



## Party Policies and Regulations

- **Before booking any party, we encourage parents to tour our facility and party rooms!**
- **Total duration of party:**
  - Fun (Friday at 5:30pm + Saturday 10:30, 11:15, 1:30, 2:15)
    - (15 mins set up, 1 hour play + 1 hour party room, 15 mins clean-up)
    - Maximum of ONE birthday child per party
  - Private Party (Monday - Saturday at 5:00pm or Sunday at 12:00 or 3:30)
    - (30 mins set up, 1 hours play + 1 hour party room, 30 minutes play, 15 mins clean up)
    - Maximum of TWO birthday children from two different families | up to THREE birthday children from same immediate family
- **Birthday Guest Age:** 11 months and under: Not considered a party guest and does not count towards birthday guest total. Any child 8 or over will not be counted towards total but they are not allowed to play or use the equipment. If a child 8 or older uses the equipment they are subject to be counted as a party guest, and birthday party must pay for the child to play. If any equipment is harmed or deemed ineffective because of child's use on the equipment, Share.the.Love Kidsclub reserves the right to charge the party parent a \$100 damage fee.
- **Number of Guests:**
  - Fun Party: 15 guests (1 birthday child + 14 guests) included in party package, 5 extra may be added at \$6 per extra child.
  - Private Party: 40 guests (1 birthday child + 39 guests) included in party package. 10 extra may be added at \$6 per extra.
  - A responsible adult must accompany each child and must sign a waiver for each child under 18 entering Share the Love Kidsclub facility ( even children 11 months and under). No exceptions. The Kidsclub has the right to refuse entry if one of your guests does not sign a waiver.
- **Add-ons:**
  - Frills package can be added on for an additional cost! Includes cupcakes or cookies, waters, coffee cart, customized coloring sheets, candy bag party favors, paper goods and invites! Customer may purchase Frills by emailing parties@sharethelove.club 7 days in advance or calling the Kidsclub to purchase.
  - Coffee carts may also be purchased as an add-on. Customer may purchase coffee cart by emailing parties@sharethelove.club 2 days in advance or calling the Kidsclub to purchase.
- **Decorations, Setup, and Clean-up Policy:** You must set up all decorations within the allotted set-up time for your package or you will be assessed a \$50 fee for non-compliance to party policies. We have specified set-up times to keep the party flow consistent and give you and your party guests the best experience possible.
  - You may bring in table decorations, balloons, banner, and party favors.

- **Fun Parties:** Decorations must be limited to party rooms only, and set-up time and clean up time can not exceed the amount allotted for each party package.
  - **Private Parties:** Decorations may be put at the dining tables in the playspace and in the party rooms. Set up time can not exceed the amount allotted for your party package.
  - All balloons **MUST** leave the premises after the party. It is the responsibility of the party family to take these off Share the Love Kidsclub premises.
  - **No decals or stickers are allowed on the walls. No hanging decorations from the light fixtures.**
  - Share the Love Kidsclub staff has the right to refuse any decorations if they are deemed potentially destructive to any piece of Share the Love furniture, equipment, or wall space.
- **Food and Sweets Policies:**
    - You may bring in FINGER FOODS only. Ex: Pizza, Fruit + Cheese Tray, Sandwich Tray, etc. NO crockpots or entree dishes.
    - You may bring in cake, cupcakes, donuts, or drinks. NO ICE CREAM
    - We cannot provide ice for your beverages. As always, you can purchase our Frills package which provides donuts, cupcakes, or cookies along with many other fun perks to make your party easy!

#### **Booking and Cancellation Policies:**

- Birthday parties may be booked online through our website at [www.sharethelove.club/parties](http://www.sharethelove.club/parties) or in person at our Kidsclub checkin-in.
- You must submit the following to confirm your reserved Birthday Party spot:
  1. **NON-REFUNDABLE DEPOSIT**
  2. **Party Policies Agreement signed electronically**
    - **Upon paying the deposit, you agree to the terms and conditions of the Kidsclub party rental agreement. This includes full cost of party, charged within 30 days of cancellation. As part of the agreement, you must provide a valid credit card to be kept on file for any incidentals or cancellations that may occur. We will let you know if we charge anything on your credit card.**
- **Payment Schedule: All pricing does not include tax.**
  1. **First payment: Non-Refundable deposit to reserve your birthday party spot.**
  2. Frills Party Package may be added to party at least 7 days in advance by emailing [parties@sharethelove.club](mailto:parties@sharethelove.club). Coffee cart may be added to party at least 2 days in advance by emailing [parties@sharethelove.club](mailto:parties@sharethelove.club). Each add on will be paid for the day of the party.
  3. Day of Party: Balance of party due immediately after your party, any additional incidentals including additional children will be paid for at this time. Any add ons (FRILLS or Coffee Cart) will be paid in addition to the party remainder.
- **Rescheduling and Postponements:** Birthday party time may be switched up to 15 days after your party is booked but can only be switched once. Desired time is limited to availability. If you switch your party date or time, you will lose your previously booked time slot and cannot switch back.
- **Illness Policy:** If a child has a serious illness within 24 hours of the booked party time, Share the Love Kidsclub will allow the party family to reschedule based on Share the Love availability. And the party must be re-scheduled within 2 weeks of original party date. If a party is rescheduled due to illness, we ask that you provide a doctor's note to confirm serious illness before the party can be rescheduled.

- **Cancellation Policy:** Any cancellations within 30 days of the event will be charged the full amount of the package booked due to loss of the assigned time for another customer.
  - If birthday party needs to end for any reason during the party, the party parent agrees that the deposit is non-refundable and the party parent is responsible for paying the remainder.
  - A party family may also choose to cancel the party but is REQUIRED to remit FULL PAYMENT for the remainder owed.
  
- **Inclement Weather Policy:** Share the Love Kidsclub will decide whether the weather conditions will warrant a cancellation within 24 hours of the party and then inform you whether Kidsclub will proceed with the party. In the case that the party will be cancelled due to inclement weather, the Kidsclub will offer postponement/reschedule options based on Share the Love Kidsclub availability.