



Housekeeper and Janitorial Attendant

Part-Time Position

Title

Housekeeper and Janitorial Attendant

Reports To

Management of Tsawaak RV Resort

Summary

We are seeking a dedicated and detail-oriented individual to join our team as a Housekeeping/Janitorial Staff member. This role involves maintaining the cleanliness and hygiene standards of our washrooms, cabins, and various buildings throughout the resort. Additionally, the position may entail light landscaping duties as needed to enhance the overall aesthetic appeal of our grounds

Ultimately, you will help create a pleasant and memorable stay for our guests in all operating aspects of the resort under the guidance and direction of Tsawaak RV Resort Management.

Core Competencies

- Customer focus
- Communication
- Energy and stress management
- Teamwork
- Quality Orientation
- Problem-Solving
- Accountability and dependability
- Basic equipment operation
- Ethics and integrity
- Provide information to guests when requested
- Efficient and accurate ability to maintain inventory levels
- Ability to meet deadlines and proactively find solutions to problems

- Housekeeping, basic maintenance, sales, and retail experience are considered assets

Responsibilities

- Perform thorough cleaning of washrooms, cabins, and common areas to ensure cleanliness and guest satisfaction.
- Sweep, mop, vacuum, and dust designated areas according to established procedures.
- Clean and sanitize restroom facilities, including toilets, sinks, and showers, to maintain hygiene standards.
- Empty trash receptacles and replace liners as needed.
- Monitor and replenish restroom supplies such as soap, paper towels, and toilet paper.
- Ensure all cleaning equipment and supplies are properly maintained and stored.
- Assist with light landscaping tasks, including watering plants, trimming bushes, and removing debris to maintain the appearance of the resort grounds.
- Follow safety protocols and procedures to prevent accidents and ensure a safe working environment.
- Report any maintenance issues, damages, or safety hazards to the appropriate personnel promptly.
- Collaborate with fellow team members and supervisors to ensure efficient operation and excellent guest service.
- Additional responsibilities may be tasked as per the recommendation of management.

Requirements

- Prior experience in housekeeping, janitorial, or similar roles preferred.
- Knowledge of cleaning techniques, products, and equipment.
- Ability to work independently with minimal supervision.
- Strong attention to detail and commitment to cleanliness.
- Excellent organizational and time management skills.
- Physical stamina and ability to perform tasks that may require lifting, bending, and prolonged standing.
- Positive attitude and willingness to work in a team-oriented environment.
- Flexibility to work weekends, holidays, and occasional overtime as needed.
- High School Diploma, G.E.D., or equivalent
- Ability to participate in continuous improvement processes
- Good observation skills
- Ability to follow safe work procedures
- Ability to create a good relationship with customers at the workplace or in other locations
- Able to deal with people sensitively, tactfully, diplomatically, and professionally at all times

- First Aid Certificate is considered an asset

Work Conditions

- Flexible working schedule (subject to change due to staffing, occupancy, and season)
- Physical ability to lift at least 50 LBS
- Travel to site, and off-site locations may be required
- Safety equipment will be required, (i.e., Steel toe boots, safety glasses, etc.)
- Overtime as required - weekend work
- Hazards associated with the trades
- Work both indoors and outdoors
- Noisy with fumes depending on the equipment
- Long hours
- Prolonged standing, walking, lifting, squatting, and bending
- May perform work in adverse weather conditions
- Wage starts at \$21/hr, approximately 20 hours per week including weekends

Tsawaak RV Resort is an equal-opportunity employer committed to diversity and inclusion in the workplace. We thank all applicants for their interest; however, only those selected for an interview will be contacted.

Applications accepted until position filled.

Submit your resume and cover letter to:

Email: jobs@tla-o-qui-aht.org

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