

COLUMBIA COUNTY DEVELOPMENT AGENCY
BOARD OF DIRECTORS MEETING

MINUTES

March 16, 2016

The Board of Directors for the Columbia County Development Agency met in scheduled session with Commissioner Anthony Hyde, Commissioner Earl Fisher and Commissioner Henry Heimuller, together with Sarah Hanson, County Counsel and Jan Greenhalgh, Board Office Administrator.

Commissioner Hyde called the meeting to order.

MINUTES:

Commissioner Fisher moved and Commissioner Heimuller seconded to approve the minutes of the January 27, 2016 CCDA meeting. The motion carried unanimously.

HEARING: FY16 SUPPLEMENTAL BUDGET FOR CCDA:

This is the time set for the public hearing on the supplemental budget for the FY2016 Columbia County Development Agency.

Jennifer Cuellar, Finance Director, explained that there was a noticing issue and this hearing has been postponed to March 30, 2016.

POSSIBLE PAYMENT TO CLATSKANIE RFPD:

Lorelei Juntunen and Nick Popenuk, ECONorthwest, were present for discussion on items related to CCDA. Lorelei started with the possible early payment to the Clatskanie RFPD. In early March, ECO received a request from Robert Keyser for urban renewal funds for improvements to the Quincy Substation. After some conversations with Robert, it was decided to table that request for a couple of years to allow time to get more information and talk with the Board about how those payments might effect future cashflow. ECO also received a request from Robert that they provide a clear path to what funds are available and how they can be accessed. This is covered in an IGA between the CCDA and Fire Protection District that was executed in 2004 and it identifies \$565,000 for fire, life and safety projects. Some of those have already been expended. The CCDA contributed \$40,000 a pickup truck in 2004 and an additional \$79,960.20 towards a fire truck. This is approximate \$445,000 remaining that can flow through to the RFPD - the question becomes when and how. The IGA defines what that money can be used for, i.e. reimbursement for actual expenditures and it must be for capital equipment or facilities. This is at the sole discretion of the CCDA. When the Board considers a payment to the district, they will need to consider what information is needed and how it will effect the CCDA cash flow. Lorelei would recommend that they meet with the district after the upcoming budget season to discuss projects and funding. Commissioner Hyde understands from his discussions with Robert Keyser that the money would be used for a

With nothing further coming before the Board, the meeting was adjourned.

Dated at St. Helens, Oregon, this 16th day of March, 2016.

NOTE: An audio CD of this meeting is available for purchase by the public or interested parties. A video of the meeting is also posted on our website at www.co.columbia.or.us

BOARD OF DIRECTORS FOR THE
COLUMBIA COUNTY DEVELOPMENT AGENCY

By: _____
Anthony Hyde, Chair

By: _____
Earl Fisher, Vice-Chair

By: _____
Henry Heimuller, Secretary/Treasurer

By: _____
Jan Greenhalgh, Board Office Administrator