

Everyone East Lake Festival

Saturday, August 27, 2016

10:00 - 4:00 pm

Vendor Registration Form

Family Friendly Outdoor Festival at the East Lake Park in Downtown East Lake. Sponsored by the East Lake Neighborhood Association.

Vendor Registration Form must be completed in full. Print, sign and mail with your payment to the following address. Please note: Vendor fees are **NON-REFUNDABLE**. Make Check/M.O./Cashier Check payable to the East Lake Neighborhood Association and mail to the following address. Please make a copy of the completed form for your records.

East Lake Neighborhood Association, c/o Lisa Davis
3021 15th Avenue
Chattanooga, TN 37407

Vendor Name: _____

Contact Person: _____

Complete Vendor Address: _____

Contact Cell Number (Required) _____

Email: _____

FLEA MARKET ITEMS WILL NOT BE ALLOWED

Please describe products/services offering:

Will you be using a tent? ___yes ___no *** All tents must be staked***

Number of spot requesting _____ at \$25.00 each = \$ _____

Will you need electricity? ___y ___n

Very limited spaces with electricity access.

Access will be given based on when application and fee is received.

For Festival questions contact:

Lisa Davis, 423-718-7654, damonlisadavis@gmail.com

HOLD HARMLESS AGREEMENT

I/We, the undersign do not hold the East Lake Neighborhood Association/City of Chattanooga responsible in case of injury, damage or loss of person or property during the Everyone East Lake Festival. We agree to abide by all rules and regulations of the event.

The East Lake Neighborhood Association has the right to deny any vendor a space in the East Lake Neighborhood Festival. Under this conditions, a full refund will be issued.

Please Note:

- ❖ All vendor location requests will be considered on a first come – first serve basis and honored whenever possible.
- ❖ Vendor load-in and set-up is from 8:00am to 9:30 am and must be complete no later than 9:45am.
- ❖ Vendors must remain for the entire festival (10:00am to 4:00pm)
- ❖ Rain Date – will be announce in the event of rain
- ❖ ALL vendors are responsible for cleaning up their booth space. Volunteers will assist if needed.

Vendors will receive a confirmation email upon approval. Please keep a copy of this form and the confirmation email as your receipt. Contact Lisa Davis at 423-718-7654 for further information.

Signature

Date

Print

Contact Number