



Need-based Tuition Discount Application

This award cycle is for August 1 – December 31st.

Applications received by 5 pm on Friday, July 7th, 2017 will be reviewed. You can submit applications & documentation three ways:

- 1) Mail completed forms to RCD’s secretary, Alyssa Archer, at 605 Randolph Street, Radford, VA 24141
- 2) Drop forms off at the Radford Early Learning Center’s front desk in a sealed envelope.
- 3) Email scanned forms to radfordchilddevelopment@gmail.com

Parent / Guardian 1 Information:

Name: _____ Lives with child: () Yes () No

Address: _____

Employer: _____ Total Hours/Week: _____ Work #: _____

Cell/Message Phone Number: _____ E-mail address: _____

Parent /Guardian 2 Information (if no second guardian, please write “n/a”)

Name: _____ Lives with child: () Yes () No

Address (if same as above, please write “see above”): _____

Employer: _____ Total Hours/Week: _____ Work #: _____

Cell/Message Phone Number: _____ E-mail address: _____

Number of children for whom you are applying for tuition discount: _____

Are you already receiving a tuition discount through another entity (e.g. Carilion, VDSS, etc.)? (Yes)_____ (No)_____

If YES, How much per month? _____

Child #1 Information:

Child’s Full Name: _____ (first) (middle) (last) Date of Birth: _____ () Male () Female

Primary residence _____

How much do you pay in childcare at Radford Early Learning Center per month for this child? _____

How much in additional childcare costs do you pay per month for this child? _____

Child #2 Information:

Child’s Full Name: _____ (first) (middle) (last) Date of Birth: _____ () Male () Female

Primary residence _____

How much do you pay in childcare at Radford Early Learning Center per month for this child? _____

How much in additional childcare costs do you pay per month for this child? _____

Child #3 Information:

(first)

(middle)

(last)

Child's Full Name: _____ Date of Birth: _____ () Male () Female

Primary residence _____

How much do you pay in childcare at Radford Early Learning Center per month for this child? _____

How much in additional childcare costs do you pay per month for this child? _____

For additional children, please copy and paste new line.

Financial & Family Information

Number of people in your household: _____

Work/School: *(Please put checkmark in all boxes that apply for each)*

	Mother/Guardian 1	Father/Guardian 2
Work 20 hours or less/week		
Work 20-30 hours a week		
Work 30+ hours a week		
School part-time (# of hours)		
School full-time (# of hours)		

Gross household monthly income (salary/wages):

Other household income sources (e.g. child support, alimony, TANF, SSI, please specify and give monthly estimate):

Please submit verification to meet the financial hardship requirements. Complete application will include:

- ___ Need-based tuition discount application
- ___ Proof of income. May include:
 - ___ Most recent pay stubs (2)
 - ___ W2 Form
 - ___ Social Security statement
 - ___ Most recent tax return
 - ___ Other _____

Any other items you would like RCD to consider in reviewing your application?

I agree to report any changes in income to Radford Child Development within 60 days.

Parent /Guardian Signature

Parent/Guardian Signature

Date

Thank you for your application! RCD will be awarding four children discounts of up to \$50/week. Discount awards will be announced before Friday, July 21st at 5 pm.