TITLE: FOOD RUNNER  
REPORTS TO: GENERAL MANAGER  
FLSA: NON-EXEMPT  

POSITION OBJECTIVE: The food runner is accountable for delivering completed food dishes to tables once a food order has been prepared from the kitchen.

ESSENTIAL DUTIES AND RESPONSIBILITIES:
• Greets customers upon arriving to the table.
• Carries completed plates and dishes from kitchen to appropriate table.
• Responsible for delivering food to appropriate person seated at the table.
• Makes customer aware of any hot plates to ensure the customer’s safety.
• Ensures table received the correct order and replenishes anything that is missing.
• Maintains cleanliness and sanitation at all times; performs closing clean-up duties.
• Assists other staff members as needed to ensure optimum service to all customers.
• Upholds company safety and sanitation requirements to ensure the health and safety of our customers and employees.
• Performs other duties as assigned by Supervisor.

QUALIFICATIONS/SKILLS:
• Excellent customer service skills.
• Good judgment with the ability to make timely and sound decisions.
• Bilingual skills a plus.
• Professional appearance and demeanor.
• Ability to work extended periods of time standing.

EDUCATION AND/OR EXPERIENCE:
• High school diploma or GED preferred
• 2-4 years of similar experience