



# Tla-o-qui-aht First Nation

1119 Pacific Rim Highway Tofino, BC V0R 2Z0

P: 250.725.3350 F: 250.725.3352

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## Resident Support Worker

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Job Title:	Resident Support Worker	Job Category:	Full-time, 1-year fixed term, shift work
Department/Group:	Health & Community Services	Department #:	705
Location:	Tofino, BC	Rate of pay:	\$51,000-\$59,000 TBD Annually
Reports To:	Health Director	Position Type:	Salary

### Position Summary:

Tla-o-qui-aht First Nation is seeking a Resident Support Worker for its Saasin Transition House. The role of the Resident Support Worker is to provide compassionate, culturally grounded support to individuals transitioning into temporary housing. The focus of this position is to honour the dignity of each person by helping with household duties such as cooking, cleaning, and organizing, ensuring proper medication management, and guiding clients through budgeting and financial planning. Additionally, the Resident Support Worker will offer crisis intervention, emotional support, and connect clients with resources that foster stability, independence, and long-term self-sufficiency. This position works towards ensuring the well-being of each individual, addressing immediate needs while creating a foundation for lasting independence throughout their transition.

### Cultural Commitment:

The Resident Support Worker is committed to upholding and reflecting the values of Tla-o-qui-aht First Nations by offering services that honor the worth and respect of all members of the community. This position is a reflection of the core principle of huu-piits-tulth (helping one another), and strives to create a supportive, healing environment that nurtures a strong, healthy community grounded in Tla-o-qui-aht cultural values.

### Duties and Responsibilities:

- Observe and monitor the activities of residents, providing personal, practical, and morale support in alignment with the teachings of huu-piits-tulth (helping one another).
- Uphold and reinforce Tla-o-qui-aht Saasin Transitional Housing Unit (TTHU) policies and procedures, ensuring they are aligned with cultural and community values.
- Offer support, advocacy, information, activities, and referrals to TTHU residents, always respecting their unique needs and circumstances.
- Participate as a team member to ensure the safety, health, and cohesion of TTHU programming, operations, and the facility.
- Communicate with referral sources and external agencies as needed, ensuring coordination of care and community support.

- Conduct regular property and grounds inspections in accordance with policies and cultural teachings around stewardship and respect for the land.
- Enforce shelter policies with compassion and mindfulness, maintaining a balance of discipline and cultural care when necessary.

### **Qualifications:**

#### **Education, Training, and Certificates:**

- High School Diploma.
- Valid Class 5 B.C. driver's license and clean driving record.

### **Knowledge, Skills, Abilities, and Attributes:**

- Knowledge:
  - Understanding of Tla-o-qui-aht First Nations history, traditional ceremonies, language, and culture, and the importance of these in the healing journey.
  - Knowledge of addiction and recovery, harm reduction strategies, homelessness, local community services, and cultural supports.
  - Experience with crisis intervention, maintaining a calm and reasonable attitude during times of stress or crisis, in alignment with Indigenous teachings of resilience and strength.
  - Familiarity with MS Office programs (Excel, Word, PowerPoint, Outlook) is an asset.
- Skills and Abilities:
  - Excellent typing, verbal and written communication, time management, and organizational skills.
  - Ability to effectively communicate and collaborate with team members, clients, and external partners.
  - Strong interpersonal skills, with the capacity to build trust and establish meaningful relationships with clients, community members, and colleagues.
  - Recognize personal stress and practice ongoing self-care to maintain well-being.
  - Demonstrated ability to be non-judgmental and provide empowering support that reflects cultural sensitivity and respect.
  - Strong ethics, sound judgment, and commitment to confidentiality and discretion.
- Attributes:
  - High regard for confidentiality, professionalism, and respectful conduct.
  - Ability to work independently, in a team environment, and with minimal supervision.
  - A sober lifestyle aligned with the responsibilities of the position and respectful of Tla-o-qui-aht values.

### **Criminal Record Check:**

- Acceptable Criminal Record Check with Vulnerable Sector search required.

### **Working Environment:**

#### **Work Conditions:**

- Primarily in an office setting, with some periods of stationary work.
- Regular use of computer and telephone.
- Occasional travel to off-site private residences or public third-party establishments.
- May be required to respond to emergency situations at any time of day or night.
- Exposure to high-stress and sensitive situations, which may involve volatile or challenging public interactions.

Physical Requirements:

- Ability to remain stationary for extended periods.
- Must be able to visit off-site locations, which may involve stairs or uneven ground.

Travel Requirements:

- Some travel by car may be required.

**Applications will be accepted until position filled.**

Submit your resume and cover letter demonstrating how you meet these qualifications to:

**Lis Kingsley, Human Resources Manager**

Email: [jobs@tla-o-qui-aht.org](mailto:jobs@tla-o-qui-aht.org)

or drop at the office in a sealed envelope at #1119-A Pacific Rim Highway, Tofino.

*Only applicants selected for an interview will be contacted.*