Editor of Accidents in North American Climbing

Reports To: Executive Editor and Chief Programs Officer
Classification: Independent Contractor
Location: Flexible

Salary Range: $10,000 to $15,000 per year, depending on experience and other factors

Position Summary
The editor is responsible for all content in the print and online editions of *Accidents in North American Climbing (ANAC)*, including the annual print and digital publication, web content, email updates, and some social media.

This is a part-time role for an independent contractor. The total time commitment is estimated at 350 hours per year. (This amount may vary if an assistant is hired and/or AAC staff assumes some ANAC responsibilities.) The contract will be reviewed annually before the start of each fiscal year (October 1).

As the Editor, you will:

- Develop and maintain excellent working relationships with sources, including search and rescue teams, park rangers, and volunteer editors and contributors
- Solicit, research, edit, proofread, and fact-check accident reports and other articles for the annual publication and website. Work with volunteers and/or contractors to ensure timely completion of top-quality content. (Work on ANAC proceeds year-round; the annual book is normally sent to the printer in mid to late June.)
- Prepare annual data tables
- Collect, edit, and annotate the necessary photos and diagrams for each edition
- Collaborate with designer to lay out the print edition, including necessary revisions. The designer is hired by the AAC, in cooperation with the editor.
- Oversee book printing, in collaboration with AAC staff and print consultant, and see the book successfully through proofreading and shipment.
- Collaborate with AAC staff on mailing and promotion of annual book, including digital versions (PDF, Kindle, etc.)

Online
- Prepare stories for publication at ANAC website
- Upload or oversee volunteer uploading of each edition’s new reports, plus online-only reports
- Make corrections or updates to online stories as necessary
Other
• Edit and lay out monthly ANAC newsletter (“The Prescription”)
• Update the ANAC Facebook page and other social media, in collaboration with the AAC marketing team.
• Act as point person for routine public inquiries, including those from contributors, researchers, and journalists. Alert the AAC marketing team and other staff about non-routine issues and opportunities, and work with the AAC to resolve them.

NOTE: Some responsibilities listed here may change. The final list depends on:
• Qualifications of the candidate
• Whether an assistant editor is hired
• AAC executive editor’s participation in ANAC editing
• Other AAC departments’ participation in ANAC production

You are a strong fit for this role if you:
• Believe in and espouse the AAC vision and mission
• Possess a passion for the climbing community and a desire to represent a diverse group of climbers
• Have many years of technical climbing experience and deep understanding of climbing systems. The ideal candidate will have solid experience in all forms of climbing: rock, ice, mountaineering, big wall, ski mountaineering, etc. In addition, SAR and/or wilderness medicine experience is helpful.
• Demonstrate an extensive editing background, including complex projects and publication management
• Have excellent organizational and planning skills
• Show ability to lead and collaborate with a large team of volunteers
• Have Adobe Creative Cloud experience
• Have social media and web production (content management) skills
• Have excellent interpersonal and communication skills
• Can work effectively with a variety of stakeholders
• Are experienced and comfortable working within and meeting deadlines
• Have an excellent demeanor and ability to represent the AAC in a professional manner at all times

Reporting Relationship
The ANAC Editor will collaborate with the AAC Executive Editor for day-to-day operations and will report to the AAC Chief Programs Officer for budget, strategy, and general oversight.
How to Apply

All who love the AAC mission are encouraged to apply, including people of color and Black, Indigenous, transgender and non-binary people.

Please email your resume and cover letter to hiring@americanalpineclub.org. Use “ANAC Editor - [Your Last Name]” as the subject line. Absolutely no phone calls please. Only potential interviewees will be contacted. Applications without cover letters will not be considered.

The AAC is an equal opportunity employer. Your gender, religion, sex life, skin color, first language, and size and ability of your body do not factor into this decision. Neither do your friends in high places. If you love our mission and are good at what you do, come as you are.

About the AAC

Founded in 1902, the American Alpine Club (AAC) envisions a united community of competent climbers and healthy climbing landscapes. For more than a century, the AAC has built relationships with conservation-minded organizations and government agencies, funded and documented some of the world’s most significant climbs—including historic expeditions to K2 (1938, ’39 and ’53), the first ascent of Hidden Peak (’58), the first American summit of Mount Everest (’63), and Antarctica’s Mount Vinson (’66)—and connected climbers from a variety of backgrounds.