



# Tla-o-qui-aht First Nation

1119 Pacific Rim Highway Tofino, BC V0R 2Z0

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## Call for Caterers – Ongoing

### Contracts as requested

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Tla-o-qui-aht First Nations is seeking additional caterers to provide meals and chumus for our events and meetings, as assigned or scheduled by Tla-o-qui-aht First Nations Administration.

#### **Duties and Responsibilities:**

- Responsible for coordinating catering requirements with the Tla-o-qui-aht First Nations Administration.
- Must adhere to allergy and dietary requirements and restrictions as notified.
- Must prepare and deliver food on time in a clean and hygienic manner and facility.
- Must supply serving dishes/ platters and retrieve them within 1-2 hour(s) of serving.

#### **Requirements:**

- Must supply the Tla-o-qui-aht First Nations Executive Assistant with a valid food safe certificate.
- Supply 2-3 references from other/ past catering events.
- Ability to receive payment 1-2 weeks after the event.

*Note: Our catering rate is up to \$21 per plate for meals and \$6 per person for cumus. Events over 25 people will be put out for bid.*

*The above statements are intended to describe the general nature and level of work being performed by the incumbent of this contract. They are not intended to be an exhaustive list of all responsibilities and activities required of the contract.*

#### **Qualifications:**

- Must have access to access to reliable transportation and must possess a valid driver's license.
- Should have knowledge of Tla-o-qui-aht First Nations Traditional foods and culture.
- Must be able to cater events/ meetings with up to 25 attendees.

### **Ongoing Posting**

Submit your resume, covering letter, and reference letters to:

Executive Assistant – Connor Paone

PO Box 18 Tofino, BC V0R 2Z0

Email: [jobs@tla-o-qui-aht.org](mailto:jobs@tla-o-qui-aht.org) Or by Fax: 250.725.3352

Or drop at the office in a sealed envelope at #1119 Pacific Rim Highway Tofino