

# MANDATORY FORM

Forms can be downloaded at [knoxautoshow.com](http://knoxautoshow.com)

# METHOD OF PAYMENT

Include this form with your order.  
Pre-order Price Deadline Friday, January 6, 2017

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Name of Show: **2017 News Sentinel Auto Show**

Company Name: \_\_\_\_\_

Manufacturer Representing: \_\_\_\_\_

Primary Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Ext.: \_\_\_\_\_ Fax: \_\_\_\_\_

Contact's E-mail: \_\_\_\_\_

**Secondary Contact Name:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

## METHOD OF PAYMENT

**BY SUBMITTING THIS FORM OR ORDERING MATERIALS OR SERVICES FROM THE NEWS SENTINEL, YOU AGREE TO BE BOUND BY ALL TERMS & CONDITIONS INCLUDED IN YOUR SERVICE MANUAL.**

**Company Check**

Please make check payable to:  
Knoxville News Sentinel Auto Show  
Checks must be in U.S. funds drawn on a U.S. bank  
Please reference your account number on your check.

**Bank Transfer**

If you require to pay by bank transfer please contact Diane Butler at [butlerd@knoxnews.com](mailto:butlerd@knoxnews.com) for instructions and information. Note: Customers are responsible for any bank processing fees.

**Credit Card**

For your convenience, we will use this authorization to charge your credit card account for your advance orders, and any additional amounts incurred as a result of show site orders place by your representative. These charges may include all charges the News Sentinel may be obligated to pay on behalf of Exhibitor, including without limitation, any shipping charges. Please complete the information requested below.

**Master card**

**Visa**

**American Express**

**Discover**

Account No.: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Card Holder Name (Print): \_\_\_\_\_

Signature: \_\_\_\_\_

Cardholder Billing Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

## ENTER TOTALS HERE

Material Handling/ Drayage	Forklift Services	Supervisor Services	Installation Labor	Dismantle Labor	Car Removal	Ride & Drive	Grand Total

- Remember to order in advance to save time and money. Place orders by phone: 865-342-6870, fax: 865-342-6898, e-mail: [AutoShow@knoxnews.com](mailto:AutoShow@knoxnews.com), mail: 2017 News Sentinel Auto Show, Attn: Angie Howell, 2332 News Sentinel Dr., Knoxville, TN 37921.
- Orders received without payment information, or after the discount price deadline will be charged at the standard price.
- Copies of invoices will be mailed to the address provided at the top of this form.
- **If you have questions or need assistance with any items not listed, please contact Angie Howell, Brand Manager phone: 865-342-6870, cell: 865-216-4241, fax: 865-342-6898 or e-mail [AutoShow@knoxnews.com](mailto:AutoShow@knoxnews.com)**

**Show Services Method of Payment**

**2017 News Sentinel Auto Show**