



Tla-o-qui-aht First Nation

1119 Pacific Rim Highway Tofino, BC V0R 2Z0

P: 250.725.3350 F:250.725.3352

Job Posting – Home Community Care Part Time

Position Details:

Department: Health and Social Services
Location: Private Residences
Reports to: Health and Social Services Manager

Salary information:

Status: Part Time
Probation Period: 3 months
Job Classification: To be determined

Position Summary:

Provide home care support to the Nation's members who require additional help to maintain a healthy standard of living given their medical state.

Culture Commitment

The Home Community Care upholds the culture of the Tla-o-qui-aht First Nations by providing services that demonstrate the worth and respect of the Nation's members. This position strives to create a healthy and supportive community that values and recognizes *huu-piits-tulth* (helping one another).

Duties and Responsibilities:

Home Care Support

- Assist their patient with completing personal care and hygiene routines.
- Perform healthcare-related tasks, such as administering medication, monitoring vital signs, changing bandages and dressings, and assisting with exercise and physiotherapy plans.
- Perform housekeeping duties, such as preparing meals, feeding or assisting with feeding, laundry, and household cleaning that maintains sanitary conditions in the home environment.
- Provide companionship for the patients.
- Transport patients to scheduled healthcare appointments outside of the home, if necessary.
- Educate and advise the patient and their family members regarding appropriate home care support and consult with the family members to ensure that these needs are being met.
- Stay current on the patients health and care needs and liaison with healthcare professionals, if necessary.
- Advocate on behalf of the patients for additional service and resources, as required.
- Track and maintain a record of home care support being provided to the patients.

The above statements are intended to describe the general nature and level of work being performed by the incumbent of this job. They are not intended to be an exhaustive list of all responsibilities and activities required of the position.

Qualifications:

Education, training and certificates

- High School Diploma
- Graduate from a recognized Care Aid Program
- Registered with the BC Care Aid & Community Health Worker Registry
- Valid BC Driver's License

Work experience

- None

Knowledge, skills, abilities, and attributes

- Knowledge:
 - Human health, healthcare practices, health legislations
- Skills and abilities:
 - Organizational skills, verbal communication skills, time management, interpersonal skills, housekeeping skills
- Attributes:
 - Confidentiality, professional conduct, sound judgement, tactful and respectful, diplomacy, empathy, sympathy, customer-oriented, trust, integrity

Additional assets

- Preference for a qualified Aboriginal candidate
- Must possess a clear criminal record check for the vulnerable services sector.
- Clear driver's abstract
- Food Safe Certificate
- First Aid Certificate

Working Environment:

Work Conditions

- Works onsite at patients personal housing units.
- Exposed to high-stress and highly sensitive situations, where volatile public may be involved.

Physical requirements

- Good health, allowing one to perform physical tasks throughout the day, including bending, lifting, carrying, walking.
- Must be able to stand for prolonged periods of time and lift or carry items over 20lbs.
- Must be able to be mobile and visit personal housing locations that can only be accessed by stairs or rough, uneven ground.

Travel requirements

- Frequent travel by car or boat.

Deadline to apply is 4:30 PM on July 31st, 2017

Submit your resume, covering letter, and reference letters to:
Community Human Services Manager – Naomi Seitcher
PO Box 18 Tofino, BC V0R 2Z0
Email: jobs@tla-o-qui-aht.org Or by Fax: 250.725.3352
Or drop at the office in a sealed envelope at #1119 Pacific Rim Highway Tofino

Only successful applicants granted an interview will be contacted.