

## Business Licence Application Information Sessions

July 30 and August 10, 2015

Retail Dealer – Medical Marijuana-Related

		What You Need to Provide	What City of Vancouver Will Do	Anticipated Time Frame
Stage 1	<ul style="list-style-type: none"> <li>• Preliminary Application</li> <li>• Deadline for submission: August 21, 4:30 pm</li> </ul>	<ul style="list-style-type: none"> <li>• Submit Preliminary Application</li> <li>• Remit processing fee of \$100</li> <li>• Provide proof of lease</li> </ul>	<ul style="list-style-type: none"> <li>• Zoning evaluation</li> <li>• Communicate results to the applicant</li> </ul>	1 - 2 months
Stage 2	<ul style="list-style-type: none"> <li>• Special Inspections</li> <li>• Declustering (if applicable)</li> </ul>	<ul style="list-style-type: none"> <li>• Remit Special Inspections fee of \$504</li> </ul>	<ul style="list-style-type: none"> <li>• Special Inspections (Building, Electrical, Gas and Plumbing)</li> <li>• Declustering evaluation (if applicable)</li> <li>• Communicate results to the applicant</li> </ul>	3 - 4 months
Stage 3	<ul style="list-style-type: none"> <li>• Permits and Licensing</li> </ul>	<ul style="list-style-type: none"> <li>• Submit Development Permit Application</li> <li>• Remit Development Permit Application fee (\$ based on square footage)</li> <li>• Submit completed Business Licence Application and fee of \$52</li> <li>• Submit Building Permit Application(s) and fees(s) (if applicable)</li> <li>• Request Police Information Check and remit fees</li> <li>• Submit Police Information Check results to Licensing</li> <li>• Remit Business Licence fee of \$30,000</li> </ul>	<ul style="list-style-type: none"> <li>• Approval of Development Permit (and Building Permit if applicable)</li> <li>• Final Inspections</li> <li>• Final review and evaluation</li> <li>• Approval and issuance of Business Licence</li> <li>• Communicate results to the applicant</li> </ul>	6 - 12 months

Updated: July 28, 2015

## Business Licence Application Information Sessions

July 30 and August 10, 2015

Compassion Club

		What You Need to Provide	What City of Vancouver Will Do	Anticipated Time Frame
Stage 1	<ul style="list-style-type: none"> <li>Preliminary Application</li> </ul>	<ul style="list-style-type: none"> <li>Submit completed Preliminary Application form</li> <li>Remit processing fee of \$100</li> <li>Provide proof of lease</li> </ul>	<ul style="list-style-type: none"> <li>Zoning evaluation</li> <li>Communicate results to the applicant</li> </ul>	1 - 2 months
Stage 2	<ul style="list-style-type: none"> <li>Special Inspections</li> <li>Declustering (if applicable)</li> </ul>	<ul style="list-style-type: none"> <li>Remit Special Inspections fee of \$504</li> </ul> <p><b>IF DECLUSTERING APPLIES, PROOF OF COMPASSION CLUB ELIGIBILITY:</b></p> <ul style="list-style-type: none"> <li>- proof of registration as a society</li> <li>- trade association membership in CAMCD</li> <li>- proof of health services by registered professionals</li> </ul>	<ul style="list-style-type: none"> <li>Special Inspections (Building, Electrical, Gas and Plumbing)</li> <li>Declustering evaluation (if applicable)</li> <li>Communicate results to the applicant</li> </ul>	3 - 4 months
Stage 3	<ul style="list-style-type: none"> <li>Permits and Licensing</li> </ul>	<ul style="list-style-type: none"> <li>Submit completed Development Permit Application</li> <li>Remit Development Permit Application fee (\$ based on square footage)</li> <li>Submit completed Business Licence Application and fee of \$52</li> <li>Submit Building Permit Application(s) and fees(s) (if applicable)</li> <li>Request Police Information Check and remit fees</li> <li>Submit Police Information Check results to Licensing</li> </ul> <p><b>IF DECLUSTERING DID NOT APPLY: PROOF OF COMPASSION CLUB ELIGIBILITY</b></p> <ul style="list-style-type: none"> <li>Remit Business Licence fee \$1,000</li> </ul>	<ul style="list-style-type: none"> <li>Final Inspections</li> <li>Final review and evaluation</li> <li>Communicate results to the applicant</li> <li>Approval and issuance of Business Licence</li> </ul>	6 - 12 months

Updated: July 29, 2015