Section 79 - Board of Directors Meeting Agenda

Time: 11:30AM – 1:30PM November 08, 2017

Location: DIALOG – Suite 100, 10237 – 104 Street

11:30 Welcome and Introductions:

11:35 Review of minutes from last meeting
   • Secretary requested

11:40 Committee and Chair Reports:
   • Financial Update (Treasurer Joshua Bornia)
     • Education (Co-Chairs - Benjamin Rajewski, Trina Larsen)
       o Advanced Sessions – (plans for 2017-2018)
         ▪ Advanced Education Session on Commissioning (Sat Nov 4) - cancelled
         ▪ Advanced Education Session on Office Retrofits
           • Proposed for Saturday February 3rd, 2018
           • Speaker
           • Venue/meal
           • Membership notification
           • Student materials
     • Program (Katy Evans)
       o Support for Tour Lighting Event
     • Membership / Nominating (Ian McGuinness)
       o Confirmation of IES Edmonton Section Membership
       o Increasing engagement in consulting and contracting firms
         ▪ Presentation of a list of current contacts
         ▪ Development of a contact strategy to untouched contacts
       o Section nomination selection
     • Communications/ Social Media (Colin Fair)
       o Survey monkey response from Human Centric Lighting
       o Development of survey monkey questionnaire for Education Sessions
     • Emerging Professionals (Megan Finley)
       o IES Presentation follow-up for future events (board ideas)
     • Awards Chair (Derek Ginnell)
       o Request for judges for IES awards
       o Call for IES award submissions
       o Congratulations acknowledgement to last year’s winners
       o Future award winners acknowledgement
       o Establish plans for AGM
       o Lampster goal is to start shipping in November and finish before the end of the year
12:15  Current Topics and Events:
   • Events
     o Human Centric Lighting (Oct 18) follow-up
     o Tour - Outdoor Lighting (Evening Nov 29th)
       ▪ Final tour routing ideas to be discussed
       ▪ Terwillegar Park Footbridge @ Terwillegar Park
       ▪ Walterdale Bridge @ Kinsmen Park
       ▪ Funicular Tram @ Hotel McDonald
       ▪ 108th walkway at the legislature – Custom stainless steel Metal Halide Pole
       ▪ Backside of arena LRT and promenade (purposely glary light columns to keep rift-raft out of the area)
   • Planning
     o Current year overview
       ▪ Tour - Outdoor Lighting (Evening Nov 29th)
       ▪ L&L - Wireless Lighting Control (Jan 17)
       ▪ Advanced Education Session on Office Retrofits (Sat Feb 03)
       ▪ Tour - Jubilee Auditorium Lighting and Controls (Evening Feb 28)
       ▪ L&L - TBD (Mar 17)
       ▪ L&L - Sports Lighting (Apr 18)
       ▪ Annual General Meeting (AGM) (May 23 or 30)
       ▪ Pitch & Putt and Picnic Social Event (Jun 20)
       ▪ New 5-year Planning Session (Jul 18)

1:15  Open discussion

1:30  Adjourn

Next Meeting December 13th 2017