REQUEST FOR QUOTATION

1. Overview

Our charity

Enactus UK is a charity operating in the UK and is also a part of a global network. Enactus UK makes the connection between character education and the world of work, enabling young people to develop the knowledge and attitudes they need to succeed, building on the experience of youth social action, enterprise and entrepreneurship. We work with educational professional, business leaders, mentors, specialists and Alumni who combine to create a unique co-curricular enterprising environment. With the support of the programme and its 600+ mentors and advisers, Enactus students deliver support to over 7,500 beneficiaries each year through the delivery of over 200 socio-economic and environmental projects.

Enactus UK’s aim is to support as many young people in the UK to gain the employability and personal character benefits of social action/enterprise as possible, from a range of backgrounds. We offer our Secondary Schools Programme through to our University Programme, which combined aim to fulfil our ambition to support a new generation of responsible leaders who understand the importance of sustainable development.

High level scope and backround for this Request for Quotation

Enactus UK is issuing this Request for Quotation ("RFQ") to a range of potential suppliers of services and would welcome a proposal/quote from you/your organisation.

Enactus UK wishes to commission the development and publication of a research paper that analyses and provides insights into the evidence relating to the state of self-learning skills among young people in the UK and the efficacy of existing or prospective relevant policy and programme interventions to measure and improve such skills. The research will have a particular focus on existing or prospective co-curricular activities linked to social action, enterprise, and entrepreneurship.

Enactus UK intends to use this research paper to inform the development of a new multi-year strategy for the charity, together with associated programme plans, and to form part of its communications materials and inform its advocacy approach.
2. What are we seeking?

**Specification**

The overall objective of the assignment is to request the services of a think tank, academic institution, or a researcher/team of researchers to develop a short research paper related to self-learning skills among young people in the UK and the existing or potential relationship to practical social action, enterprise, and entrepreneurship activities.

It is expected that the analysis and insights offered by the research paper will be based mainly on desk-based, secondary research, supported by some primary qualitative methods.

**Specific objectives**

The short research paper will be expected to answer the following questions:

- a) What is the current state of play of self-learning skills among young people in the UK?
- b) Why are independent or self-learning skills important and how do they impact on the employability or entrepreneurial prospects of young people?
- c) Describe attitudes to and the existing provision of curricular and co-curricular activities, in schools and further/higher education, that develop self-learning skills. What methodologies are used?
- d) How effective are co-curricular and practical social action, enterprise, and entrepreneurship activities in developing self-learning skills?
- e) How could such activities be more effective in developing self-learning skills?

**Methodology**

It is expected that a research report will be provided, consisting of an executive summary and more detailed findings and recommendations, following:

- Desk research; and
- Interviews with relevant stakeholders.

**Deliverables**

The final research report will be ready, in an accessible and (where possible) visual format with case studies, for external publication and include:

- An examination of the importance and current state of self-learning skills among young people;
- A review of the evidence as to how self-learning skills are currently being developed and the contribution of social action, enterprise, and entrepreneurship activities to the development of such skills; and
• Recommendations of opportunities for policy change, programming, and good practices that could enhance the development of self-learning skills through social action, enterprise, and entrepreneurship activities.

Enactus UK would expect the executive summary component of the research report to be no longer than 15-20 pages, supported by more detailed findings and recommendations, and academic references, as appropriate. The copyright in the final report will be owned by Enactus UK, but it would be expected that the report will carry the names and logos of both Enactus UK and the selected supplier.

Timeline

Enactus UK aims to select a supplier by mid-to-late August 2021 and expects the deliverable to be ready by 31 October 2021. Interim milestones, including consultation with Enactus UK and reviewing of drafts, will be agreed as part of the contract.

Required Skills and Experience

For think tanks/academic institutions

Experience:
 ✓ At least five years of institutional experience in carrying out and publishing high quality research.
 ✓ Substantial track record of subject matter expertise in self-learning or self-study skills, employability, and/or the measurement and impact of learning about, on, or for entrepreneurship and enterprise education.

For individual experts (team of researchers):

Education:
 ✓ Advanced degree in a relevant discipline, such as education, social enterprise etc.

Experience:
 ✓ At least five years of individual experience in carrying out and publishing high quality research.
 ✓ Substantial track record of subject matter expertise in self-learning or self-study skills, employability, and/or the measurement and impact of learning about, on, or for entrepreneurship and enterprise education.

3. Proposals/Quotes

All proposals or quotes should be submitted in writing and include:

For think tanks/academic institutions:

 ✓ A proposal of the elaborated methodology and clear specification about the research paper to be developed ready for publication.
 ✓ The think tank/academic institution’s name, status, and registered office address.
An overview of the relevant experience, expertise, capability, and capacity.
A financial offer in GBP to include: a clear breakdown of all costs; any proposed discount applied for Enactus UK as a not-for-profit organisation; and a separate identification of any VAT charges (and/or any other applicable tax).

For individual experts (team of researchers):

- A proposal of the elaborated methodology and clear specification about the research paper to be developed ready for publication.
- CVs for the proposed researcher/team of researcher/researchers.
- Letter of interest and why you think would be best suitable for the assignment.
- A financial offer in GBP to include: a clear breakdown of all costs; and a separate identification of any VAT charges (and/or any other applicable tax).

The proposal or quote should be sent electronically and addressed to: abacon@enactus.org

The same email address should be used for any questions related to this RFQ.

Closing date
All proposals or quotes must be received by 31 July 2021.

4. General information

General
Enactus UK does not warrant or represent that this RFQ is free of errors and omissions.
Enactus UK shall not be liable for any costs incurred by the suppliers in responding to this RFQ.

Confidentiality
All information contained within this RFQ is confidential and must not be communicated to third parties, other than those participating in a consortium, without the written consent of Enactus UK.

All information received from the supplier in response to this RFQ will be treated as confidential and will not be distributed without prior written consent outside Enactus UK, save as required by applicable law or donor requirements.

Evaluation of proposals/quotes

Value for Money is an essential requirement of all Enactus UK commissioned work. All suppliers must be able to demonstrate, in their proposal or quote, that they are seeking to maximise results, whilst driving cost efficiency. This includes budgeting and
pricing realistically. Further, Enactus UK expects suppliers to demonstrate openness and honesty, and to be realistic about capacity and capability, at all times.

Enactus UK reserves the right, at its absolute discretion, not to contract with the supplier who submits the lowest value proposal or quote or to accept part of any proposal or quote, and Enactus UK shall have no liability (in contract, tort or otherwise) to consider any proposal or quote. Further, Enactus UK reserves the right to award the contract for which proposals or quotes are being requested in whole, or in part or not at all.

Ethical procurement

All Enactus UK procurement activities must be ethical. Accordingly, Enactus UK may carry out due diligence checks on the selected supplier. In the event that any unethical practices come to light, the supplier will be required to take remedial steps in consultation with Enactus UK.

All contracts to be entered into by Enactus UK will include obligations on the supplier to comply with WFD’s policy principles.

The supplier will be expected to disclose any known conflict of interest relating to relevant staff and this RFQ.