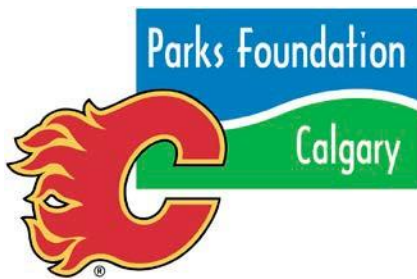




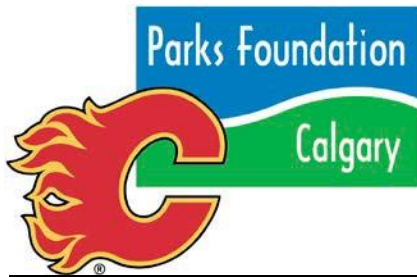
AMATEUR SPORT GRANT Application Form

Organization Information:			
Application Date:	May 15, 2009		
Name of Non-Profit Organization:	AMS Community Association		
Provincial Incorporation Number: (AB Societies Act)		Date of Incorporation	
Mailing Address:	3778 Rundleviue Street NE Calgary, AB T2T 1P1		
Phone Number:	403-123-4567	FAX Number:	
Website Address: (if available)	amscommunity@website.com		
Total Project Budget:	\$1,350,000		
Grant Amount Requested:	\$50,000		
Project Information:			
Project Title:	Fitness Centre Expansion		
Project Location:	AMS Community Association		
Project Start Date: (Month Day Year)	09/01/2009	Project End Date: (Month Day Year)	03/31/2011
Brief Project Description:	This project is for the expansion of our Fitness Centre within the current building. The floor area will be increased by 60%. Fitness equipment required includes cardio machines, personal training equipment, strength machines, and AV equipment (TV's, video, etc.).		
Primary Contact Person (Project Leader):	Mary Smith		
Title:	Grant Coordinator		
Email Address:	msmith@website.com		
Phone Number:	403-123-4567		



AMATEUR SPORT GRANT Application Form

Project Description:	
Need for Project:	<p>AMS Community Centre is a well utilized facility. Capacity issues have become evident in certain areas. Our Fitness Centre is experiencing a record number of visits during peak hours and this is impacting our ability to continue to meet the needs of our community.</p> <p>The AMS Fitness Centre:</p> <ul style="list-style-type: none"> • Does not have the space to train all amateur athletes who live in the community. Many have to travel across the city to train at other facilities. • Within our catchment area, fitness training is one of the top 3 activities commonly undertaken by adults and youth. • When compared to other amenities (gym, pool, arena), the Fitness Centre is the most intensively used public space in the facility. • There is a growing concern within our own community and across the Province about the needs of our youth population for activities and amenities. • Customer feedback indicates a preference for unstructured drop-in activities which can be seen through an increased demand for Fitness Centre space and equipment. • Customer feedback reflects dissatisfaction with the current overcrowding, negatively impacting pass renewals and new pass purchases. • Barriers, or constraints, to participating in recreation may also include gender, skill level and culture. Studies show that some women and girls prefer a quieter, less exposed workout area for reasons relating to culture, religion, personal preference and/or skill level.



AMATEUR SPORT GRANT Application Form

<p>Benefit of Project:</p>	<p>The expansion of the Fitness Centre will:</p> <ul style="list-style-type: none"> • Enable the AMS Community Centre to more effectively meet the needs of the community, enhance the customer experience and generate increased revenue. • Enhance community wellness through greater participation in active living. • Strengthen community partnerships by responding to growing needs.
<p>Describe how you will recognize the Amateur Sport Grant Program:</p>	<ul style="list-style-type: none"> • Recognition in Annual Report • Recognition in newsletter • Permanent recognition on donor wall • Link and logo on our website <p>Suggestions for other forms of recognition are welcome.</p>

SAMPLE



AMATEUR SPORT GRANT Application Form

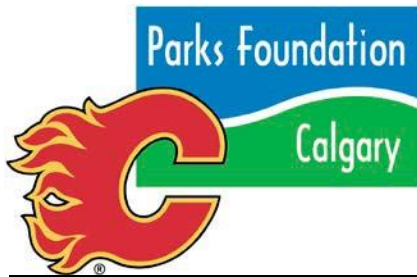
Membership Profile: (Please feel free to include this information as a separate document)

Please outline your current membership including:

- Age groups
- Gender
- Caliber of athletes
- Number of members per group

Please see attached document.

SAMPLE



AMATEUR SPORT GRANT Application Form

<p>Membership Fees and/or Rental Fees:</p>	<p><u>Arena Booking Rates per Hour</u> Adult Prime: \$210 Youth Prime: \$185 Adult Non-Prime: \$75 Youth Non-Prime: \$75 Dry Pad Adult: \$65 Dry Pad Youth: \$57 Summer Ice Adult: \$140 Summer Ice Youth: \$125</p>
	<p><u>Gymnasium Booking Rates Per Hour</u> Adult Prime: \$81 Youth Prime: \$55 Adult Non-Prime: \$57 Youth Non-Prime: \$42 Fitness Studio: \$49 Non-Profit: \$38 Climbing Wall (1-12 people): \$120 Climbing Wall (13-20 people): \$180</p>
	<p><u>2014 Annual Admission Prices</u> Adult (18-59): \$583 Senior (60+): \$437 Student (ID Required): \$437 Youth (13-17): \$350 Child (6-12): \$291 Family (up to 4 members): \$950</p>



AMATEUR SPORT GRANT Application Form

Project Budget:			
Total Project Budget:	\$1,350,000		
Revenue Sources - Please indicate if the funds are confirmed or tentative	Cash	In-Kind	Total
Casino Account – confirmed	\$100,000		\$100,000
CFEP Grant – applied, tentative	\$125,000		\$125,000
Building Canada Fund – confirmed	\$750,000		\$750,000
ABC Company – confirmed	\$200,000	\$125,000	\$325,000
Amateur Sport Grant – applied, tentative	\$50,000		\$50,000
Total Project Revenue (Should equal the total project budget)	\$1,225,000	\$125,000	\$1,350,000
Project Expenses: Please detail all of the anticipated expenses for the project (using the quote of your preferred vendor).			Total Project Expenses
Construction			\$725,000
Permits			\$41,225
Project management fees			\$160,400
Contingency (15%) (contingency fund not required for equipment purchases)			\$163,525
Fitness equipment			\$259,850
Total Project Expenses			\$1,350,000



AMATEUR SPORT GRANT Application Form

Quote Summary:	Please list vendors and quotes below		
Product/equipment description (please include copies of quotes as attachments)	Fitness Village	Fitness Town	Total Fitness
7 x Treadmills	\$63,700	\$56,000	\$54,600
5 x Cross-Trainers	\$35,500	\$43,000	\$40,500
4 x Stationary Bikes	\$19,980	\$20,428	\$21,180
2 x Concept Rowers	\$10,790	\$11,026	\$10,500
4 x Strength Machines	\$6,112	\$4,996	\$6,900
9 x Free Weight Machines	\$34,200	\$32,625	\$31,800
5 x Personal Training Equipment	\$25,000	\$25,000	\$25,000
6 x Virtual Bikes	\$35,370	\$35,370	\$35,370
21 x LED TV's	\$35,490	FREE	\$34,000
Discounts	-\$12,585	Install & Ship incl.	Ship incl.
TOTALS	\$253,587	\$228,445	\$259,850

Please see attached quotes.

SAMPLE



AMATEUR SPORT GRANT Application Form

Document Checklist:		
Mandatory Documents	Yes	No
Completed Application	Yes	
Tenders and quotes	Yes	
Letters of Support	Yes	
Letter of Permission/Lease Agreement from Landowner (if applicable)		No – N/A
Certificate of Incorporation & Recent Annual Return	Yes	
List of Board of Directors	Yes	
Organization Bylaws	Yes	
Annual Financial Statements	Yes	
Operating & Capital Budget for Current Year	Yes	
One original signed application plus an electronic copy	Yes	

Submitted by: Mary Smith

Date: May 15, 2009

Should you have any questions about the application process, please contact:

Sara Stepa

Amateur Sport Grant Program Manager

(403) 974-0747

sstepa@parksfdn.com

****All applicants are encouraged to contact the Grant Manager to discuss eligibility and project prior to submitting an application.**