PRE-APPLICATION INSTRUCTIONS:

1. Write in your responses to the questions. Please write legibly to avoid errors in processing.

2. The following supporting documents are required to complete the pre-application. Be sure to include the student’s name on all documents.

   ___ Signed copy of parent’s 1040, 1040A, or 1040EZ Income Tax Return for the year 2015*
   ___ Recommendation form from an academic teacher (Science, Mathematics, or English)
   ___ Recommendation form from a guidance counselor
   ___ Academic transcript, recent report card, and test scores from your guidance counselor

3. Once your pre-application is complete, please:
   - Take it to your high school counselor. Contact our office to let us know that your pre-application is ready for pickup.
   - Alternatively, mail or submit your application to the following address:
     
     University of Notre Dame
     Upward Bound Program
     122 West Lake Hall
     Notre Dame, IN 46556

4. You will receive a confirmation via email once your materials are received. If you do not receive an email within one week of submission, please call our office at 574-631-5669. We recommend to keep a copy of all application materials in case resubmission is necessary.

*COPY OF FAMILY’S 2015 TAX RETURN

As stated in Section 645.4 of the Federal Regulations that govern Upward Bound programs across the country, Notre Dame’s TRiO Upward Bound requires that the parent(s) or guardian(s) of a prospective Upward Bound student provide a signed copy of the family’s 2015 income tax return. Please note: this information is required by the U.S. Department of Education for the purpose of determining a student’s income-eligibility status in the Upward Bound program. It will be treated with the highest level of confidentiality, and does not have to be submitted again in future years should the student be selected to participate in the Upward Bound program.
STUDENT INFORMATION:

First Name          Middle Name          Last Name

____ / _____ / ______
Date of Birth

Gender: [____]     [____]
Male     Female

Current Address: ________________________________________________________________
Street/P.O. Box       City       State       Zip Code

Best Daytime Telephone Number: ____________________          Student Cell Number: ____________________

Student E-mail Address: __________________________________________________________

Citizenship:

___ U.S. Citizen   ___ Permanent Resident A# [_______________]   ___ Eligible Non-Citizen A# [_______________]

Ethnicity:

___ American Indian/Alaska Native   ___ Asian   ___ Black/African American
___ Hispanic or Latino/a   ___ White/Caucasian   ___ Native Hawaiian or Pacific Islander

Intermediate Center Current School: ____________________          High School: ____________________

Academic Grade Level:          Academic Background:

[___] 8th grade          Did you pass the 8th grade ISTEP? [___]English   [___]Math   [___]Neither

[___] 9th grade

[___] 10th grade          Have you successfully completed Pre-Algebra or Algebra I (by the 10th grade)? ______

[___] 11th grade          What was your GPA for the most recent school year you have completed? ______

[___] 12th grade          Are you currently a TRiO Talent Search participant? ______
FAMILY INFORMATION:

Name of Parent(s)/Legal Guardian(s): ____________________________________________ whom the student lives with

Parents Best Contact Number:

Father: _________________________________             Mother: _________________________________

Parents E-mail Address:

Father: _________________________________             Mother: _________________________________

Educational Background (Please answer the following):

Has the student’s parent(s)/legal guardian(s) (whom student lives with) earned a four-year college degree? 

Yes [____] No [____]

Household Income (Please write the amount below of your TAXABLE INCOME for 2015)

Note: this amount can be found on Forms 1040 LINE 43 or 1040A LINE 27. Don’t forget to provide a copy of your 2015 income tax return.

*Number of people who live in the student’s household (including the student): Taxable Income Amount:

_________________________________ $ ______________________

My signature below certifies that the above information is correct. I understand that this information is confidential and will be used only to verify students’ eligibility for this program. TRiO Upward Bound operates under the authority of the Higher Education Act of 1965 as amended the Higher Education Opportunity Act of 2008.

Signature of Parent/Guardian: ____________________________________________ Date: ______________
PLEASE COMPLETE THIS FORM IN SUPPORT OF YOUR STUDENT’S APPLICATION TO THE UNIVERSITY OF NOTRE DAME’S TRiO UPWARD BOUND

Student Name: ____________________________________________________________________________

Teacher Name:  ___________________________________       Subject:    ____ Mathematics   ____ English   ____ Science

**Academic Assessment:**

1. Please rate the student 1 – 5 using the following scale (1=Poor; 2=Below Average; 3= Average; 4=Above Average; 5=Excellent)

<table>
<thead>
<tr>
<th></th>
<th>Math</th>
<th>English</th>
<th>Science</th>
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<tbody>
<tr>
<td>Proficiency in Math computations</td>
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<tr>
<td>Understanding of basic Math concepts</td>
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<td>English fluency &amp; vocabulary development</td>
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<td>Oral and written communication</td>
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<tr>
<td>Ability to identify story elements in Literature</td>
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<tr>
<td>Literacy/reading comprehension ability</td>
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<tr>
<td>Understanding basic Science concepts</td>
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<td>Critical thinking/analytic ability</td>
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<td>Problem solving/decision making</td>
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<td>Overall quality of work</td>
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<td>Ability to work independently</td>
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<td>Ability to work in groups</td>
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<tr>
<td>Study habits/completion of assignments</td>
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<td>Participation in class</td>
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<td>Relation to peers</td>
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<tr>
<td>Maturity/responsibility</td>
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<tr>
<td>Desire to be challenged</td>
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</tbody>
</table>

2. Please identify any other strengths and/or weaknesses that would assist or impede the student’s participation in a rigorous academic program like Upward Bound.

__________________________________________________________________________________________

__________________________________________________________________________________________

__________________________________________________________________________________________

__________________________________________________________________________________________

3. Please comment on the student’s potential to achieve a Core-40 diploma or higher, and his/her readiness to complete college-level assignments. In what ways can Upward Bound meet the specific academic needs of the student?

__________________________________________________________________________________________

__________________________________________________________________________________________

__________________________________________________________________________________________

__________________________________________________________________________________________

Teacher’s Signature:  _________________________________________________       Date:  ________________
Dear Recommender:

The student named on the reverse side of this form is applying to the University of Notre Dame TRiO Upward Bound College Preparatory Program hosted by the University of Notre Dame.

TRiO programs are federal outreach and student services programs designed to ensure equal educational opportunity for all Americans, regardless of race, ethnic background or economic circumstance. Notre Dame’s TRiO Upward Bound serves 105 South Bend high school students whose families earn an annual income at or below the 150% of the federal poverty level and/or who are in need of intensive, individualized academic support to realize their potential as first-generation college graduates.

Through intensive academic support and exposure to the college-going experience, Upward Bound equips its participants to enter and succeed in higher education.

During the school year, students receive 20 weeks of individualized tutoring and instruction in core subjects. Weekly instruction occurs in after school academic enrichment sessions on the Notre Dame campus – organized based upon grade level and individual academic needs. Students also receive academic advising and participate in monthly workshops, which combine to supply them with the skills and information needed to prepare for, apply to, and succeed in college.

During the summer, selected students live on the Notre Dame campus and receive academic instruction for up to seven weeks-preparing them for future success at both the secondary and postsecondary levels. College tours and a variety of other activities are also offered throughout the year to connect students to valuable cultural educational and career-focused events.

There are a limited number of spaces available each year for new TRiO Upward Bound participants. As you complete this recommendation, we ask you to be candid in your comments and assessment. Our focus is on selecting students who demonstrate a need and desire for academic support, as well as the potential to reach higher, dream bigger and expect more of themselves as a result of their experiences with Upward Bound.

Once the recommendation form is complete, you can either give it to the student to submit, or you may mail it to our office at the address below. If you have any questions about the form, please feel free to contact our office at (574) 631-5669.

Sincerely,

Ethan Zagore
Director of TRiO Programs
Student Name: _____________________________________________________________________________

Counselor Name: ___________________________________________________________________________

**Academic Assessment:**

1. **Please indicate which of the following best describes the student’s current high school diploma track.**

   - _____ Core-40 Diploma
   - _____ General Diploma
   - _____ Core-40 with Academic Honors
   - _____ Core-40 with Technical Honors

2. **Please comment on the student’s readiness to achieve a Core-40 diploma or higher and his/her academic potential to complete college-level assignments. In what ways can Upward Bound meet the specific academic needs of the student?**

   ______________________________________________________
   ______________________________________________________
   ______________________________________________________
   ______________________________________________________

3. **Please confirm that the following information is included with this completed form:**

   - _____ Most Recent Report Card
   - _____ Current Transcript
   - _____ Copy of Standardized Test Scores
   - _____ IEP (if applicable)

Counselor’s Signature: ________________________________ Date: ________________
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