HISTORIC MACON FOUNDATION

Job Title: Carpenter in Residence
Salary: $35,000 – $40,000 commensurate with experience, per annum plus benefits. This is a 12-month grant funded position.

Benefits: 14 paid holidays, 18 vacation days, flexible work schedule, eligible for 75% health insurance after three-month probationary period, employer will match 3% retirement contribution after six months, monthly cell phone stipend, Down Payment Assistance (up to $20k for an eligible house in Beall’s Hill), continuing education opportunities, performance bonus pool

Application instructions: To apply for this position, please email a cover letter, resume and contact information for three references to info@historicmacon.org. Applications are due by 5 pm on January 8. No phone calls please.

Start date: January 27, 2020 (can be flexible)

JOB DESCRIPTION

In 2019 HMF was awarded a one year grant from the Watson Brown Foundation to pilot several initiatives to improve the skilled trades in Macon. In particular, HMF is testing programs to attract and retain carpenters specializing in historic rehabilitations. The Carpenter in Residence will be imbedded in our target neighborhood of Beall’s Hill and work side by side our in-house crews and other contractors on HMF home rehabilitation projects.

The unique opportunity allows the Carpenter in Residence a chance to transform the trades deficit in Macon, GA and create a lasting model for our organization and our community. HMF’s mission to revitalize communities by sharing history and preserving architecture is simply not possible without skilled carpenters. The Carpenter in Residence will be challenged to test a hypothesis by creating and deploying a handful of demonstration programs and evaluating the results. At the end of the year the Carpenter in Residence will report back to HMF what programs worked or did not and make recommendations for future endeavors. The position may become a permanent full time position based on funding and program results.

In carrying out all of the responsibilities that follow, the Carpenter in Residence needs to provide a balanced mix of:

• Technical knowledge of construction particularly related to historic houses
• Passion for historic buildings and bolstering the trades community
• Leadership by example
• Entrepreneurship, self-starter, goal-oriented

The responsibilities of this position include working with the HMF Director of Construction, Board of Directors and staff to:
• Lead and manage the year long grant funded program
• Oversee six hands on workshops for trades professionals and novices. Topics could range from basics of using tools to restoring historic windows to lead paint certification to utilizing historic tax credits.
• Foster partnerships with existing programs in Macon and beyond including, but not limited to Central Georgia Technical College, Macon Bibb County’s Hutchings Career Academy, and contractors.
• Research and report on national programs and make recommendations to HMF on best practices with the hopes of leveraging additional funding for permanent programs. This will include travel to other communities and hosting industry leaders in Macon.
• Create the “tool library” after researching like programs. The library will serve as a resource for HMF crews and neighbors looking to borrow tools such as shovels, drills, hand tools, etc.
• Design and implement an apprenticeship program

The position reports to the Director of Construction. The Carpenter in Residence must be available for meetings and events on nights and weekends. The position requires some travel to learn from other carpenter training programs.

Job Qualifications:

Education & Experience
The ideal candidate will have a degree in historic preservation, construction management, or comparable degree - or commensurate field experience.

Also, the ideal candidate will have experience in trades education, programming, event planning, small business management, marketing, and above all else a passion for protecting historic buildings.

Performance Measures:
• Research and report on trades programs. Ensure all WBF grant compliance and research additional funding. - 20% of job
• Organize, promote, and execute 6 public workshops. – 20% of job
• Hire, train, and manage apprentices and create a replicable model for future use. – 20% of job
• Research and create functioning tool library – 20% of job
• Market and promote trades education and HMF’s initiative. – 10% of job
• Assist HMF staff as needed. – 10% of job

About Historic Macon Foundation
Historic Macon Foundation (HMF), a 501(c)(3) non-profit, is one of the nation’s largest, most productive and most innovative local preservation organizations with over 550 member households in Middle Georgia and 6,000 listed historic buildings in our stewardship. Since our founding in 1964, Historic Macon Foundation has served as the regional historical society of note. Historic Macon boasts total assets of over $3 million, annual revenue of over $1.2 million, and access to over $2 million in revolving funds. Just in the past five years our annual operating budget has tripled and our staff has doubled.

HMF saves Macon’s architectural treasures by purchasing, rehabilitating and selling structures listed on the National Register of Historic Places. In addition, HMF educates the public about the
importance of Macon’s history and architecture, runs events to help celebrate Macon’s unique assets, and operates the Sidney Lanier Cottage. Our programs in economic development and neighborhood revitalization are award winners on a national scale and serve as a model for other preservation and revitalization organizations. In 2018 we were awarded the highest honor for a preservation organization, the Trustee’s Award for Organizational Excellence by the National Trust for Historic Preservation.

The organization is staffed by ten full-time employees (including this position) and two part-time staff people, all of whom are entrepreneurial, vibrant, dedicated, fun and hardworking. The office atmosphere is fast-paced, multi-tasking, and highly collaborative. In August 2017, HMF relocated its offices to a newly rehabilitated commercial building in downtown. Employees are treated as professionals in their expertise; each staff person has the opportunity to lead and teach other team members and hundreds of volunteers who are interested in our mission. Staff members manage their own time and tasks, and a flexible work schedule is a benefit. All staff occasionally work nights and weekends for meetings and special events.

The Carpenter in Residence joins a staff made up of a full time Executive Director, Director of Finance and Operations, Director of Preservation Field Services, Director of Construction, Beall’s Hill Coordinator, Director of Neighborhood Revitalization, Communications Coordinator, Preservation Architect, a part-time Director of Engagement, and a part-time Cottage Coordinator.

About Macon, Georgia
Macon is a hidden gem undergoing an exciting renaissance. Live in one of 600 loft units, eat at one of 38 restaurants and eateries, enjoy nightlife at one of 28 music venues and bars, tour one of 3 breweries – all within downtown Macon.

Enjoy annual festivals such as Bragg Jam, Macon Film Festival, Macon Beer Fest, Riverside Jazz and Arts Festival, and the Pan-African Festival. Home to Little Richard, Otis Redding, and The Allman Brothers Band, Macon boasts a rich musical heritage that continues to this day with live music almost every night. Explore the remarkable architecture ranging from Greek Revival mansions to vernacular mill housing. On top of all of these incredible activities and events, it’s extremely affordable to live here.

Macon only gets better from year to year. Now is the time to experience its exciting renaissance and play an active role in the transformation.