

# Student Handbook

2016 - 2017



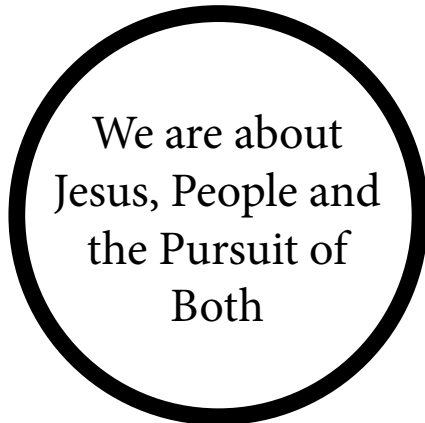
# Welcome To The Family!

Welcome to CityHope Christian Schools, a ministry of CityHope Church.

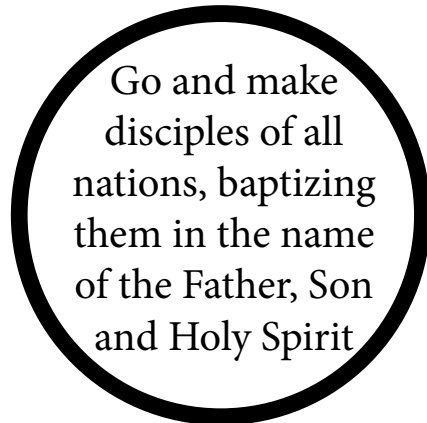
Every ministry of the church, including our school, has as its foundation the following Statements and Core Values. These statements and core values are the reasons for what we do and how we do it.

We are happy to welcome you to the family.

## VISION



## MISSION



## PURPOSE



## OUR CORE VALUES

### THE GOSPEL

The Cross of Christ is preeminent.

### PEOPLE

Everyone is valuable. They are worthy of attention, interest and investment.

### THE CHURCH

We identify with believers around the world. Our faith binds us together. We share in the joys and sorrows of ALL believers, here and abroad.

### TRUTH

The Bible is the guide for life. We will not deviate from its teachings, which are truth.

### WISDOM

Our goal is to never control but to influence and equip people to make wise, righteous choices.

### EXCELLENCE

We'll strive for excellence in all we do as we seek to fulfill the purpose God has given to us.

# Our Commitment To Your Children

CityHope Christian Schools were founded in 1976, and is a ministry of CityHope Church. Our School is dedicated to not only laying the foundation for the rest of their education by leading students to excel in their academic pursuits, but also by instilling Christian principles that will help them to develop a mature spiritual life.

The faculty and administration of CityHope Christian Schools seek to provide students with a safe learning environment and a strong academic program that will promote excellence in education. Every person on our staff is prepared spiritually and academically to teach, influence, and guide your children, and we strive to offer this quality education based on Biblical standards. Our goal is to prepare the whole student; spiritually, intellectually, emotionally, and physically (Luke 2:52), and will do so according to the highest moral and academic principles. We emphasize good citizenship, service, patriotism, temperance, good communication skills (written and verbal), technological competence, good health habits, and a deeper spiritual life based on the New Testament experience of accepting Jesus Christ as Lord and Savior. We desire to impart a Christian world view that will equip our students to live victorious, Christ-centered lives in a culture that would invite them to do otherwise. We strive to graduate students who possess high moral values, a strong academic mind and a love of Christ.

Students at CHCS are expected to conduct themselves in a manner that reflects Christian values. We are dedicated to serving students and their families who desire to attend CityHope Christian Schools.

## **The Foundation of Our Philosophy**

A Christian School is an extension of the Christian home. Common consistent morals and values, reinforced by the family, church and school, help develop stability within children (Proverbs 22:6). The foundation of our philosophy is that all truth, regardless of subject or content, comes from God because God is truth

*Jesus said, "I am the way the TRUTH and the life. No one comes to the Father except through me" - John 14:6.*

We invite you to be a part of this process of training, equipping, and teaching as much as you possibly can. We look forward to partnering with you in these areas, because like you, we want to help our students have a bright future. Thank you for trusting us with your most precious of treasures.

# CITYHOPE ELEMENTARY DRESS CODE

Our dress code is intended to promote true individualism and modesty. True identity and self-concept comes from the development of true character, not the clothes that one wears. We have listed below the standards we have set for students in grades K-6. The Preschool at this time does not have a dress code and we only ask that students in these classes wear clothing that is modest and weather appropriate.

We appreciate parents efforts to help us in enforcing the dress code. In the younger grades we cannot expect children to be wholly responsible for making sure they are properly dressed each morning for school. If there are any questions regarding the following guidelines please contact the school office.

*Attitude is  
more important  
than the past,  
than education,  
than money,  
circumstances,  
than what people  
do or say.  
It is more  
important  
than appearance,  
giftedness,  
or skill.*

-Charles Swindoll

## **Pants (Boys)**

Tan/khaki, black or blue; they must be "Dockers" style slacks. NO JEANS except on Friday's, No logos, carpenter loops or extra pockets. Shorts in a modest length are allowed with the same requirements in warm weather months.

## **Pants (Girls)**

Girls may wear skirts, skorts, or jumpers in a modest length (no short skirts) in solid dark blue, Khaki, Black or Blue Plaid, and may wear any Tan/Khaki, Dark Blue, or Black slacks. No exposed midriff, tight, or revealing clothing.

## **Tops (Everyone)**

Any solid color long or short sleeve polo or turtle neck. Polo shirts are pullovers with a collar and three buttons down the front. These also must not have a logo or sayings. Solid color cardigans, sweater vests, or hoodies are allowed. No sayings or logos.

## **Outer Wear**

In colder months if a student requires outer wear in the class room to stay warm they must wear a solid color sweatshirt, sweater, or CityHope sweatshirt only. Hats are allowed for warmth on the playground only, not indoors.

## **Shoes**

Practical for P.E. running and play. No heels over one inch, no flip flops or open toed shoes are allowed.

## **Blue Jean Fridays**

On Fridays students are allowed to wear nice looking jeans without holes, rips, or fading. In addition to the regular options for tops they can choose to also wear a shirt/sweatshirt for their favorite sports team.

# ATTENDANCE / CAMPUS POLICIES

As our goal is to guide and challenge our students towards excellence academically, attendance is a critical issue. We strongly urge parents to take this factor of academic success very seriously and to stress the importance of school attendance with their children. Parents are asked to work around the school calendar when scheduling vacations, as well as insuring that their children are in attendance during the first and last two weeks of school. All absences must be excused by note or phone call through the school office.

## **Absences**

When a student is absent, we ask that a parent or guardian notify the school office by 9:00am. All absences must be accounted for in the school records. Students who are absent for a partial day must be signed in at the office. Planned absences should be made known to the school office at least two days in advance. It is the student's responsibility to get assignments prior to a planned absence to prevent falling behind.

## **Tardy Policy**

Please do everything in your power to get your child(ren) to school by 8:30 am. Students are to be in their seats at 8:30 am when class begins. Students arriving after 8:30 am must be signed in at the office by a parent or a note sent to the teacher. If a parent is ill or must stay in the vehicle with younger children a phone call to the office must be made or a note sent to the teacher with the student.

## **Make-up Assignments and Testing**

Daily class work, homework, and long-range projects are due on the date assigned by the teacher. If a student is absent on the day an assignment is due, it is his/her responsibility to turn the assignment in on the first day he/she returns to class. If a student is absent on the day the assignment is given, it is his/her responsibility to ask the teacher for any assignments he/she may have missed and turn in this make up work one day after returning to class. Other arrangements may be allowed, that are within reason, at the teacher's discretion.

If a student is absent on the day of a test, a make-up test must be taken the day the student returns to class. If the student is absent before the day of the test and was not aware the test was scheduled, he/she must take the make-up test as scheduled by the teacher.

## **Early Dismissal/Pick-up Procedure**

All students leaving school during the school day must be checked out through the office. Parents must check in at the office before removing their child from the classroom. The parent may call ahead or send a note in the morning with their child. The child will be waiting in the office at the designated time. Only a parent or guardian has the authority to sign students out of school. Students will not be allowed to sign themselves out. If students return during the school day, they must check in through the office again. A note from the student's parent/guardian is required any time a student leaves the campus.

## **Closed Campus Policy**

CityHope Christian Schools operate under a closed campus policy. This means that during school hours, anyone not attending CityHope must have permission to be on the campus and must check in at the school office for a visitor pass. Campus hours are 7a - 6p, M-F.

## **Student Visitors**

Students not attending CityHope may visit classes, provided they obtain special consent from the admin and teachers. Permission must be obtained at least one day in advance.

# ADDITIONAL POLICIES / INFORMATION

## Friday Folders

CityHope recognizes the key role of parents in the learning process and places high priority on parent - teacher communication. Parents should expect their children to bring papers home in a folder each Friday containing corrected papers from previous Friday - Thursday. Some teachers send papers home daily since the students need (in some cases) to correct the papers and return them. Included in the stack of papers sent home will be: Homework assignments, communication to parents from the teacher, notification that some papers must be re-done, classroom news, field trip info, or all-school announcements.

## Lost and Found

Lost and found items are turned into the office area. All removeable clothing must be marked with an indelible laundry marker so that we may return it to the owner. Other items such as lunch boxes, backpacks and book bags, should also be marked. If the items are not claimed within 2 weeks, the items will be turned over to a charitable organization. Please check the lost and found items regularly for your child's belongings.

## Emergency Schedules

Snow days: in case of a severe storm, wind chill dangers, or snow, CityHope families should tune into local radio and television stations for updates on school closures. If the Meridian School District closes due to severe winter conditions, CHCS will generally close for the day as well.

## Fire Drills

As required by law and by school policy, fire drills will be conducted monthly throughout the school year. The school has posted emergency exits in each classroom, and a safety plan for such emergencies. Students are expected to adhere to prescribed behavior / procedures during fire drills, for the safety of all.

## End of year Checkout Procedure

End of year report cards will be sent home with students on the last day of school, or mailed to the parent/guardian address on file.

## Residential/Parental Status

Students attending CHCS must reside with & be under the authority of their parent / guardian.

## Non Discrimination policy

CHCS does not discriminate on basis of Race, Color, Sex, Creed or National/Ethnic Origin.

## ITEMS NOT ALLOWED AT SCHOOL

- SKATES
- SKATEBOARDS
- RADIOS / HEADPHONES
- CD / MP3 / DVD PLAYERS
- FIREWORKS
- WATER BALLOONS
- SQUIRT GUNS
- VIDEO GAMES
- POCKET KNIVES\*
- OBSCENE LITERATURE
- OBSCENE PICTURES
- LIGHTERS / MATCHES
- CELL PHONES DURING SCHOOL HOURS\*\*

### PLEASE NOTE:

Students, their lockers, and belongings are subject to search when there is a reasonable suspicion that the student has violated the law or a school rule and that the search will uncover evidence of violation.

\* *Knives are considered weapons and possession of one on campus will be subject to disciplinary action. If found, such items will be confiscated. The parent will then be asked to claim it from the school office.*

\*\**If a parent or gaurdian feels it is necessary for their child to have a phone for emergency purposes, it must be checked in with the teacher during school hours (7am - 6pm) and can be picked up when the child leaves campus*

## PRE-SCHOOL

- 2 Boxes washable Crayola Crayons (Lg 8 ct)
- 2 Washable Watercolor sets (8 colors)
- 1 Package of fat 8 color washable markers
- 1 Package of skinny 8 color washable markers
- 1 Bottle of Sun Screen
- 1 Lg spray bottle All purpose cleaner
- 2 Packages Paper towels (2 rolls each)
- 3 Bottles of hand sanitizer
- 3 Large boxes of Kleenex (or 5 small)
- 2 Packs of Anti-bac wipes or baby wipes
- 1 Extra set of clothes
- 1 Water bottle with your child's name on it to be taken home weekly and washed

*If you have any questions about the supply lists for your child's class please contact the school office at 376-7272. Also note that we do not put the child's names on any of the supplies that are intended for the use of the entire class. If you for any reason your child is unable to finish the school year these supplies will not be returned.*

## KINDERGARTEN

- 2 Boxes Crayola washable classic markers
- 2 Boxes crayola crayons (16 each)
- 2 Large boxes of Kleenex
- 1 Large Bottle Elmers glue
- 2 Water color sets (8 colors)
- 1 Box Dry Erase markers (not Crayola)
- 1 Multi-pack small glue sticks
- 1 Set Ear buds w/ 3.5mm plug-in
- 1 Lg spray bottle All purpose cleaner
- 2 Packages Paper towels (2 rolls each)
- 1 Bottle of hand sanitizer
- 1 Box gallon size Ziplock bags
- 1 Box quart size Ziplock bags



## 1st GRADE

- 2 Packages (12) #2 Pencils
- 1 Package (6-10) Reg art markers
- 2 Large box of Kleenex
- 2 (4oz) Bottles school glue
- 1 Water color set (8 colors)
- Backpack
- 1 Set Ear buds w/ 3.5mm plug-in
- 1 Pair 5" Fiskers scissors
- 1 Box (24 ct) Crayons
- 2 Packages Dry Erase markers (not Crayola)
- 2 Folders with horizontal inside pockets
- 2 Large erasers
- 1 Ream of copy paper
- **CHILDREN'S BIBLE SUPPLIED IN CLASS**

## 2nd-3rd GRADE

- 12" Ruler (metric on one side)
- 1 1" Three ring binder
- 1 Pack 10 Subject dividers w/ pockets
- 1 Pack 25 Clear sheet protectors
- 2 Sturdy folders w/ pockets
- 20 Mechanical pencils w/grips
- Watercolor set (16 colors)
- 1 Box Crayola broad line markers
- 1 Box Crayola thin line markers
- 1 Box thin colored dry erase markers (not Crayola)
- 1 12 Pack of colored pencils
- 2 Large Pink Pearl erasers
- 1 Bottle of white glue
- 1 Pair 5" pointed tip scissors
- 3 Large boxes of Kleenex
- 1 Box 24 Crayons
- 2 Glue sticks
- 1 Box gallon size Ziplock bags
- 1 Box quart size Ziplock bags
- 1 Pack party favors or, new or gently used McDonalds toys for treasure box
- 1 Children's NIV Bible
- 2 Rolls of paper towels
- 1 Ream of Copy Paper
- 1 Set Ear buds w/ 3.5mm plug-in
- 2 Yellow highlighters
- 1 70 sheet spiral notebook wide ruled
- 1 Bag individually wrapped candy
- 1 Pack of reward stickers
- 3 Containers disinfecting wipes.

## 4th-5th-6th GRADE

- 2 Folders with inside pockets
- 2 packs 200 sheet loose-leaf lined paper (wide rule)
- 1 Ream white copy paper
- 1 1.5 inch 3-ring binder
- 1 Pink pearl eraser
- 1 Pack of red pens
- 2 Packs (10) Subject dividers with pockets
- 2 Packs #2 pencils
- 2 70 sheet spiral notebooks
- 1 Pack of multicolored fine point sharpie pens
- 1 Pack colored highlighters
- 1 Pack colored pencils
- 1 Pack thin line markers
- 1 Pack (8) broad line markers
- 1 Box (24) Crayons
- 1 Set Watercolors (8 colors)
- 1 12" Ruler with metric
- 1 Pack colored dry erase markers
- 1 Pack index cards (3x5)
- 25 Clear protector sheets
- 1 Pair Student Scissors
- 2 Small bottles student white glue
- 1 Pack glue sticks (6)
- 1 Set Ear buds w/ 3.5mm and 6.3mm plug-in
- 2 Packages Paper towels (2 rolls each)
- 1 Bottle of hand sanitizer
- 1 Box gallon size Ziplock bags
- 1 Box quart size Ziplock bags
- 1 Bag individually wrapped candy
- 2 Containers disinfecting wipes.
- 4 Boxes of Kleenex
- 1 Student Bible (NIV)
- Please have a student dictionary for home