



2017 POOL PARTY RESERVATION AGREEMENT



Resident Name _____ Payment _____

Phone: _____ Address: _____

Reservation Date _____ Time **10am-1pm** **2pm-5pm** **6pm-9pm**

Location Reserved **White Umbrella** **Lap Pergola-1** **Lap Pergola-2**

Members of Heritage HOA may reserve a limited area of the pool for private parties, but not the entire facility. Please read the party reservation guidelines that are listed below. This form must be signed and returned prior to the date of the party. **Any double or triple bookings must be approved thru the Amenities Coordinator.**

Reservation Guidelines - **please initial in space provided**

___1. Reservations are required for any and all events and must be made no less than seven (7) days in advance. The “White umbrella” or “Lap Pergola” locations are **\$50.00** per location, per time slot.

Cancellations must be made 14 days prior to your event in order to receive a full refund.

___2. Reservations will NOT be accepted on Holidays, on Heritage community special event days, or on the weekend of the initial pool opening for the season.

___3. Actual party reservation time may not exceed three (3) hours. After this three-hour reservation period, guests are required to leave the pool area. .

___4. Residents are allowed set-up time of up to 15 minutes prior to the start of their event, and may place reservations signs if desired at that time. The area should be clean and cleared within 15 minutes following the event.

___5. No more than 12 non-resident guests are allowed per Party Reservation. Each guest must check in with the RESORT Gate Monitor to receive their guest arm-band. All arm-bands must be worn the entire time. Each guest must check out with the RESORT Gate Monitor to remove the arm-band. All guest information will be given to the Gate Monitor for an accurate deposit refund. There will be a \$10.00 charge for each arm-band not returned to the Gate Monitor, which will be deducted from your deposit.

___7. No alcohol or glass containers of any kind are permitted.

___8. No more than two (2) tables, and (1) umbrella may be utilized at the Heritage Pools for an event. If the party includes food/beverages, **residents are required to bring trash bags and take all trash back** to their own residence. This will help our porter service maintain a clean facility.

___9. Weather/Pool Contamination **REFUND policy**

- A refund will **only** be given if both the lap pool and the activity pool are closed for contamination at the same time during the party.
- Weather related closing: All pool complexes must be closed to constitute a weather closure. This will then result in a refund if the homeowner is unable to reschedule the event.

___ 10. Reservation and payments will only be accepted from the homeowner, and the HOA account must be current at the time of reservation and scheduled event.

___ 11. Please inform your guests of the Heritage pool rules.

- Floaties and large rafts are not allowed at the Heritage pool complex.
- All those fully not potty trained will need to wear a neoprene diaper cover over their swim diaper.
- U.S. Coast Guard approved life vests and noodles are permitted in the pool.
- Hosts are responsible for the behavior of their guests and any damage caused by their guests.
- All Heritage residents may continue to use the pool area during the reserved time but are asked to respect the privacy of the reserved areas.
- Adhere to all guidelines established for booking events at the pool.
- Adhere to all pool rules as outlined at the facility and set forth by the Lifeguards.
- Carry away all trash from the event, and leave the area clean and ready for the next reservation.
- All guests must exit the pool and turn in their arm-band when your party reservation is over.
- Return all furniture, tables and chairs, to their original positions.
- All arm-bands must be returned to the gate monitor.

By signing below, I agree to abide by all guidelines contained in the document. I am aware that failure to follow the party reservation guidelines and/or pool rules can result in the loss of the party reservation deposit.

Name: _____
(please print)

Signature: _____ Date: _____

Management
representative: _____ Date: _____

PARTY LOCATION

White Umbrella

Lap Pergola-1

Lap Pergola-2

PARTY TIME

10:00am-1:00pm

2:00pm-5:00pm

6:00pm-9:00pm

Amount paid _____

Guest List

This portion of the form will be filled out on the day of the event. Non- resident guests will be required to sign in when arriving and sign out when leaving, and return their arm band.

Time In: _____ a.m. / p.m.

- 1. _____
- 2. _____
- 3. _____
- 4. _____
- 5. _____
- 6. _____
- 7. _____
- 8. _____
- 9. _____
- 10. _____
- 11. _____
- 12. _____

of armbands returned _____

Time Out: _____ a.m. / p.m.

- 1. _____
- 2. _____
- 3. _____
- 4. _____
- 5. _____
- 6. _____
- 7. _____
- 8. _____
- 9. _____
- 10. _____
- 11. _____
- 12. _____