Tennessee Immigrant and Refugee Rights Coalition

JOB: Welcoming Tennessee Coordinator

HOURS: 40+ hours per week

BASED IN: Nashville, statewide and national travel required

RESPONSIBILITIES:

Public Education and Communication
- Design and facilitate presentations to combat misinformation about immigration, reduce tension and anxieties about immigration, and build support for immigrant inclusion; update and develop targeted curriculum and materials for specific audiences
- Develop strategies to engage communities who are susceptible to far-right messaging
- Develop and facilitate trainings to increase the capacity of allies and partners to discuss issues in a way that broadens the base of support for immigrants and refugees
- Monitor latest messaging and public opinion research on immigration, refugee resettlement, race relations, and multiculturalism to support the development of TIRRC messaging and campaigns
- Monitor coverage of immigration and refugee resettlement in Tennessee media market and develop strategic communication strategies to proactively shift the public narrative in Tennessee

Community Organizing
- Organize a network of faith leaders from across the political spectrum who will engage their congregations in welcoming work (e.g. rebuild support for refugee resettlement, protect communities from deportation) and make their congregants less susceptible to nativist messages
- Design strategies to mobilize mass support for refugee resettlement through investing in the leadership of grasstop leaders, faith leaders, and ally community leaders
- Coordinate TIRRC’s relationships with municipal governments to build more welcoming communities
- Design and implement organizing campaigns in targeted cities to reduce tensions and anxiety, increase contact and relationship between immigrants, refugees, and U.S. born Tennesseans, shift the public narrative, and reduce the influence of far-right organizations

Research and Organizational Support
- Research, monitor, and track far-right, anti-immigrant organizations in Tennessee
- Maintain organizational database with information from campaigns and events
- Represent TIRRC at community events and in national networks
- Support the development and maintenance of organizational materials and website
- Assist in grant writing and reporting and other fundraising duties as necessary

QUALIFICATIONS:
- Belief in TIRRC’s mission and experience with social justice movements; community organizing experience highly preferred
- Ability to work on deadline, be very organized, and work with little supervision; proven ability to work and communicate with people of diverse backgrounds
- Strong interpersonal and public speaking skills
- Experience with facilitation, curriculum development, and cross-cultural dialogue, or ability to demonstrate relevant skills
- Availability to work flexible hours, including some nights and weekends
- Basic literacy with Microsoft Office suite, Google Hangout, and data management systems
- Must have a car and valid Tennessee driver license
- Fluency in English required, fluency in an additional language preferred

Immigrants, refugees, and people of color strongly encouraged to apply. Please submit resume and cover letter to jobs@tnimmigrant.org.