Brent McCabe	President
	Trina Larsen	Education co-Chair
	Megan Barclay	Emerging Professional co-Chair
	Randy Phung	Awards Chair
	Derek Ginnell	Awards co-Chair
	Joshua Borna	Treasurer
	Colin Fair	Communications
	Steve Eriksen	Board of Manager
	Sunil Nakai	Board of Manager

Distribution:	Board of Executives
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Minutes recorded by: Brent McCabe

Item	Discussion/Resolution	Action By
1.	FINANCIAL	
	<p>1.1 Account balance</p> <ul style="list-style-type: none"> Bank Balance is roughly \$15,000. Financials for last year required to be submitted to IES corporate. 	Joshua
	<p>1.2 Funding for AEFI</p> <ul style="list-style-type: none"> AEFI contribution is a one-time submission. Originally agreed to contribute \$500. This is currently the amount that we feel we can afford. Based on our size it was agreed that we can go up to \$1,000. The additional 2x\$250.00 will be used to help people attend the AEFI event in Anchorage. This needs to be used by someone not part of the Board. The \$250 covers the cost of the event for the attendee. The transportation and lodging will be the responsibility of the attendee. The additional funds will be provided as the IES is contacted based upon who may be attending. Need to advertise to the IES WEB site once more content is available on the AEFI site. 	Board



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2. MEMBERSHIP / NOMINATING		
	2.1 Membership and Nominations for 2017 <ul style="list-style-type: none"> Membership information provided from Corporate. Information to be confirmed with our current information. 	Ian
3. EDUCATION		
	3.1 Advanced Lighting Course <ul style="list-style-type: none"> Discussion over next course idea to be arranged within the Education group. Further review to be provided. Dates for the IES Roadshow are still to be determined. It is looking as though this might happen sometime in March 2017. 	Ben / Trina
4. PROGRAM		
	4.1 Telus World of Science Event (TBD) <ul style="list-style-type: none"> No update. Additional information requested from previous meeting about suitability to our section's IES guideline. 	Ryan
	4.2 Experience Lab Event (update) <ul style="list-style-type: none"> The idea is that we use different color temperatures, CRI as well as color kinetics to manipulate objects under light. After the manipulation, discussions can be held to determine what people saw and how people's moods changed with the manipulation. It was discussed that the following displays could be used: CCT, CRI, and Darkness. Focus for first event to be limited to draw interest and discussion. Looking for lighting product samples that could be used from multiple vendors. Don't want this to be a single manufacturer representation of product, nor for it to turn into whose product is better. We will need to get samples through some of the agents around town (AM Agencies, Prolux, LSW and RMA). Event location to be co-ordinated. Because this will be an evening catered event we cannot use schools with stages or similar venues. (Derek requires assistance from the board to find a suitable location.) 	Derek / Megan / Ryan / John Board
	4.3 Spring Presentation <ul style="list-style-type: none"> John mentioned previously that a speaker may be coming to town. Details to be obtained to determine if this would be applicable for an IES presentation. More information to be 	John



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	<p>provided.</p> <p>4.4 Other Event Idea</p> <ul style="list-style-type: none"> • Discussion regarding the other events that have taken place (e.g. Zoominescence (A Festival of Light), Victoria Park IceWay Skating Trail). Looking for pictures to be posted of the events and comments so that people know about the event and what can be seen. • Everything to do with lighting we want to put on our website to keep us relevant in the lighting community • An idea of having a fun event in the spring was voiced – maybe having a BBQ of some kind – as a non-lighting event. The previous BBQ was well attended. To be discussed further. 	All
5. AWARDS/HONORARIUMS		
	<p>5.1 Local Year End “Northern Lights” Award</p> <ul style="list-style-type: none"> • No update. • Information from upcoming IES Illumination Awards submission seminar may add content for our local awards. <p>5.2 IES Illumination Awards (IA) 2017</p> <ul style="list-style-type: none"> • Preliminary announcement provided to the membership. • Submissions are beginning January 01, 2017. • Fee for submissions is \$125 • Submissions have to be in by February 17, 2017 • Presentation has been setup for Thursday January 19th, at the Royal Glenora (Trina and Brent to present as a working session). Venue size selected to be a maximum of 30 people at a cost of \$45. 20 people selected as the original anticipated attendance. Eventbrite notification has been sent out. • Suggested that anyone having an interest should attend. Awards can be submitted by Designer, Suppliers, Engineers, Architects, etc. • Session is to address known areas of concern in the submittal process and to express that everyone is welcome to submit. • There are no limits on the awards that can be handed out – if someone is deserving of the award, they will receive the award. • A request for reviewers will go out. This is a great way to get exposed to lighting projects. It is highly recommended that if you have time, you get involved. 	<p>Randy</p> <p>Brent / Trina</p> <p>All</p> <p>Randy</p>

