



Vermont Valley Community Farm LLC

[Health Sciences Learning Center Atrium – 750 Highland Avenue](#)

Welcome, Vermont Valley CSA Share-Holders!

Main Contact: Ross Gilbert – [\(920\) 207-7090**](tel:9202077090), rmgilbert@wisc.edu**

Hi everybody! My name is Ross and I am thrilled to be your new site host at the Health Sciences Learning Center (HSLC). I am a first year medical student here at the University of Wisconsin but have lived in the west campus area for the last 4 years. I have a passion for healthy foods and all things public health, which has lead me to become a part of this program. Feel free to contact me with questions any time between 7am and 11pm and I will respond as quickly as possible.

Texting is the best way to get ahold of me.

Alternative contacts:

Erin Curtis (erin.curtis@wisc.edu) Andrew McAsey (amcasey@wisc.edu)

If I am unable to be reached or am out of town (don't worry, I will let you know!) my fellow classmates, Erin and Andrew, will be happy to attend to your questions.

Pick-Up Hours: 4pm – 9pm Thursday Evenings

How This Works:

Normal pick-up hours will be anytime between 4pm and 9pm on Thursday evenings. **After 9pm, any leftover shares will be moved** to the Bardeen House Room (Room 2212) where you will need to get a code from me to enter. Any shares that still remain in Bardeen House after 3pm on Friday afternoon will be donated.

Contact me if you will be unable to pick up your shares.

What if I forget to pick up my share???

Don't sweat it, just contact me as soon as you can and we will work something out. I am fairly busy in the afternoons, but if you send me a text I can get back to you quickly.

Ok, so I'm at HSLC. Now what??

- Pass through this set of doors off Highland Avenue for easiest access



- Either set of doors, can get you there, but this set is right next to the share stack
- Pass through BOTH sets of the doors and you'll be in the **HSLC Atrium**
- The shares will be stacked behind a table just to your right as you enter the Atrium from this door
 - There will likely be an easel that should point out that you're in the right spot
 - If you meet the HSLC cow you've gone too far. Just turn back towards the door!
 - One of the hosts should be there the first or second time to greet you and point you in the right direction should you need it
 - Note: If the normal pick-up spot is moved to another location in HSLC for any reason, you will be notified beforehand to avoid confusion.
- **If you enter these doors instead** (below), walk straight down the hallway and into the atrium; then turn left to see the stack of shares.



- **Check off your name** to let us know you've received your share, then you can take your share! (and please, only take your share!)



- **About those plastic bins...Please DO NOT remove these**
 - Please bring your own bags for transport to your home
 - Empty bins can be stacked neatly next to the stack of shares.
- And now the fun part: enjoy your fresh veggies!

Wow, that was a long e-mail!!

Yes, there was a lot of information to cover, but hopefully this helps make the process simple for you. **Contact me with any questions that arise and I'll be happy to help you out.**

Should significant issues come up or if you cannot get a hold of me, Erin, or Andrew please call Vermont Valley or Barb for assistance:

Vermont Valley: 608-767-3860

Barb: 608-576-3863

Sincerely,

Ross