

In the days before and after the kick off

To prepare you, your students, and the mentors for a successful start to the STEM Challenge, think through the before and after kick off action steps. Below you will see the required check points and an empty calendar. Once you have selected a day for kick off, fill in the remaining check points either before or after. These do not need to be exact dates, but will serve as a tool to make sure you have met the requirements.

Pre Kick-off

1. Coach Call (if applicable)
2. MME Modeling/Demoing
3. Invite Students to MME Before (2 weeks prior to kick off)
4. Create student projects (one week prior to kick off)
5. Photo Release Submission Date

Other Important Dates

6. Kick Off Date
7. First post to mentors (within one week post kick off)
8. Designated day to post

Monday	Tuesday	Wednesday	Thursday	Friday
Monday	Tuesday	Wednesday	Thursday	Friday
Monday	Tuesday	Wednesday	Thursday	Friday
Monday	Tuesday	Wednesday	Thursday	Friday

- ★ If your coach call will fall more than two weeks before the kick off, when do you anticipate your first contact?_____.
- ★ If your MME model/demo presentation will fall more than two weeks before the kick off, when do you anticipate delivering the information to students?_____.
- ★ If you plan to on-board students more than two weeks before the kick off, when do you anticipate inviting students on to the platform_____.