Flint Funding Opportunity- Building Capacity for Research and Action
Partnership/Project Plan Template

Partnership/Project Plan: A maximum TWO-page, single-spaced document (Arial 11, minimum of 0.5-inch margins) describing the project concisely and completely. Use the following overall format and note the suggested page limits.

Helpful Reminders:

REVIEW PROCESS AND CRITERIA
Applications will be reviewed by a committee of community and academic partners with extensive experience conducting community-engaged research. The following criteria will be used to evaluate applications:

- **Significance:** Does the project address one of the priority areas listed above? Is the project relevant and responsive to community-identified health needs?
- **Partnership:** Do the partners have complementary experience and expertise? Is there evidence on the equitable involvement of all partners?
- **Approach:** Will principles of community-engaged research be utilized? Are the proposed activities feasible within the allotted timeframe? Are the overall strategy and activities appropriate to accomplish the objectives?
- **Budget:** Is the budget realistic and appropriate considering the work proposed? Is the budget fairly distributed among partners?
- **Community Benefit:** Will the project/partnership provide direct benefits to the community involved?
- **Sustainability:** What is the likelihood the partnership will be sustained and the project will result in new grant applications or collaborative research efforts and relationships?

CONTACTS AND RESOURCES
For questions about this funding opportunity, please contact Athena McKay. The MICHRI Community Engagement Program provides no-cost consultation services to teams assessing partnership readiness, exploring community-engaged approaches, and developing grant applications.

Applicants interested in receiving specific guidance with their applications are encouraged to request a consultation.
Significance and Impact (up to 0.5 pages): Describe the specific priority area and health problem the partnership will address and its relevance to the communities involved. Describe how activities will lead to sustained research collaborations and projects.

Partners (up to 0.5 pages): Describe any previous experience the partners have conducting community-engaged research, and expertise the partners will bring to the project and/or partnership.
**Approach** (up to 1 page): Describe the specific objectives of the project and/or partnership, and activities the partners will conduct to meet the desired outcomes. Include details about the community-engaged research framework and/or approaches the partners will utilize and a project timeline.