SCHOLARSHIP INFORMATION

Awards for scholarships are based upon three factors:

- Income
- Family Size
- Number of siblings to be considered for scholarship

The greatest determinant of a potential scholarship award is family income. The guidelines for consideration are based upon the Poverty Guidelines updated and published annually by the US Department of Health and Human Services (see [http://aspe.hhs.gov/poverty/13poverty.cfm](http://aspe.hhs.gov/poverty/13poverty.cfm) for details). These guidelines are simplified poverty thresholds used for determining financial eligibility for some federal programs.

If an applicant’s income is below the HHS Guidelines, the applicant is eligible for financial aid. If an applicant’s income exceeds the Guidelines, the chance of financial aid diminishes, but still may be possible. We still encourage you to apply, just report your situation so we can help.

The other areas affecting awards include:

- Sincere interest in art
- The number of family members applying for enrollment in CCArts’ programs at the same time
- Hardship, such as job loss or recent disability, or documentation of assistance (food stamps, school lunches, etc.)
- Letters of recommendation from a teacher, counselor, therapist or a member of the clergy. One or more if possible
- Repeat students.

In order to award as many scholarships as possible, CCArts may not be able to fund all applicants at 100%. We ask for your understanding in this matter. We ask that you make a note on the application (where asked) if you will accept partial scholarships.

Requirements:
The applicant MUST provide:

- Completed Scholarship Application forms.
- A copy of the previous year’s income tax return or 3 months of pay stubs from the last 6 months of employment from all wage earners in the household.
- A completed class/camp registration form, available in CCArts’ brochures or on the website [http://www.ccarts.org/childrens-classes/](http://www.ccarts.org/childrens-classes/) to indicate which classes or camps your child is interested in.
- One non-parent letter of recommendation showing the child’s interest in art.
- Child testimony: one or more paragraph in the child’s own writing saying why they want to come to art class or camp. This may include a small drawing if the child wishes. These materials will not be returned.
- A letter to CCArts explaining the applicant’s circumstances if there is something unique about your situation.
- Scholarship awardees will be required to provide a testimonial about their experience receiving a scholarship which may be used anonymously in our promotional efforts to promote the scholarship program. Details will be provided in the acceptance packet.

Applications should be received by CCArts no later than 5pm, May 6, 2017.
The Scholarship Committee will convene to will make the awards decisions. Applicants will be notified of the Committee’s decision by phone, email or regular mail no later than May 13, 2017. Early submissions may receive early notification at the discretion of the reviewing committee. All financial information submitted will be kept confidential and only shared with the Scholarship Committee. CCArts will not disclose information containing names or reasons for awarding scholarships to anyone outside of senior staff.
SCHOLARSHIP APPLICATION

Instructions for completing this form:

Step 1: Complete Application

Step 2: Please attach verification of employment or any other source of income. OR a copy of your most recent income tax statement.

(Your application will not be processed without the above documentation.)

Step 3: Hand deliver or mail the completed application with supporting documentation to:

Center for the Creative Arts
PO Box 146
Yorklyn, DE 19736-0146
OR e-mail application to: info@ccarts.org

Questions: Call CCArts at 302-239-2434 during regular hours, M-F, 9am-6pm, Sat., 9am-1pm

Applications should be received by CCArts no later than 5pm, May 6, 2017.

In an effort to evaluate all applicants fairly, CCArts requests the following information. Please complete each item carefully. If an item does not apply to your situation, please indicate N/A for “not applicable”. This information will be used only to evaluate financial need and will be held in the strictest confidence.

Applicant Information

Please submit this information for each child if applying for more than one: Date: ______________________

Name of Student #1: _______________________________________ Age _______ Birth Date ____________

Name of Student #2: _______________________________________ Age _______ Birth Date ____________

Name of Student #3: _______________________________________ Age _______ Birth Date ____________

Name of Student #4: _______________________________________ Age _______ Birth Date ____________

Address ________________________ Home Phone ____________________________

Family members who are dependent on total household income:

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<th>Name(s)</th>
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Use reverse side if necessary for additional information
Income Information

Gross salary, before taxes, for the year reported at the end of 2016. Parent #1: ___________ Parent #2: ___________

Employer’s name: Parent #1: _______________________________ Parent #2: _______________________________

Amount/source of any other household income (include child support, alimony, disability, food stamps, etc.):

If financial situation has changed during 2017, please list current weekly wages for parents combined: ___________

Co-Pay Amount

What is the maximum amount you are able to contribute to class, camp and material fees? ___________

Would you prefer to use a timed payment plan of 25% deposit upon registering, 50% on first day of class, 25% at end of class? ☐ YES ☐ NO

Would you be willing to volunteer at CCArts events where the funding goes to support future scholarship funding? ☐ YES ☐ NO

If we could only award a partial scholarship for fewer weeks than you requested would you still like to receive it? ☐ YES ☐ NO

What is the reason for requesting financial aid?

_______________________________________________________________

Are there any special circumstances which you feel are relevant?

_______________________________________________________________

To the best of my knowledge, the information I have given is true and correct:

Parent #1 Signature ___________________________ Date ___________

Parent #2 Signature ___________________________ Date ___________

Checklist for submitting scholarship application:

☐ Application form, 2 pages
☐ Income verification: last year’s tax return OR pay stub from 3 months, chosen from the last six months of employment.
☐ Class or camp registration form
☐ Non parent recommendation letter
☐ Child testimony