

MANDATORY FORM

Forms can be downloaded at knoxautoshow.com

METHOD OF PAYMENT

Include this form with your order.
Pre-order Price Deadline Friday, January 5, 2018

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Name of Show: **2018 News Sentinel Auto Show**

Company Name: _____

Manufacturer Representing: _____

Primary Contact Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Ext.: _____ Fax: _____

Contact's E-mail: _____

Secondary Contact Name: _____

Phone: _____ **Email:** _____

METHOD OF PAYMENT

BY SUBMITTING THIS FORM OR ORDERING MATERIALS OR SERVICES FROM THE NEWS SENTINEL, YOU AGREE TO BE BOUND BY ALL TERMS & CONDITIONS INCLUDED IN YOUR SERVICE MANUAL.

Company Check

Please make check payable to:
Knoxville News Sentinel Auto Show
Checks must be in U.S. funds drawn on a U.S. bank
Please reference your account number on your check.

Bank Transfer

If you require to pay by bank transfer please contact Diane Butler at butlerd@knoxnews.com for instructions and information. Note: Customers are responsible for any bank processing fees.

Credit Card

For your convenience, we will use this authorization to charge your credit card account for your advance orders, and any additional amounts incurred as a result of show site orders place by your representative. These charges may include all charges the News Sentinel may be obligated to pay on behalf of Exhibitor, including without limitation, any shipping charges. Please complete the information requested below.

Master card

Visa

American Express

Discover

Account No.: _____ Exp. Date: _____

Card Holder Name (Print): _____

Signature: _____

Cardholder Billing Address: _____

City/State/Zip: _____

ENTER TOTALS HERE

Material Handling/ Drayage	Forklift Services	Supervisor Services	Installation Labor	Dismantle Labor	Car Removal	Ride & Drive	Grand Total

- Remember to order in advance to save time and money. Place orders by phone: 865-342-6485, e-mail: AutoShow@knoxnews.com, mail: 2018 News Sentinel Auto Show, Attn: Robynne Connell, 2332 News Sentinel Dr., Knoxville, TN 37921.
- Orders received without payment information, or after the discount price deadline will be charged at the standard price.
- Copies of invoices will be mailed to the address provided at the top of this form.
- **If you have questions or need assistance with any items not listed, please contact Robynne Connell, Event Sales Coordinator phone: 865-342-6485, cell: 865-214-4986, or e-mail AutoShow@knoxnews.com**

Show Services Method of Payment

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