

MANDATORY FORM

Forms can be downloaded at knoxautoshow.com

Forklift & Rigging Order Form

*Form deadline: January 5, 2018

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Forklift & Rigging Orders

2018 News Sentinel Auto Show

Return to: Knoxville News Sentinel Auto Show • 2332 News Sentinel Drive, Knoxville, TN 37921
Email: AutoShow@knoxnews.com • phone: (865) 342-6485

Forklift and operators will be available for setting, dismantling displays and placing signs in your booth. Please note that orders must be received by the advance order deadline to receive the discount.

Company Name: _____

Manufacturer Representing: _____

On-site Supervisor's Name: _____

Supervisor's Phone Number: _____ E-mail: _____

Forklift/ Rigging Orders

- **Straight Time:** Monday - Friday: 8:00 am - 7:00 pm; (*exception Sunday, February 25, 6:00 pm - 10:00 -pm*)
- **Overtime Time:** Monday - Friday: 7:01 pm -7:59 am, all day Sat.-Sun., Holidays and Monday, Feb. 26 after 12:01 pm
Overtime rate is an additional 25% surcharge on on-site pricing (*exception Sun., Feb. 25, 6:00 pm - 10:00 pm will be straight time*)
- **Show site prices will apply to all labor orders placed after the deadline & at the show site.**
 - Start time guaranteed only at start of working day. Forklift services will not begin prior to Tues., Feb. 20, 2018.
 - **Two hour minimum** - labor thereafter is charged in (1) hour increments.
 - **Exception is Sunday, February 25, a four hour minimum required.**
 - Supervisor must check in at the Service Desk to pick up labor.
 - When scheduling forklift/ rigging labor please be sure to allow sufficient time for empty containers to be returned to your exhibit space.

Installation	<i>Please check all that apply</i>	Advance Price	On-Site Price
_____	Forklift w/ operator - up to 5,000 lbs.	\$98 per hour	\$122.50 per hour
_____	Forklift w/ operator - up to 10,000 lbs.	\$98 per hour	\$122.50 per hour
_____	Forklift w/ operator - up to 15,000 lbs.	\$98 per hour	\$122.50 per hour
_____	Scissor Lift w/ operator	\$98 per hour	\$122.50 per hour

Date	Start Time	Approx. Hours	Hourly Rate	Estimated Total Cost
			Total	

Dismantle	<i>Please check all that apply</i>	Advance Price	On-Site Price
_____	Forklift w/ operator - up to 5,000 lbs.	\$98 per hour	\$122.50 per hour
_____	Forklift w/ operator - up to 10,000 lbs.	\$98 per hour	\$122.50 per hour
_____	Forklift w/ operator - up to 15,000 lbs.	\$98 per hour	\$122.50 per hour
_____	Scissor Lift w/ operator	\$98 per hour	\$122.50 per hour

Date	Start Time	Approx. Hours	Hourly Rate	Estimated Total Cost
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