

## 2020 Educational Class for Divorcing Parents with Minor Children ENROLLMENT INSTRUCTIONS

### PRE-ENROLL AND PAY YOUR FEE

You may choose to take your class at one of the two locations listed below. Please do not mail in the enrollment form. All enrollments must be made in person (or by online registration at <http://www.ccfnorman.org/divorce-and-co-parenting-services> if you are enrolling with the Center for Children and Families, Inc. or [www.crossroadsyfs.org](http://www.crossroadsyfs.org) if you are enrolling at Crossroads Youth & Family Services, Inc.) at the agency that coordinates best with your schedule. The fee for the class is \$50.00 per person – see accepted payment methods below. If you have been declared indigent by the court, you will not have to pay the fee, but you must provide proof of indigence (pauper’s affidavit) along with your enrollment form. Please make sure to indicate the date, time, and location of the class you are enrolling in at the top of the enrollment form. The class schedule is attached to this packet.

- **CLASS SIZE IS LIMITED** on a first paid/first served basis. Be aware that classes fill quickly.
- Enrollment form and fee must be received no later than 5:00 PM on the Thursday before scheduled class.
- There will be **NO ENROLLMENT AT THE DOOR** the day of the class. **(NO WALK-INS)**
- If you are unable to attend or need to reschedule, there will be a \$10 rescheduling fee.
- Children are not allowed in class. **Childcare is NOT provided.**
- **Refunds** are available for the class 6 months after original payment. Refund checks are distributed by mail or pick up. Refund requests can take up to 2 weeks to process.

### YOU MAY CHOOSE TO TAKE YOUR CLASS AT EITHER AGENCY LISTED BELOW:

Make Enrollment Payments Here: Center for Children & Families, Inc. (CCFI) 210 S. Cockrel Ave. Norman, OK 73071 Accepted Payments: Online, Money Order, MasterCard, Visa, Discover, or Exact Cash Phone: 405-364-1420 <a href="http://www.ccfnorman.org">www.ccfnorman.org</a>	Attend Class at SAME Location for CCFI:  Center for Children & Families, Inc. (CCFI) 210 S. Cockrel Ave. Norman, OK 73071 Phone: (405) 364-1420 <a href="http://www.ccfnorman.org">www.ccfnorman.org</a>
---	--

**Or**

Make Enrollment Payments Here: Crossroads Youth & Family Services, Inc. (CYFS) 1650 W. Tecumseh Rd. Suite 500 Norman, OK 73069 Accepted Payments: Online, Money Order, Visa, MasterCard, Discover or Exact Cash <a href="http://www.crossroadsyfs.org">www.crossroadsyfs.org</a>	Attend Class Here:  Crossroads Youth & Family Services, Inc. (CYFS) 1333 W. Main St. Norman, OK 73069 Phone: (405) 321-0240
--	--

### **BE ON TIME**

Doors lock at the beginning of scheduled class time. Late arrivals will not be permitted to attend class. Therefore, please plan to arrive early. Doors open 15 minutes before class is scheduled to begin. Breaks will be given. If necessary, you may bring a snack or drink, however, it is not permissible to leave the grounds during break times.

### **MUST I ATTEND THE SAME CLASS AS MY “EX”?**

No. If you arrive at a class and find your “ex” is in that class, you will be given an option to leave and reschedule for a later date.

### **KEEP YOUR CERTIFICATE**

At the end of class, a Certificate of Completion will be given to each participant. You are responsible for keeping your original certificate and presenting it to the court. Certificates are embossed and signed; therefore the court will not accept a photocopy. There is a \$10 processing fee for each duplicate certificate requested from the agency that provided your class.

### **SPECIAL NEEDS**

If you are hearing impaired or have special needs, please notify the agency you are attending two weeks in advance to ensure adequate service.

## Divorce And Children Class Schedule

DATE	TIME	PROVIDER
Saturday January 4 <sup>th</sup> , 2020	8:30 a.m.-12:30 p.m	Crossroads Youth and Family
Saturday January 11 <sup>th</sup> , 2020	12:00 p.m.-4:00 p.m.	CCFI
Sunday January 12 <sup>th</sup> 2020	2:00 p.m.-6:00 p.m.	CCFI
Saturday January 18 <sup>th</sup> , 2020	8:30 a.m.-12:30 p.m	Crossroads Youth and Family
Saturday February 1 <sup>st</sup> , 2020	8:30 a.m.-12:30 p.m	Crossroads Youth and Family
Saturday February 8 <sup>th</sup> , 2020	12:00 p.m.-4:00 p.m.	CCFI
Sunday February 9 <sup>th</sup> 2020	2:00 p.m.-6:00 p.m.	CCFI
Saturday February 15 <sup>th</sup> , 2020	8:30 a.m.-12:30 p.m	Crossroads Youth and Family
Saturday February 29 <sup>th</sup> , 2020	8:30 a.m.-12:30 p.m	Crossroads Youth and Family
Saturday March 7 <sup>th</sup> , 2020	12:00 p.m.-4:00 p.m.	CCFI
Sunday March 8 <sup>th</sup> 2020	2:00 p.m.-6:00 p.m.	CCFI
Saturday March 14 <sup>th</sup> , 2020	8:30 a.m.-12:30 p.m	Crossroads Youth and Family
Saturday March 28 <sup>th</sup> , 2020	8:30 a.m.-12:30 p.m.	Crossroads Youth and Family
Saturday April 4 <sup>th</sup> , 2020	12:00 p.m.-4:00 p.m.	CCFI
Sunday April 5 <sup>th</sup> 2020	2:00 p.m.-6:00 p.m.	CCFI
Saturday April 11 <sup>th</sup> , 2020	8:30 a.m.-12:30 p.m.	Crossroads Youth and Family
Saturday April 25 <sup>th</sup> , 2020	8:30 a.m.-12:30 p.m.	Crossroads Youth and Family
Saturday May 2 <sup>nd</sup> , 2020	12:00 p.m.-4:00 p.m.	CCFI
Sunday May 3 <sup>rd</sup> 2020	2:00 p.m.-6:00 p.m.	CCFI
Saturday May 9 <sup>th</sup> , 2020	8:30 a.m.-12:30 p.m.	Crossroads Youth and Family
Saturday May 23 <sup>rd</sup> , 2020	8:30 a.m.-12:30 p.m	Crossroads Youth and Family
Saturday May 30 <sup>th</sup> , 2020	12:00 p.m.-4:00 p.m.	CCFI
Sunday May 31 <sup>st</sup> 2020	2:00 p.m.-6:00 p.m.	CCFI
Saturday June 6 <sup>th</sup> , 2020	8:30 a.m.-12:30 p.m	Crossroads Youth and Family
Saturday June 20 <sup>th</sup> 2020	8:30 a.m.-12:30 p.m.	Crossroads Youth and Family
Saturday June 27 <sup>th</sup> 2020	12:00 p.m.-4:00 p.m.	CCFI
Sunday June 28 <sup>th</sup> 2020	2:00 p.m.-6:00 p.m.	CCFI
Saturday July 11 <sup>th</sup> , 2020	8:30 a.m.-12:30 p.m	Crossroads Youth and Family
Saturday July 25 <sup>th</sup> , 2020	8:30 a.m.-12:30 p.m	Crossroads Youth and Family

*Schedule continued on next page*

DATE	TIME	PROVIDER
Saturday August 1 <sup>st</sup> 2020	12:00 p.m.-4:00 p.m	CCFI
Sunday August 2 <sup>nd</sup> 2020	2:00 p.m.-6:00 p.m.	CCFI
Saturday August 8 <sup>th</sup> , 2020	8:30 a.m.-12:30 p.m	Crossroads Youth and Family
Saturday August 22 <sup>nd</sup> , 2020	8:30 a.m.-12:30 p.m	Crossroads Youth and Family
Saturday August 29 <sup>th</sup> 2020	12:00 p.m.-4:00 p.m	CCFI
Sunday August 30 <sup>th</sup> 2020	2:00 p.m.-6:00 p.m.	CCFI
Saturday September 5 <sup>th</sup> , 2020	8:30 a.m.-12:30 p.m	Crossroads Youth and Family
Saturday September 19 <sup>th</sup> , 2020	8:30 a.m.-12:30 p.m	Crossroads Youth and Family
Saturday September 25 <sup>th</sup> 2020	12:00 p.m.-4:00 p.m	CCFI
Sunday September 26 <sup>th</sup> 2020	2:00 p.m.-6:00 p.m.	CCFI
Saturday October 3 <sup>rd</sup> , 2020	8:30 a.m.-12:30 p.m	Crossroads Youth and Family
Saturday October 17 <sup>th</sup> , 2020	8:30 a.m.-12:30 p.m	Crossroads Youth and Family
Saturday October 23 <sup>rd</sup> 2020	12:00 p.m.-4:00 p.m	CCFI
Sunday October 24 <sup>th</sup> 2020	2:00 p.m.-6:00 p.m.	CCFI
Saturday November 14 <sup>th</sup> , 2020	8:30 a.m.-12:30 p.m	Crossroads Youth and Family
Saturday November 20 <sup>th</sup> 2020	12:00 p.m.-4:00 p.m	CCFI
Sunday November 21 <sup>st</sup> 2020	2:00 p.m.-6:00 p.m.	CCFI
Saturday November 28 <sup>th</sup> , 2020	8:30 a.m.-12:30 p.m	Crossroads Youth and Family
Saturday December 12 <sup>th</sup> , 2020	8:30 a.m.-12:30 p.m	Crossroads Youth and Family
Saturday December 19, 2020	12:00 p.m.-4:00 p.m	CCFI
Sunday December 20, 2020	2:00 p.m.-6:00 p.m.	CCFI
Saturday December 26 <sup>th</sup> , 2020	8:30 a.m.-12:30 p.m	Crossroads Youth and Family

Indicate your preference:	Office use only
Class Date: _____ Class Time: _____	Date Received: _____
Class Location (circle one):      CCFI      Crossroads Youth & Family	Receipt # _____
	Initials: _____

**PLEASE FILL OUT ALL INFORMATION**

Divorce Case # (Required) \_\_\_\_\_

One enrollment form per person / \$50.00 per person (see payment methods on the first page)

PLEASE read all instructions in packet before you enroll.

Your Name \_\_\_\_\_ Date of Birth \_\_\_\_ / \_\_\_\_ / \_\_\_\_ M/F

Street Address \_\_\_\_\_

City / State / Zip Code \_\_\_\_\_

Home Phone \_\_\_\_\_

Work Phone \_\_\_\_\_

**No childcare will be provided at class; do not bring children.**

**\*\*\* We do not accept checks \*\*\***

**You will not receive verification of your enrollment.**

**Please keep information about when and where your class takes place.**