



Our Children, Our Families Council

Training & Capacity Building Working Group DRAFT Meeting Notes January 11, 2017 at 12:30 PM

San Francisco Unified School District
555 Franklin Street, 1st Floor, Board Room

Member attendees:

Arturo Carrillo	Street Violence Intervention Program
Barbara Johnck	SFUSD
Betty Pazmino	SFUSD
Bruce Marcus	Third Sector Solutions
Chris Canelake	SFUSD Professional Learning
Dr. E'Leva Gibson	SFUSD, DCYF Oversight & Advisory Committee
Gena Castro Rodriguez	District Attorney's Office
Ingrid Mezquita	First 5 San Francisco
Jill Hoogendyk	SFUSD
Julie Lenhardt	Human Services Agency
Kathleen White	City College of San Francisco
Katie Albright	San Francisco Child Abuse Prevention Center
Ken Epstein	Department of Public Health
Kevin Gogin	SFUSD
Kevin Truitt	SFUSD
Mary Hansell	Department of Public Health
Nicole Fricke-Pothier	SFUSD
Prasanthi Patel	Department of Public Health
Sean Kline	Office of Financial Empowerment
Veronica Garcia	Human Rights Commission

Members not in attendance:

Angela Gallegos-Castillo	Roadmap to Peace, Instituto Familiar de la Raza
Davina Goldwasser	SFUSD
Eve Abrogast	SFUSD
Joyce Dorado	University of California San Francisco
Juno Duenas	Support for Families of Children with Disabilities
Karina Henriquez	SFUSD
Kimberly Smith	Jericho Project
Libby Albert	SFUSD
Liz Jackson Simpson	Success Center San Francisco
Mariana Chavez	SFUSD
Reggie Daniels	Community Works West
Richard Whipple	Office of Civic Engagement and Immigrant Affairs
Sandra Zuniga	Mayor's Office of Neighborhood Services
Sylvia Deporto	Human Services Agency
Tamitrice Rice	SFUSD
Teri Ollie	San Francisco Marin Food Bank

Tri-Chair

Jill Hoogendyk	SFUSD
Katie Albright	Child Abuse Prevention Center
Ken Epstein	Department of Public Health

Council Staff

Alecia Barillas
Dr. Laurie Scolari
Luis M. Aroche
Marc Dickenson
Simone Combs
Sonali Joshi

Members of the Public

Cass Terry	RDNC - Richmond Village Beacon
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I. Call to order and roll call

- Tri-Chair Jill Hoogendyk called the meeting to order, introduced the Tri-Chairs and Our Children Our Families staff, reviewed the meeting agenda, and led the attendees through an introduction activity.

II. Overview of the Our Children Our Families (OCOF) Council

- Tri-Chair Katie Albright presented an overview of the OCOF Council

- OCOF was created as part of Prop C legislation in 2014, which established funding stream to create and support services and OCOF Council. The Council is co-led by Mayor Ed Lee and Interim Superintendent Myong Leigh
- In 2016 and 2017, the working groups and Council itself has involved 200-plus people from across City Departments, SFUSD and the community
- While OCOF and the Tri-Chairs try to make the Working Groups inclusive, everyone cannot be in the room at all times. Therefore, Working Group members are asked to serve as OCOF ambassadors
- Tri-Chair Ken Epstein then presented on the structure of OCOF
 - The OCOF Outcomes Framework adopted by the Council last year which outlines, the objectives. 19 measures and strategies for OCOF. The goals are broad categories that tell us what children youth and families deserve. Some children have access and some don't. We need to think about all children through.
 - Ken Epstein then presented on the equity lenses, which he encouraged all attendees to hold "dear and near as these must drive our work."
 - The three 2017 Working Groups include the Coordinated Services group and the Data Analysis & Outcomes group, as well as the two OCOF projects: Data Sharing and Service Inventory

III. **Overview of the OCOF Training & Capacity Building Working Group**

- Tri-Chair Ken Epstein presented an overview of the OCOF Training and Capacity Building Workgroup
 - The Working Group will develop recommendations that will go to the Council. Each wg has reps from the City, SFUSD and the community
 - Training is defined as professional development/employee training programs as the process of improving and building staff capacity through access to education and training opportunities
 - The Training & Capacity Building Working Group has been tasked by the Council to answer four key questions:
 - What trainings exists?
 - Who is benefiting from our existing training? Who is not?
 - Where could we collaborate and/or expand?
 - Where is there a need for common language and approach?
 - Ken explained that the role of the Tri-chairs is to facilitate the process, ensure there's participation and equity.
- The floor was then opened to questions:
 - Dr. E'Leva Gibson asked who is setting targets? The Data & Analysis Working Group.
 - Dr. E'Leva Gibson asked where does the buck stop? With the OCOF Council
 - Kathleen White asked who is in the room and suggested we do introductions.

- Ingrid Mezquita asked for clarification on the point and charge of this workgroup. Is the definition of service all publicly funded providers? Ken responded, yes, we are talking about the system of care, professional development pathway for those who I interact w children youth and families need with outcome in increasing competency through and equity lens.
- Bruce Marcus asked if DCYF going to adopt these training objectives and require DCYF grantees to abide by them? That could happen, but depends on recommendations of this Working Group. DCYF adopted OCOF framework.
- Kathleen White said that she hopes we get to the financing piece as trainings can be delivered once, but they can be expensive. How is it affordably delivered in perpetuity?
- Barbara Johnck said there's a lot of info around delivery of training. Any thought around coaching and having someone who's actually on-site with service providers to anchor trainings, help staff stick to trainings.
- Mary Hansell asked how will we be closest working with the other two working groups? Laurie responded that the Tri-chairs of all the working groups will be meeting regularly to discuss throughlines and sharing information.

IV.. **Group activity to discuss Working Group objectives, norms and expectations**

- Katie Albright then presented on the Working Group objectives and expectations for discussion during the breakout sessions
- The group broke into four breakout sessions organized by OCOF Goal Area.
- After the breakout sessions, each group reported out on key discussion points:
 - **Group A:** The group reported that the group agreed upon the common objectives and the importance of connecting with high risk families. The group discussed, how do we train people to work with the immigrant community. The group agreed that an expectation of members is to bring to the Working Group information what's happening in your agency or community. The group reiterated the importance of attending all meetings, and agreed that homework is OK when needed.
 - **Groups B and E:** The group wanted to make sure we discuss and think through the sustainability of funding for trainings. They also discussed the importance of agreeing upon a definition of training that includes education. As well as more clarity on, who are we talking about receiving these trainings? For example, some of our youth are future service providers therefore dual enrollment and CTE programs should count.

In terms of meeting norms, the group proposed adding that each member be aware who is and is not in the room and therefore if any group not represented, members need to speak up and become an ambassador. They also agreed that homework is OK on an as needed

basis, meeting locations should be accessible and the group should have a bias towards action. The group also recommended that we offer a 15-minute briefing to those who miss a meeting before next meeting,

- **Goal C:** The group discussed how the Working Group will get to the objectives as the toolkit seemed too aspirational. Identifying gaps could take years, therefore the group recommended we start at common practice. The focused on three major areas: changing knowledge, culture change, and policies.
- **Group D:** This group also discussed the need to focus on action, and to be realistic about the workload with super busy people. In terms of how we accomplish our objectives, the group recommended we build on work that has already been done to understand capacity

V. Announcements

- The Working Group meeting schedule was presented to the attendees.

VI. Public Comment

- The floor was opened for public comments. No public comment was received.

VII. Adjournment

- Tri-Chair Jill Hoogendyk thanked everyone for coming and adjourned the meeting.