

McCloud Chamber of Commerce

Flea Market Vendor Guidelines

Please read these guidelines thoroughly as they have been updated and changed for our 2023 event season. These guidelines are in place to help ensure that our events start and end smoothly as well as give our vendors the greatest opportunity to be successful.

- **Vendors may set up on Saturday from 6:00 - 9:00 PM and 7:00 - 8:00 AM on Sunday.**
- If you arrive early, please do not park your vehicle on Main Street. We are/will be trying to clear Main Street so that vendors can set up their booths at the appropriate times.
- **ALL vehicles must be off Main St., Division St., and Pine St. by 7:45AM on Sunday morning. YOUR VEHICLE MUST BE OUTSIDE OF THE EVENT BARRICADES. Unless you have requested that your vehicle needs to be near your booth due to medical reasons, we will have it towed at your expense if it is found within the barricades.** There will be a Chamber representative available to assist you if you have any questions.
- Please be as courteous and quiet as possible when setting up after dark or in the early morning as there may be hotel guests and nearby residents close to the event area.
- Booth spaces are marked 12' x 12' and most spaces adjoin other booth spaces with a gap for ease of setup. Please be considerate of your neighboring vendors and do not take more than your assigned space.
- Vendors are responsible for their own displays, booth set up and removal. We **DO NOT** provide tents, tables or chairs. Food vendors must follow health regulations and California laws and must also have a Siskiyou County health permit on hand.
- **All vendors need appropriate licenses to operate.** This includes **resale certificates and Siskiyou County Health Department permits.** Resale certificate guidelines can be found here: <https://www.cdtfa.ca.gov>. Siskiyou County permits can be found here: <https://www.co.siskiyou.ca.us/environmentalhealth/page/food>
- We do our best to accommodate individual preferences on booth location. Booths are assigned at the discretion of the Chamber. Please be concise when filling out your product description so we can accommodate ALL vendors accordingly and not inadvertently place two similar vendors together.
- Vendors can request specific spaces on their application however spots not guaranteed. Vendor booths are NOT assigned by a first come first serve basis. The Chamber selects vendors based on needs of festival.
- Vendors that require electricity to operate their booth need to plan on bringing a small generator to do so. The Chamber provides electricity to a limited number of Food Booth Vendors only.
- All vendors are responsible for clean-up of assigned space following the event. We will provide dumpsters for any garbage behind the Chamber office; please use them. We advise vendors to refrain from bringing animals to our events.
- The Flea Market officially begins on Sunday at 08:00 AM and ends at 4:00 PM As a courtesy to our buyers, vendors are required to remain open during these hours.
- The Chamber does not promote or condemn any group based on gender, race, religion, political association, class, etc. All Chamber events are family-friendly. Booth setups, items for sale, display, education, demonstration, or entertainment **MUST** be family-friendly. Illegal items, drugs or drug paraphernalia, items that are dangerous, promote hate or violence, and items with mature content are prohibited. If discovered, violators will be asked to leave the event without refund of vendor fees and will not be allowed to participate in future McCloud Chamber events.

- **There is NO outside security during this event**, therefore the McCloud Chamber of Commerce is not responsible for any damaged or stolen property prior, during, or after the event.
- The Chamber of Commerce cannot be responsible for loss including theft, injury, property damage, vandalism, or weather. The space holder assumes full responsibility for his/her space including all items for sale and agrees to hold harmless the McCloud Chamber of Commerce.
- **There will be NO refunds for cancellations made within 14 days of the event. NO EXCEPTIONS.**
- Area businesses, accommodations, dining and attractions are listed on the Chamber of Commerce web site: www.mccloudchamber.com.

By signing below you have acknowledged your responsibilities as a vendor and understand the rules of our event. Thank you for your cooperation and understanding. Please return this form along with your application, a copy of an appropriate resale certificate, and any appropriate health department forms.

Signature: _____ **Date:** _____

If you have further questions or concerns, feel free to contact Jeana at 530-964-3113.

You can also contact via email at info@mccloudchamber.com

Please note: A copy of these guidelines will be sent to you in your registration confirmation email.