



## Schools Coordinator with Step

Step is a Christian charity, which works in the secondary schools in St Albans and Harpenden. We aim to provide a lively, relevant and consistent witness to Christian truth and standards and currently work in 12 of the 17 schools. Every year we lead around 1500 activities, including RE lessons, assemblies, 'Retreats' and 'Christianity Days', one to one mentoring and CU support. Step is primarily a volunteer organisation, with a small core of salaried Schools Coordinators leading currently 39 volunteers working in the schools and in the Step office based in Forest Town Church, St Albans.

A Schools Coordinator usually works with three schools and is the main person linking the work of Step with the local churches and youth workers. The primary responsibilities in school are to develop relationships with staff and students, to book lessons and other activities and to lead and organise the volunteers in delivering the programme. The new worker will work alongside the existing Schools Coordinators and will report to the Step Director, Chris Birch-Evans, who himself has responsibility for several schools.

We are looking for a committed Christian who is dynamic, able to lead, motivate and organise volunteers in a very flexible and creative environment, and enthusiastically promote Step to staff, schools management and local churches. Our ideal candidate will have some experience of schools work and youth work, can demonstrate competence in a classroom, and has managed others.

For the right person we can be flexible as to whether this is a full or part time role. Initially the contract will be for a year, In the longer term the role is intended to be a permanent position. The starting salary for a full time position is £20k, pro rata for a part time appointment.

To apply, please contact the Step office on 01727 893540 or [chris@stepschoolswork.org.uk](mailto:chris@stepschoolswork.org.uk) for a job description and application form. The application form should be returned with a detailed covering letter explaining why you feel you are well suited to this appointment.