

# CITY OPERA Thrift SHOP

Thank you for considering donating your gently used furniture, home accessories, books, artwork, clothing or jewelry to the City Opera Thrift Shop. Your donation is good for the environment, helps others and all proceeds from the shop support the design and creation of costumes for productions at New York City Opera.

## How to make a donation

**Drop-off your items** – If you have a small donation that you can bring to the shop, we will reimburse your taxi fare with receipt (up to \$12.00). Please note drop off donations are accepted during shop hours but furniture donations must be picked up.

**Schedule a fast and free pick-up** – For any size donation, we will schedule our friendly and courteous truckers to come to you. We make pick-ups Monday – Friday between 8am – 2pm. Call 212.684.5344 between 10am – 6pm, Monday – Friday and ask to speak with our Donation Coordinator. Please have all clothing items in large garbage bags, hard items in boxes and furniture ready to be moved.

## Items we do not accept

Unfortunately, we are not able to sell certain items. Please see the list below of items we can not accept.

### Furniture:

- Metal Office Furniture
- Futons
- Beds (including mattresses, box springs, head and footboards, frames)
- Plastic or Formica Items
- Exercise Equipment
- Baby furniture
- Convertible sleeper sofas

### Clothing:

- Children's Items
- Undergarments
- Anything stained, ripped, or damaged

### Electronics:

- Any electronic media devices (unless under 2 yrs old)
- Computers

### House wares:

- Appliances including microwaves, toasters, blenders, etc.
- Pots and Pans
- Utensils

### Books:

- Text Books
- Encyclopedias
- Magazines

**Please note:** Our truckers have the **final** say on what we take based on quality and condition of the items.

## Instructions for completing your Donor Inventory Receipt

1. Please completely fill out the Donor Inventory Receipt below and legibly write all your information on 2 copies of the form.
2. You can also type in all your information on the form and print 2 copies (you only need to print the second page).
3. Sign both copies, our truckers or shop staff will sign both copies as well.
4. You keep one copy for your tax records; we keep the other on file.
5. We can not value your donation for you; the Fair Market Value of most donations is approximately 1/3 of the retail price you paid for an item unless it is an antique, collectible, artwork, etc.
6. Please be advised that any donation valued over \$5,000 must be appraised for you to receive your tax deduction. We can recommend appraisers but do not provide their services.

### Shop Hours

Mon - Wed: 10am – 7pm; Thurs: 10am – 8:00pm; Fri 10am – 7pm; Sat: 10am – 7pm; Sun: 11am – 6pm

